

Supplementary Agenda

Educational Services Committee

Date: Wednesday, 6 September 2017

Time: 14:00

Venue: Council Chamber, Clydebank Town Hall,
Dumbarton Road, Clydebank

Contact: Scott Kelly, Committee Officer
Tel: 01389 737220 scott.kelly@west-dunbarton.gov.uk

Dear Member

ITEM TO FOLLOW AND ADDITIONAL ITEM OF BUSINESS

I refer to the agenda for the above Meeting of the Educational Services Committee which was issued on 25 August 2017 and now enclose a copy of the undernoted report relating to Item 11, 'Educational Services Budgetary Control Report to 31 July 2017 (Period 4)', which was not available for issue at that time.

I would also advise that at its meeting on 30 August 2017 West Dunbartonshire Council agreed to delegate authority to the Educational Services Committee to consider a report entitled 'Collaboration to Deliver Excellence and Equity in Education'. This report, Item 12, is enclosed as an additional item of business.

Yours faithfully

JOYCE WHITE

Chief Executive

Note referred to:-

11 EDUCATIONAL SERVICES BUDGETARY CONTROL REPORT TO 31 JULY 2017 (PERIOD 4) 91 – 113

Submit report by the Chief Education Officer providing an update on the financial performance of Educational Services to 31 July 2017 (Period 4).

**12 COLLABORATION TO DELIVER EXCELLENCE
AND EQUITY IN EDUCATION**

115 – 127

With reference to the Minutes of Meeting of West Dunbartonshire Council held on 30 August 2017, submit report by the Chief Education Officer seeking agreement of additional governance arrangements for education in the Glasgow City Region.

Distribution:

Councillor K. Conaghan (Chair)
Councillor J. Brown
Councillor I. Dickson
Councillor D. Docherty
Councillor J. Finn
Provost W. Hendrie
Councillor D. Lennie
Councillor C. McAllister (Vice Chair)
Councillor J. McColl
Councillor J. Millar
Councillor J. Mooney
Councillor M. Rooney
2 Vacancies
Mrs B. Barnes
Ms L. Bonnar
Mr G. Corrigan
Mr I. Ellis
Miss E. McBride
Miss S. Rennie
Ms J. Strang

All other Councillors for information

Strategic Director – Transformation & Public Service Reform
Chief Education Officer

Date of Issue: 31 August 2017

WEST DUNBARTONSHIRE COUNCIL

Report by the Chief Education Officer

Educational Services Committee: 6 September 2017

Subject: Educational Services Budgetary Control Report to 31 July 2017 (Period 4).

1. Purpose

- 1.1 The purpose of the report is to provide Committee with an update on the financial performance of Educational Services to 31 July 2017 (Period 4).

2. Recommendations

- 2.1 Committee is asked to note the contents of this report which shows:
- (a) a projected full year adverse revenue variance of £0.083m (less than 0.1%); and
 - (b) A projected full year favourable capital variance of £5.661m (27% of budget) of which £5.761 relates to project re-phasing and £0.099m to an in-year overspend.

3. Background

Revenue

- 3.1 At the meeting of West Dunbartonshire Council on 22nd February 2017, Members agreed the revenue estimates for 2017/2018, including a total net Educational Services Committee budget of £91.420m. Since then the following budget adjustments have taken place revising the budget to £91.548m.

Budget Agreed by Council 24nd February 2017	£91.420m
Central Administration Service – centralisation of budget	(£0.025m)
Printer Lease Charges – centralisation of budget	(£0.075m)
Transfer School Postage – centralisation of budget	(£0.004m)
Recurring variances adjustment	£0.232m
Revised Budget	£91.458m

Capital

- 3.2 At Council on 22 February 2017, Members agreed the updated 10 year General Services Capital Plan for 2017/18 to 2025/26. The next three years

from 2017/18 to 2019/20 have been approved in detail with the remaining 7 years being indicative at this stage.

The total project life budget approved for projects that have either commenced or are due to commence in that period totaled £71.113m.

Since then the following budget adjustments have taken place revising the project life budget to £72.745m as detailed below.

Budget Agreed February 2017	£71.113m
Additional slippage carried forward from 2016/17	£1.056m
New funding (Children and Young Persons/Early Years)	£0.576m
Revised Budget	£72.745m

4. Main Issues

Revenue Budget

- 4.1** The current departmental budgetary position is summarised in Appendix 1, with detailed analysis by service in Appendix 2.
- 4.2** The overall projected full year variance is £0.083m adverse. Information and all individual variances of over £50,000 are detailed in Appendix 3.
- 4.3** Agreed savings and management adjustments for 2017/18 are monitored and of the total being monitored (£0.748m), it is anticipated that all will be achieved (see Appendix 4).

Capital

- 4.4** The current progress on the capital plan is shown in Appendices 5 to 7.
- 4.5** The overall Educational Services programme summary report at Appendix 5 provides both an analysis of the overall programme at each status and a summary budgetary control report.
- 4.6** The tables at the top of Appendix 5 detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green status for project life and the current year. It currently shows that for the project life overview 2 projects (14% of total projects) have spend to date of £0.002m (0.005% of total spend) and is at Red status; 1 project (7% of total projects) have spend to date of £10.474m (26% of total spend) are at Amber status, and 11 projects (79% of total projects) have spent to date of £29.559m (74% of total spend) and are at Green status. The corresponding figures for the current year are 2 Red projects (14% of total projects) with spend to date of £0m (0% of total spend), 1 Amber project (7% of total projects) with spend to date of £0.204m (5% of total spend) and 11

Green projects (79% of total projects) with spend to date of £3.567m (95% of total spend) respectively.

4.7 In terms of budgetary control the tables at the bottom of Appendix 5 show that in the current year spend is anticipated to be lower than budget by £5.661m while the same data for the project life shows an anticipated overspend of £0.829m of which £0.091m is due to a current year forecast overspend in relation to Kilpatrick School New Build and £0.738m is due to the cost of purchasing the land for the new OLSP school from the HRA.

4.8 Appendices 6 and 7 detail a financial analysis of projects at red and amber status respectively with additional information on action being taken to minimise or mitigate slippage and/or overspends where possible.

5. People Implications

5.1 There are no direct people implications.

6. Financial and Procurement Implications

6.1 Other than the financial position noted above and within the appendices, there are no financial or procurement implications of the budgetary control report.

7. Risk Analysis

7.1 The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. Finance staff are in regular discussion with budget holders to ensure potential issues are identified as early as possible in order to mitigate this risk.

8. Equalities Impact Assessment (EIA)

8.1 The report is for noting and therefore, no Equalities Impact Assessment was completed for this report.

9. Consultation

9.1 The views of both Finance and Legal services have been requested on this report and they have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

10. Strategic Assessment

10.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

Laura Mason

Strategic Leader – Education, Learning and Attainment

Date: 21 August 2017

Person to Contact: Joe Reilly - Business Unit Finance Partner (Education),
Garshake Road, Dumbarton, G82 3PU, telephone: 01389
737707, e-mail joe.reilly@west-dunbarton.gov.uk

Appendices: Appendix 1 - Revenue Budgetary Control 2017/2018
- Summary Report

Appendix 2 - Revenue Budgetary Control 2017/2018
- Service Reports

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Appendix 3 - Analysis of Revenue Variances over
£50,000

Appendix 4 - Monitoring of Management Adjustments &
Savings 2017/18

Appendix 5 - Capital Programme summary

Appendix 6 - Capital Projects at Red Status

Appendix 7 – Capital Projects at Amber Status

Background Papers: Ledger output – period 4

General Services Revenue Estimates 2017/18

Education Services Capital Plan - Analysis of Projects at
Green Status

Wards Affected: All

EDUCATION SUMMARY

MONTH END DATE

31 July 2017

PERIOD

P4

Actual Outturn 2016/17	Departmental / Subjective Summary	Total Budget 2017/18	Year to date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18	RAG Status	
£000	Departmental Summary	£000	£000	%	£000	£000	%	
25,013	Primary Schools	25,041	9,292	37%	25,087	47	0%	↓
23,652	Secondary Schools	23,650	8,912	38%	23,637	(14)	0%	↑
14,571	Special Schools	14,572	4,247	29%	14,739	166	1%	↓
530	Psychological Services	573	179	31%	529	(44)	-8%	↑
546	Miscellaneous	553	130	24%	553	0	0%	→
7,249	Pre 5s	7,723	1,917	25%	7,489	(234)	-3%	↑
3,120	Libraries, Culture & Museums	2,785	1,070	38%	2,827	42	2%	↓
14,079	PPP	14,253	5,576	39%	14,287	34	0%	↓
204	Curriculum for Excellence	428	48	11%	428	0	0%	→
266	Central Admin	263	143	54%	297	34	13%	→
337	Workforce CPD	345	102	30%	352	8	2%	→
504	Performance & Improvement	333	143	43%	380	47	14%	→
865	Education Development	1,029	375	36%	1,027	(3)	0%	→
0	Raising Attainment - Primary	0	0	0%	0	0	0%	
0	Raising Attainment - Secondary	0	0	0%	0	0	0%	
0	Pupil Equity Fund - (PEF)	0	0	0%	0	0	0%	
90,936	Total Net Expenditure	91,548	32,134	35%	91,631	83	0.09%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE 31 July 2017

PERIOD P4

Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18	RAG Status
£000	All Services	£000	£000	%	£000	£000	%
63,875	Employee	69,638	21,947	32%	69,537	(101)	0%
7,087	Property	7,361	4,135	56%	7,461	100	1%
2,077	Transport and Plant	2,079	895	43%	2,066	(12)	-1%
2,960	Supplies, Services and Admin	2,143	512	24%	2,169	26	1%
18,257	Payments to Other Bodies	18,510	5,997	32%	18,784	274	1%
904	Other	1,162	448	39%	1,162	0	0%
95,160	Gross Expenditure	100,893	33,934	34%	101,180	287	0%
(4,225)	Income	(9,345)	(1,800)	19%	(9,549)	(204)	2%
90,936	Net Expenditure	91,548	32,134	35%	91,631	83	0%
£000	Primary Schools	£000	£000	%	£000	£000	%
21,536	Employee	21,589	7,296	34%	21,631	42	0%
2,391	Property	2,703	1,542	57%	2,705	2	0%
305	Transport and Plant	321	266	83%	321	0	0%
983	Supplies, Services and Admin	604	158	26%	604	0	0%
16	Payments to Other Bodies	34	1	2%	34	0	0%
285	Other	288	192	67%	288	0	0%
25,515	Gross Expenditure	25,538	9,455	37%	25,583	44	0%
(502)	Income	(498)	(163)	33%	(496)	2	0%
25,013	Net Expenditure	25,041	9,292	37%	25,087	47	0%
£000	Secondary Schools	£000	£000	%	£000	£000	%
21,768	Employee	21,700	7,247	33%	21,709	9	0%
902	Property	977	579	59%	979	2	0%
525	Transport and Plant	576	460	80%	575	(0)	0%
690	Supplies, Services and Admin	475	112	23%	475	(0)	0%
498	Payments to Other Bodies	477	439	92%	477	0	0%
607	Other	862	249	29%	862	0	0%
24,991	Gross Expenditure	25,067	9,087	36%	25,077	10	0%
(1,339)	Income	(1,416)	(175)	12%	(1,440)	(24)	2%
23,652	Net Expenditure	23,650	8,912	38%	23,637	(14)	0%

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE 31 July 2017

PERIOD P4

Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18		RAG Status
£000		£000	£000	%	£000	£000	%	
	Special Schools							
9,339	Employee	9,590	3,084	32%	9,407	(184)	-2%	↑
127	Property	82	28	34%	157	75	91%	↓
1,092	Transport and Plant	1,036	123	12%	1,026	(10)	-1%	↑
153	Supplies, Services and Admin	137	18	13%	138	1	1%	↓
4,020	Payments to Other Bodies	3,908	997	26%	4,162	254	7%	↓
12	Other	13	7	55%	13	0	0%	→
14,743	Gross Expenditure	14,766	4,257	29%	14,903	137	1%	↓
(172)	Income	(194)	(9)	5%	(164)	30	-15%	↓
14,571	Net Expenditure	14,572	4,247	29%	14,739	166	1%	↓
	Psychological Services							
	Employee	569	204	36%	620	50	9%	↓
	Property	0	0	0%	0	0	0%	→
8	Transport and Plant	8	2	22%	8	0	0%	→
12	Supplies, Services and Admin	8	3	35%	14	6	71%	↓
	Payments to Other Bodies	0	0	0%	0	0	0%	→
	Other	0	0	0%	0	0	0%	→
638	Gross Expenditure	585	208	36%	641	56	10%	↓
(108)	Income	(12)	(29)	240%	(112)	(100)	833%	↑
530	Net Expenditure	573	179	31%	529	(44)	-8%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 July 2017

PERIOD

P4

Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18		RAG Status
£000		£000	£000	%	£000	£000	%	
0	Employee	0	0	0%	0	0	0%	→
0	Property	0	0	0%	0	0	0%	→
0	Transport and Plant	0	0	0%	0	0	0%	→
0	Supplies, Services and Admin	0	0	0%	0	0	0%	→
839	Payments to Other Bodies	846	228	27%	846	0	0%	→
0	Other	0	0	0%	0	0	0%	→
839	Gross Expenditure	846	228	27%	846	0	0%	→
(293)	Income	(293)	(98)	33%	(293)	0	0%	→
546	Net Expenditure	553	130	24%	553	0	0%	→
£000	Pre 5s	£000	£000	%	£000	£000	%	
5,888	Employee	6,745	2,055	30%	6,531	(214)	-3%	↑
266	Property	261	71	27%	263	1	1%	↓
16	Transport and Plant	17	1	7%	14	(3)	-16%	↓
473	Supplies, Services and Admin	362	29	8%	376	14	4%	↓
910	Payments to Other Bodies	1,012	237	23%	1,012	(0)	0%	↑
0	Other	0	0	0%	0	0	0%	→
7,552	Gross Expenditure	8,397	2,393	29%	8,196	(201)	-2%	↑
(303)	Income	(674)	(476)	71%	(707)	(33)	5%	↑
7,249	Net Expenditure	7,723	1,917	25%	7,489	(234)	-3%	↑
£000	Libraries, Culture & Museums	£000	£000	%	£000	£000	%	
2,791	Employee	2,442	903	37%	2,528	86	4%	↓
246	Property	269	130	48%	254	(15)	-5%	↑
43	Transport and Plant	46	8	17%	44	(1)	-3%	↑
327	Supplies, Services and Admin	302	85	28%	294	(9)	-3%	↑
126	Payments to Other Bodies	52	38	73%	52	0	0%	→
0	Other	0	0	0%	0	0	0%	→
3,533	Gross Expenditure	3,111	1,163	37%	3,172	61	2%	↓
(413)	Income	(326)	(94)	29%	(345)	(19)	6%	↑
3,120	Net Expenditure	2,785	1,070	38%	2,827	42	2%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE **31 July 2017**

PERIOD **P4**

Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18		RAG Status
£000		£000	£000	%	£000	£000	%	
0	Employee	0	0	0%	0	0	0%	→
2,891	Property	2,956	1,743	59%	2,990	34	1%	↓
0	Transport and Plant	0	0	0%	0	0	0%	→
0	Supplies, Services and Admin	0	0	0%	0	0	0%	→
11,393	Payments to Other Bodies	11,644	3,833	33%	11,644	(0)	0%	↑
0	Other	0	0	0%	0	0	0%	→
14,284	Gross Expenditure	14,600	5,576	38%	14,634	34	0%	↓
(205)	Income	(347)	0	0%	(347)	0	0%	→
14,079	Net Expenditure	14,253	5,576	39%	14,287	34	0%	↓
£000	Curriculum for Excellence	£000	£000	%	£000	£000	%	
0	Employee	156	5	3%	156	0	0%	→
0	Property	0	0	0%	0	0	0%	→
0	Transport and Plant	2	0	0%	2	0	0%	→
204	Supplies, Services and Admin	152	45	29%	158	6	4%	↓
6	Payments to Other Bodies	118	4	4%	118	0	0%	→
0	Other	0	0	0%	0	0	0%	→
210	Gross Expenditure	428	54	13%	434	6	1%	↓
(6)	Income	0	(6)	0%	(6)	(6)	0%	↑
204	Net Expenditure	428	48	11%	428	0	0%	→
£000	Central Admin	£000	£000	%	£000	£000	%	
118	Employee	75	29	38%	87	11	15%	↓
120	Property	112	42	38%	112	0	0%	→
0	Transport and Plant	10	0	0%	10	0	0%	→
26	Supplies, Services and Admin	28	19	67%	35	7	25%	↓
107	Payments to Other Bodies	97	70	72%	117	19	20%	↓
0	Other	0	0	0%	0	0	0%	→
371	Gross Expenditure	323	160	49%	361	38	12%	↓
(105)	Income	(60)	(17)	28%	(64)	(4)	6%	↑
266	Net Expenditure	263	143	54%	297	34	13%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2017/18
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 July 2017

PERIOD

P4


Actual Outturn 2016/17	Service Summary	Total Budget 2017/18	Spend to Date 2017/18	% Spend to Date of Total Budget	Forecast Spend 2017/18	Forecast Variance 2017/18		RAG Status
£000		£000	£000	%	£000	£000	%	
	Workforce CPD							
306	Employee	305	113	37%	320	15	5%	↓
	Property	0	0	0%	0	0	0%	→
1	Transport and Plant	0	1	0%	1	1	0%	↓
31	Supplies, Services and Admin	33	(10)	-29%	33	0	0%	→
7	Payments to Other Bodies	6	1	11%	6	0	0%	→
0	Other	0	0	0%	0	0	0%	→
346	Gross Expenditure	345	105	30%	360	15	4%	↓
(9)	Income	0	(3)	0%	(8)	(8)	0%	↑
337	Net Expenditure	345	102	30%	352	8	2%	↓
	Performance & Improvement							
421	Employee	333	137	41%	400	67	20%	↓
0	Property	0	0	0%	0	0	0%	→
2	Transport and Plant	0	1	0%	1	1	0%	↓
13	Supplies, Services and Admin	0	1	0%	1	1	0%	↓
89	Payments to Other Bodies	0	12	0%	0	0	0%	→
0	Other	0	0	0%	0	0	0%	→
526	Gross Expenditure	333	150	45%	402	69	21%	↓
(22)	Income	0	(7)	0%	(22)	(22)	0%	↑
504	Net Expenditure	333	143	43%	380	47	14%	↓
	Education Development							
1,091	Employee	900	335	37%	917	17	2%	↓
144	Property	0	0	0%	0	0	0%	↓
85	Transport and Plant	45	30	67%	45	0	0%	↓
47	Supplies, Services and Admin	41	4	10%	42	1	3%	↓
246	Payments to Other Bodies	176	57	32%	176	0	0%	→
0	Other	0	0	0%	0	0	0%	→
1,613	Gross Expenditure	1,162	426	37%	1,180	18	2%	↓
(748)	Income	(132)	(51)	39%	(153)	(21)	16%	↑
865	Net Expenditure	1,029	375	36%	1,027	(3)	0%	↑

Special Schools (Claire Cusick)	14,572	14,739	166	1%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	<p>Employee Costs are showing an underspend mainly due to staff vacancies. Property Costs are overspent due to an expectation that electricity costs will outturn close to 2016/17 levels, gas costs will be higher (having replaced heating oil) and a further twelve month rent for Choices occupancy of Skypoint has been anticipated. Payments to Other Bodies are currently overspent due to more children being placed within Daycare Placements (19% higher than Q1 2016/17) though this has reduced the pressure on residential Placements. Daycare services are demand-led and can fluctuate throughout the year. The overspend within Daycare Placements is partially off set by underspends in Payments to Health Bodies and Payments to Other Local Authorities.</p>				
Mitigating Action	<p>The requirement for daycare placements are demand-led services taken jointly with HSCP following a joint assessment of the best option for all concerned. However, the actual usage throughout the year will be reviewed regularly to identify where there is scope to reduce the number of placements.</p>				
Anticipated Outcome	<p>If current levels of demand continue then it is anticipated that the Daycare budget will overspend .</p>				
Psychological Services (Laura Mason)	573	529	(44)	-8%	↑
Service Description	This service provides Psychological Support to pupils within West Dunbartonshire.				
Main Issues / Reason for Variance	<p>The adverse variance within Employee Costs have arisen because of additional Scottish Attainment Challenge expenditure. However this variance will be offset by Scottish Attainment Challenge income.</p>				
Mitigating Action	No mitigating action required.				

Anticipated Outcome	It is anticipated that grant income will off-set the additional expenditure.
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Pre 5s (Laura Mason)	7,723	7,489	(234)	-3%	↑
Service Description	This services area includes all Early Years establishments within West Dunbartonshire.				
Main Issues / Reason for Variance	For various reasons there are delays in projects being implemented within Early Years. These projects are in relation to additional hours for 3-5 years and the implementation of the Young Persons Bill.				
Mitigating Action	Officers will continue to monitor the budget.				
Anticipated Outcome	Favourable variance within staffing is anticipated at year end				

Libraries, Culture & Museums	2,785	2,827	42	2%	↓
Service Description	This services include the provision of Library, Culture and Museums within West Dunbartonshire.				
Main Issues / Reason for Variance	The overspend in employee costs (mainly use of casuals) has been partly offset by lower electricity costs and general supplies expenditure				
Mitigating Action	Action has been taken to address the use of casual staff				
Anticipated Outcome	Remedial action should reduce this variance				

Performance & Improvement (Andrew Brown)	333	380	47	14%	
Service Description	This service covers the monitoring of policies and improvement on curriculum within Education.				
Main Issues / Reason for Variance	Restructuring within this service depends on the outcome of the Government's governance review. A consequence of this not being available is an overspend on employee costs.				
Mitigating Action	Officers will continue to monitor the budget and every effort will be made to minimise the adverse variance.				
Anticipated Outcome	It is anticipated that Employee Costs will overspend by the year end.				

Efficiency reference		Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
2017/18	MA11	Review of vocational programme budget	90,000	90,000	-	savings will be achieved
2017/18	MA12	Reduction of supplies and services - early years & ASN	55,700	55,700	-	savings will be achieved
2017/18	MA13	Review of training across Education	50,000	50,000	-	savings will be achieved
2017/18	MA14	Include all early years depute posts in adult / child ratio	85,200	85,200	-	Review of Early Years expansion delivery model is ongoing : management committed to identifying efficiencies elsewhere within Early Years . Achievement of Scottish Government objectives will require this level of management.
2017/18	MA15	Review learning community budgets	125,000	125,000	-	savings will be achieved
2017/18	MA16	Implement standardised assessments for literacy & numeracy	20,000	20,000	-	savings will be achieved
2017/18	MA17	Review of learning assistants	148,646	148,646	-	savings will be achieved
2017/18	MA26	Assumption on staff turnover to include 1% on teachers & APTC pre 5 staff	173,000	173,000	-	savings will be achieved
TOTAL			747,546	747,546	-	

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

APPENDIX 5

MONTH END DATE 31 July 2017

PERIOD 4

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red Projects are forecast to be overspent and/or experience material delay to completion	2	14%	2	0%	2	14%	0	0%
Amber Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	1	7%	10,474	26%	1	7%	204	5%
Green Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	11	79%	29,559	74%	11	79%	3,567	95%
TOTAL EXPENDITURE	14	100%	40,035	100%	14	100%	3,771	100%

Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Re-Phasing £000	Over/ (Under) £000
Red Projects are forecast to be overspent and/or significant delay to completion	20,750	2	20,750	0	5,748	0	10	(5,738)	(5,738)	0
Amber Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	10,487	10,474	10,578	91	197	204	288	91	0	91
Green Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	41,508	29,559	42,246	738	15,313	3,567	15,299	(14)	(23)	8
TOTAL EXPENDITURE	72,745	40,035	73,574	829	21,258	3,771	15,597	(5,661)	(5,761)	99

WEST DUNBARTONSHIRE COUNCIL
 GENERAL SERVICES CAPITAL PROGRAMME
 ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

MONTH END DATE

31 July 2017

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

1 Choices Programme						
Project Life Financials	750	2	0%	750	0	0%
Current Year Financials	748	0	0%	10	(738)	-99%
Project Description	Bringing together Central Support Services which will include relocation of Choices Programme.					
Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date	31-Oct-19		
Main Issues / Reason for Variance						
Project is dependant on new Balloch Campus delivery dates, and cannot commence until Jamestown PS has been vacated. Plans have now been designed and bill of quantities are currently being worked up in conjunction with the service need of Choices. Planning application will be submitted by end of August, with work to commence early 2018. Remaining budget will be required to slip into 18/19						
Mitigating Action						
None available at this time						
Anticipated Outcome						
New modern facility for Choice delivering a saving of £0.049m per annum.						

2 Schools Estate Improvement Plan						
Project Life Financials	20,000	0	0%	20,000	0	0%
Current Year Financials	5,000	0	0%	0	(5,000)	-100%
Project Description	Improvement of Schools Estate					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance						
Options will be considered and reported to a future Council/Committee for consideration, however at this time it is unlikely that any spend will be incurred in 2017/18.						
Mitigating Action						
Options to be considered and report to be submitted at the earliest opportunity						
Anticipated Outcome						
Further enhancement to Schools Estate.						

TOTAL PROJECTS AT RED STATUS						
<u>Project Life Financials</u>						
EDUC	20,750	2	0%	20,750	0	0%
<u>Current Year Financials</u>						
EDUC	5,748	0	0%	10	(5,738)	-100%

WEST DUNBARTONSHIRE COUNCIL
 GENERAL SERVICES CAPITAL PROGRAMME
 ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

APPENDIX 7

MONTH END DATE

31 July 2017

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

1 Kilpatrick School - New Build						
Project Life Financials	10,487	10,474	100%	10,578	91	1%
Current Year Financials	197	204	103%	288	91	46%
Project Description	Design and build of construction of Additional Support Needs School					
Project Lifecycle	Planned End Date	30-Jun-18	Forecast End Date	30-Nov-18		
Main Issues / Reason for Variance						
Phase 2 physical works completed however practical completion has not been achieved yet, due to outstanding information (includes Japanese Knotweed reliance letter). Final account (including final asbestos costs) likely to be higher than budget, however level of overspend is unknown at this time.						
Mitigating Action						
Project team continue to raise issues with HubWest Scotland to get this issue resolved well before schools return in August.						
Anticipated Outcome						
Phase 2 practical completion before schools return.						

TOTAL PROJECTS AT AMBER STATUS						
<u>Project Life Financials</u>						
EDUC	10,487	10,474	100%	10,578	91	1%
<u>Current Year Financials</u>						
EDUC	197	204	103%	288	91	46%

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Education Officer****Educational Services Committee: 6 September 2017**

Subject: Collaboration to Deliver Excellence and Equity in Education**1. Purpose**

- 1.1** To alert members of Educational Services Committee that at a meeting of Council on 30 August 2017 the following motion was agreed:

Council agrees to delegate authority to the Educational Services Committee to consider the report and its recommendations. Should the committee agree to use the City Deal body as its vehicle for regional education collaboration then any future reports should go directly to the Educational Services Committee.

- 1.2** To agree additional governance arrangements for Education in the Glasgow City Region to ensure greater collaboration whilst maintaining local democratic accountability.

2. Recommendations

- 2.1** It is recommended that the Educational Services Committee approve the recommendation from the Glasgow City Region Cabinet that the recommendations in the attached paper are taken forward with updates being provided regularly to the appropriate Council Committee.

3. Background

- 3.1** The Directors/Heads of Service with responsibility for education in the eight local authorities which make up the Glasgow City Region have been meeting and exploring ways in which they can share practice and improve. This grouping has been known as the West Partnership.
- 3.2** The West Partnership has been in existence in its current form for just under 12 months, but already has seen some successes from its activities. These are set out in the attached paper.

4. Main Issues

- 4.1** The Scottish Government published its Education Governance: Next Steps paper in June 2017, which offered the Partnership an opportunity to revisit their vision of collaboration to bring about excellence and equity across the region.

4.2 The attached paper was discussed and approved at the Glasgow City Region Cabinet on 15 August 2017. It sets out how through working as a Collaborative the eight authorities will raise attainment and achievement, how they will maintain local democratic accountability, contribute to the growth of the regional economic strategy and the national thrust for excellence and equity, drawing on the expertise and strengths of each of the partners to bring about improvement for all.

4.3 Under the proposed new arrangements, West Dunbartonshire Council will remain accountable and responsible for the delivery of education. Each Council in the Glasgow City Region is asked to agree the recommendations as outlined in Appendix 1 to this report.

5. People Implications

5.1 West Dunbartonshire's Education staff will collaborate with the other Councils in Glasgow City Region to deliver excellence and equity.

6. Financial and Procurement Implications

6.1 The actions taken as a result of the report would be funded from within existing budget.

6.2 There are no procurement implications with this report.

7 Risk Analysis

7.1 Agreeing the recommendations at Appendix 1 will contribute to reducing impacts on economic growth and employability.

8. Equalities Impact Assessment (EIA)

8.1 An equalities screening has been carried out and there are no issues at this time arising from this report

9. Consultation

9.1 Legal Services and the Section 95 Officer have been consulted in relation to the content of this report.

10. Strategic Assessment

10.1 The report contributes to the Council's Strategic Priorities and in particular towards economic growth and employability.

Laura Mason
Chief Education Officer
Date: 31 August 2017

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Tel No: 01389 737304
e-mail: laura.mason@west-dunbarton.gov.uk

Appendices: Appendix 1 – Glasgow City Region Education
Improvement Collaborative

Background Papers:

Wards Affected: All Wards



Glasgow City Region

Glasgow City Region Cabinet

Report by Chief Executives

GLASGOW CITY REGION EDUCATION IMPROVEMENT COLLABORATIVE

Collaboration to Deliver Excellence and Equity in Education

Purpose of Report:

In support of the Regional Economic Strategy and Action Plan and in response to the Governance Review - next Steps report by Scottish Government, the purpose of this report is to propose additional governance arrangements for Education in the Glasgow City Region to ensure greater collaboration, whilst maintaining local accountability.

Recommendations:

It is recommended that:

- Cabinet supports the governance arrangements as set out in the report;
- Leaders seek agreement for the governance arrangements from their respective Councils;
- Chief Executives take forward the proposals in discussion with Scottish Government and Education Scotland and report back to the next Cabinet on the detailed governance arrangements, including the terms of reference for the Regional Education Committee and Education Improvement Collaborative, and the academic research plan that will underpin the Collaborative; and
- Chief Executives work with the Collaborative to develop the first annual regional plan for agreement by Cabinet and Councils.

1. Background

- 1.1 The Glasgow City Region is home to:
- 33.6% of Scotland's population;
 - 34.5% of Scotland's school population;
 - 35.1% of Scotland's secondary school population;
 - 55.9% of Scotland's ASL school population; and
 - 63.2% of Scotland's most deprived communities (SIMD Bottom 10%)
- 1.2 Whilst there remain a number of different local issues, there are opportunities to review how education support is delivered across the Glasgow City Region. The purpose of this report is to set out how, as a partnership, the Glasgow City Region will work together to raise attainment and achievement, how we will maintain local democratic accountability, contribute to the growth of the regional economic strategy and the national thrust for excellence and equity, drawing on the expertise and strengths of each of the partners to bring about improvement for all.
- 1.3 A number of recent publications will have a material impact on the delivery of education at a local level. Firstly, the Glasgow City Region Economic Strategy and Action Plan highlights the fundamental role of our education system in driving forward the regional economy. The eight local authorities which make up the City Region have already been operating a partnership approach through the 'West Partnership' which has been in existence in for just under 12 months and has already delivered a number of notable successes.
- 1.4 Secondly, the Scottish Government's Enterprise and Skills Review (ESR) has noted the role that the education system plays with separate papers on Skills Alignment and the Learner Journey. These papers have been complementary to the ESR's recommendation that Regional Partnerships are developed to drive regional economic growth.
- 1.5 Finally, in June 2017, the Scottish Government published its Education Governance: Next Steps paper. This paper focuses on the empowerment of schools and communities to deliver excellence and equity for all learners and recommends the establishment of new Regional Improvement Collaboratives.
- 1.6 Taken together, these offer the 'West Partnership' and City Region an opportunity to revisit its vision of collaboration to bring about excellence and equity across the entire City Region.

2. Glasgow City Region

2.1 In February 2017, Glasgow City Region published its Economic Strategy and Action Plan. The vision for 2035 is to create **“a strong, inclusive, competitive and outward-looking economy, sustaining growth and prosperity with every person and business reaching their full potential**

2.2 Eleven objectives have been identified which include:

Create a skills and employment system that meets the current and future needs of Glasgow City Region businesses and supports our residents to access jobs and progression opportunities.

2.3 The challenge is to ensure that the skills system is effective in supporting people and businesses to reach their full potential, including those who are currently in work to progress. This requires a responsive and flexible city region approach that works with employers to design courses that deliver employer ready residents.

2.4 The Action Plan includes:

“3.1 Building on the existing West Partnership (8 education authorities), we will link education and training, with the needs of employers, through collaboration with Enterprise and Skills agencies, colleges and other partners.”

2.5 Education is key to the success of our economy. Our schools need to create confident, resilient learners who have the skills to become ‘employer ready residents’.

3 ‘West Partnership’

3.1 The ‘West Partnership’ is made up of eight local authorities: East Dunbartonshire; East Renfrewshire; Glasgow City; Inverclyde; North Lanarkshire; Renfrewshire; South Lanarkshire; and, West Dunbartonshire. It has been supported throughout its early work by Education Scotland. The profile of each council area is diverse with East Dunbartonshire and East Renfrewshire being two of the most affluent areas in Scotland and with many of the country’s least affluent areas in Glasgow, North Lanarkshire, West Dunbartonshire, Inverclyde and large areas of Renfrewshire – all of which are ‘Challenge Authorities’ within the Scottish Attainment Challenge. The Partnership sits across three regions as defined by the Developing the Young



Excellence and Equity in Education

Workforce – Scotland’s Youth Employment Strategy (DYW) and across three college regions; Glasgow City; West College Scotland; and, Lanarkshire.

- 3.2 The Partnership’s early work has focused on establishing the principles and practice of collaboration. It has made a good start, relationships are positive and commitment to the benefits of collaboration is strong.
- 3.3 Good progress has been made with the work on moderation of assessment in the broad general education which was evaluated very positively; the Early Learning and Childcare group has made excellent progress on cross border funding and work is progressing around professional learning and the expansion to 1140 hours of childcare by 2020; and, the group focusing on improving Mathematics has made a promising start to addressing the recommendations from Making Maths Count. There has also been some joint work with Skills Development Scotland, the Regional Invest in Young People groups and with college partners. There is agreement in principle that there is opportunity to collaborate further to progress the DYW agenda across the Glasgow City Region, sitting well with the aims and objectives of the City Region’s Economic Strategy and Action Plan.
- 3.4 Throughout this early work of the Partnership, it has been recognised that there will be aspects of work which all local education authorities will collaborate and gain benefit from, but it has also been acknowledged that there will be times when work will only involve some of the local education authorities. The Partnership, however, offers the opportunity for learning and sharing best practice for all its partners.

4 The Way Forward

- 4.1 On 15th June 2017, the Deputy First Minister published the government’s response to the governance review, focusing on the empowerment of schools and communities to deliver excellence and equity for all learners. The main thrust of the document is to empower head teachers to make more localised decisions on learning and teaching and the curriculum to meet the needs of their communities. In addition, the document states that up to seven Regional Improvement Collaboratives will be created.

“Regional Improvement Collaboratives will:

- *Provide excellent educational improvement support for head teachers, teachers and practitioners through dedicated teams of professionals. These teams will draw on Education Scotland staff, local authority staff and others;*

Excellence and Equity in Education

- *Provide coherent focus across all partners through delivery of an annual regional plan and associated work programme aligned with the National Improvement Framework;*
- *Facilitate collaborative working across the region, including sharing best practice, supporting collaborative networks and pursuing partnership approaches; and*
- *Led by a Regional Director, to be appointed by the Scottish Government and to report to the HM Chief Inspector/Chief Executive of Education Scotland.”*

4.2 The Scottish Government published the *National Improvement Framework* (NIF) in 2016 and in its *Education Governance: Next Steps* paper indicates that Regional Improvement Collaboratives should align their plans with the Priorities and Key Drivers set out in the NIF:

4.3 NIF Priorities:

- improving attainment, particularly in literacy and numeracy;
- closing the attainment gap between the most and least disadvantaged children and young people;
- improving children and young people’s health and wellbeing; and,
- improving employability skills and sustained positive school leaver destinations for all young people.

4.4 NIF Key Drivers:

- School leadership;
- Teacher professionalism;
- Parental engagement;
- Assessment of children’s progress;
- School improvement; and,
- Performance information.

4.5 ‘West Partnership’ is committed to the National Improvement Framework and its purpose will be to find and work on areas where collaboration will enhance each individual education authority’s existing and future plans to implement the priorities and key drivers as set out above.

4.6 These priorities, key drivers and aims set out above sit well with the work of the Partnership to date and the three areas we have agreed to focus on which will also contribute to the Regional Economic Strategy and Action Plan are:

- Early Learning and Childcare

- Improvement
- Learner Journey

- 4.7 **Early Learning and Childcare** is key to improving outcomes for children and families. It offers the prospect of intervening at the earliest opportunity to ensure the poverty related attainment gap does not open in the first place and establishing a solid foundation in the acquisition of literacy and numeracy skills. It offers parents the chance to enhance their own skills to support their children's learning and can also contribute to economic growth through high quality childcare which allows parents to access employment, education or training. It also marks the start of the learner journey, laying the foundations for lifelong learning and the beginning of the broad general education. 'West Partnership' will focus on plans for expansion from 600 hours to 1140, cross-border charging and quality of early learning and childcare.
- 4.8 Intelligence-led **Improvement** is the basis upon which we will raise attainment and achievement. As stated in the Education Governance: Next Steps paper local authorities will retain the duty to bring support to schools to continuously improve: *'Local authorities will focus on delivering excellent educational support services for children and young people – their role will be key in supporting schools and establishments to drive improvement and deliver better outcomes for children.'* ; and will *'be responsible for improvement through their provision of education support services, their regional collaboration and securing leadership in their schools.'* As such the 'West Partnership' offers schools the opportunity to look inward, outward and forward and will support and challenge schools and nurseries through the formation of specialist curriculum support; approaches to self-evaluation and quality assurance; data analysis to establish baselines and set targets for improvement across the region; career long professional learning (CLPL) to support improvement planning; sharing practice to raise attainment and close the gap, for example, through effective use of Pupil Equity Funding (PEF); and HR support to ensure high quality and consistent guidance support to Head Teachers. Each of the above will enhance and complement each local education authority's existing practices and plans for future development.
- 4.9 Vital to improvement in outcomes and promoting excellence and equity is the **Learner Journey**. Curriculum design is, and should be, devised at the most local level and, some might argue, at an individual learner level, but the Partnership can offer schools the opportunity to share and learn from each other, especially where curriculum design has led to improved attainment and school leaver destinations. The 'West Partnership' has already made a very strong start to sharing and understanding standards through the work on moderation of assessment in the BGE, but there is room for further collaboration in areas such as widening access to Higher Education,



Excellence and Equity in Education

especially for those from the least affluent areas of Glasgow City Region, and in the senior phase, working with partners in colleges across all three areas and Skills Development Scotland (SDS) to ensure our young people leave school, college or university with the appropriate skills to meet the demand from employers.

5 Governance

- 5.1 To secure local democratic accountability it is proposed that a **Glasgow City Region Education Committee** is established as a sub-committee of the Glasgow City Region Cabinet, which is a Joint Committee established under the Local Government (Scotland) Act 1973. Membership will consist of Education Conveners or equivalent from each of the local education authorities. The Chair will be decided by its membership. This Committee will set the priorities for the year ahead, approve improvement/action plans and will receive reports on the progress of the plans and their impact. The Directors /Heads of Service with responsibility for education of each council will attend meetings.
- 5.2 The associated actions and improvement plans of each local education authority will continue to be overseen through existing governance arrangements, maintaining local government accountability for the delivery of education services to each community and council area. This approach also allows for the very good partnership working already established in each council for children's services to continue to contribute positively to the wellbeing of children and families and in so doing, support educational improvement.
- 5.3 It is proposed that 'West Partnership' be renamed the **Glasgow City Region Education Improvement Collaborative**. It will be made up of the Directors/Heads of Service with responsibility for education from each partner council and a representative from Education Scotland. This will be the key officer leadership group agreeing priority areas for collaboration, commissioning workstreams and receiving reports from workstream leads.
- 5.4 The Collaborative will commission and commit officers to collaborate to undertake specific tasks, with Heads of Service, senior officers or Head Teachers taking the lead as appropriate to levels of expertise. Such delivery groups will meet as appropriate to the commissioned tasks and the agreed Improvement Plans. Wider participation from other council services and partner agencies will be added when required, e.g. employability, financial inclusion, social care, and health services.
- 5.5 Figure 1 sets out the proposed new structure:

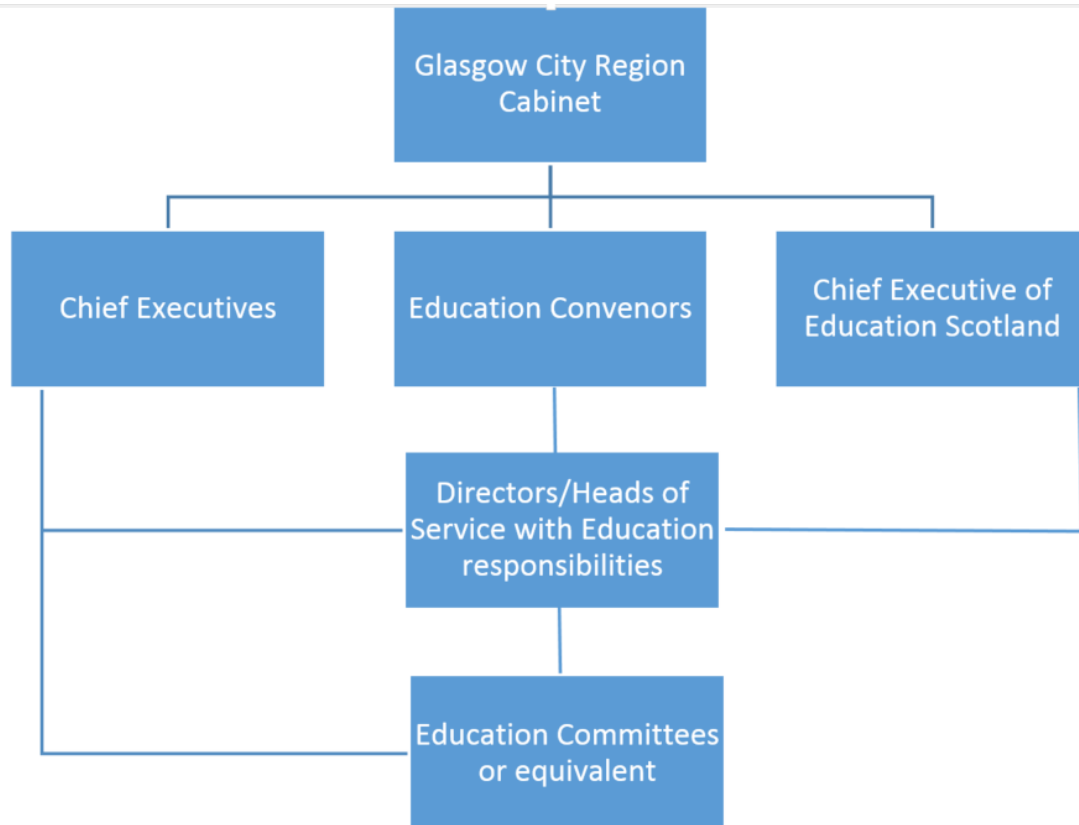


Figure 1 – Proposed new governance arrangements

- 5.6 The Collaborative will be chaired by a **Region Lead Officer** to be appointed by Chief Executives from among the existing Directors/Heads of Service/Chief Education Officers in the eight local authorities. This will not be a substantive position but will be a leadership role for a fixed term. The Region Lead Officer (RLO) will also report to the Chief Executive of Education Scotland. This arrangement will be reviewed as the Government’s plans become more shaped.
- 5.7 The support for the RLO will be agreed by Chief Executives and may take different forms dependent on existing operational structures within the employer council and agreed priority areas for focus.
- 5.8 The RLO will engage with Education Scotland to consider the best way in which Education Scotland will support the Collaborative. For example, this could be through a link senior officer, similar to their Area Lead Officer role.

6 Reporting

- 6.1 The Collaborative will report to the Glasgow City Region Education Committee. The RLO and the Chair of the Glasgow City Region Education Committee will report to the City Region Cabinet.
- 6.2 The RLO will report on progress to the Chief Executive of Education Scotland.
- 6.3 Each Director/Head of Service will continue to report to each Council's Education Committee or equivalent and Chief Executive, as appropriate to current local governance arrangements.

7 Research

- 7.1 Given the importance of education as part of our economic strategy, a proposal will be developed for academic research to underpin this work and to inform future developments.

8 Recommendations

- 8.1 It is recommended that:
 - Cabinet supports the governance arrangements as set out in the report;
 - Leaders seek agreement for the governance arrangements from their respective Councils;
 - Chief Executives take forward the proposals in discussion with Scottish Government and Education Scotland and report back to the next Cabinet on the detailed governance arrangements, including the terms of reference for the Regional Education Committee and Collaborative, and the academic research plan that will underpin the Collaborative; and
 - Chief Executives work with the Collaborative to develop the first annual regional plan for agreement by Cabinet and Councils.