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10 September 2008

Your Ref:

David McMillan  
Chief Executive  
West Dunbartonshire Council  
Chief Executives Department  
Council Offices Garshake Road  
DUMBARTON  
G82 3PU

Our Ref:

Dear David

### **COSLA Community Safety Executive Group – Invitation for Nominations**

At their meeting in June, the COSLA Convention discussed the issue of establishing a Community Safety Executive Group to be chaired by Cllr Barbara Grant from East Renfrewshire. This Group will deal with some of the areas relating to community safety which are currently being covered by the Community Wellbeing and Safety Executive Group such as issues concerning Police, Fire and Community Justice Authorities (CJAs).

It is our intention to establish the Group on a pilot basis and populate it by inviting nominations from Conveners of Police, Fire and CJAs. Given that your council is not represented in any of these groups, we are therefore inviting you to make a direct nomination to the Executive Group.

We aim to hold the first meeting of the group within the next 4 weeks (date to be confirmed). This is a very tight deadline and as such we would appreciate it if you could respond with a nominee as soon as possible. However, we are aware that in some cases this may not be enough time to make an official appointment. In this case, could we ask that you field an appropriate member from your council to participate on this occasion.

Please bear in mind that this is a pilot and that there will be an opportunity to discuss the role, remit and representation of the group at the meeting.

I look forward to receiving your nomination as soon as is practical.

Yours sincerely

Barbara Lindsay  
Strategic Director

WHEN CALLING PLEASE ASK FOR: Paula Evans – 0131 474 9371 [paula.evans@cosla.gov.uk](mailto:paula.evans@cosla.gov.uk) or  
Allan Drysdale - 0131 474 9213 [alland@cosla.gov.uk](mailto:alland@cosla.gov.uk)