

PERIOD END DATE

30 September 2020

PERIOD

6

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Making Tax Digital						
	Project Life Financials	40	0	0%	40	0	0%
	Current Year Financials	40	0	0%	0	(40)	-100%
	Project Description	Making Tax Digital.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Oct-21		
	Main Issues / Reason for Variance						
	Making Tax Digital deliverables/ guidance has changed since this capital bid was submitted. Officers need to reassess WDC plans for Making Tax Digital to ensure that the Council remain compliant. Due to COVID- 19 HMRC have delayed the next stage of MTD until October 2021. Progress has been made on the digital linking of data on our excel spreadsheets in preparation of the next phase launch. Budget is therefore required to be rephased to 2021/22.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Making Tax Digital.						

2	Legal Case Management System						
	Project Life Financials	33	0	0%	33	0	0%
	Current Year Financials	33	0	0%	0	(33)	-100%
	Project Description	Legal Case Management System					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	The project will resume following lockdown and Officers are able to access the hardware the system will run on. Tenders received have been held so Officers expect project can be completed within budget, when project is able to resume. It is therefore expected completion may not be possible in 2020/21, therefore budget is required to be rephased to 2021/22.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	New legal case management system.						

3	ICT Security & DR						
	Project Life Financials	404	11	3%	404	0	0%
	Current Year Financials	404	11	3%	232	(172)	-43%
	Project Description	The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the Disaster recovery capabilities of WDC.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
	Main Issues / Reason for Variance						
	Agreed at ICT Steering Board to progress with partial switch replacement during 2020 and reprofile the budget to accommodate increased spend during 2021/22. Procurement for phase 1 switches has started and on agenda for October Tendering committee. Forecast spend for 2020/21 is now expected to be approx. £0.232m with £0.172m required to be rephased to 2021/22.						
	Mitigating Action						
	Reprofile this budget.						
	Anticipated Outcome						
	Underspend during 2020/21 and budget carried to 2021/22.						

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4	Internet of Things Asset Tracking - new project 2020/21						
Project Life Financials	240	0	0%	0	(240)	-100%	
Current Year Financials	240	0	0%	0	(240)	-100%	
Project Description	Asset Tracking.						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	N/A			
Main Issues / Reason for Variance							
Project co-sponsor Civtech are seeking alternate organisation to invest in the project and have requested WDC to continue on project to assist with product testing with no financial outlay to WDC. May also require WDC to administer the Scottish Gov funding - discussions in progress.							
Mitigating Action							
Report budget no longer required.							
Anticipated Outcome							
No spend and budget returned to capital plan.							

5	Heritage Capital Fund						
Project Life Financials	4,000	106	3%	4,000	0	0%	
Current Year Financials	940	0	0%	430	(510)	-54%	
Project Description	Heritage Capital Fund.						
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23			
Main Issues / Reason for Variance							
Council approved a £4m investment in Cultural assets in March 2018. In February 2019 the Cultural Committee approved a £0.330m investment in Alexandria Library, a £0.015m investment in consultancy work to scope out a museum at Clydebanks Library, and in April 2019 approved £0.252m to upgrade Clydebanks Town Hall roof and stonework and £0.060m for the Town Hall investment programme. For future years, in November 2019 Committee approved £1.408m investment at Clydebanks Town Hall, £0.575m investment in a new museum in the basement of Clydebanks Library, and £0.015m in consultancy work to scope out improvements at the Back Door Gallery. Works have been delayed during the period of COVID-19 lockdown however are resuming as restrictions are lifted. With regards to works relating to the Museum Space at Clydebanks Library, phase 1 of the project is complete and phase 2 preparatory work has now commenced. With regards to the Town Hall element, consultancy on spatial redesign of gallery spaces has now recommenced. With regards to Dalmuir Gallery Improvement works, consultancy on spatial redesign of the gallery space within Dalmuir Library has also now recommenced. At this time it is estimated that £0.430m will be spent in 2020/21 with £0.510m required to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Project to be delivered on budget and within revised timescale.							

6	Telephone System Upgrade						
Project Life Financials	15	0	0%	15	0	0%	
Current Year Financials	15	0	0%	0	(15)	-100%	
Project Description	To improve Housing Repairs telephone platform for incoming calls, providing improved Management Information.						
Project Lifecycle	Planned End Date	31-Mar-21	End Date	31-Mar-22			
Main Issues / Reason for Variance							
Works scoped with ICT. However, given recent circumstances, there has been no further progress made. It would be unfair to ask ICT to divert resource to this project at this time and it wouldn't be acceptable to make any changes or amendments to the telephone platform at this point. It is therefore expected the telephone system upgrade will be delayed until 2021/22.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
To upgrade telephone system.							

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7	Glencairn House						
	Project Life Financials	5,050	0	0%	5,050	0	0%
	Current Year Financials	300	0	0%	0	(300)	-100%
	Project Description	Re-development of Glencairn House in Dumbarton High St to a purpose built library and museum.					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-24		
	Main Issues / Reason for Variance						
	Due to the impact of the COVID-19 pandemic, this project is currently under review to determine what spend may be possible in this financial year.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Re-development of Glen cairn House in Dumbarton High St to a purpose built library and museum, within budget albeit later than originally anticipated.						

8	Alexandria Community Centre Sports Hall re-flooring						
	Project Life Financials	40	0	0%	40	0	0%
	Current Year Financials	40	0	0%	0	(40)	-100%
	Project Description	Alexandria Community Centre Sports Hall re-flooring					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Project commencement held due to COVID-19 restrictions. It is anticipated that engagement with contractors can commence in autumn, with physical progress expected to commence in 2021/22.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	New floor fitted in Alexandria Community Sports Hall.						