

West Dunbartonshire Licensing Board

*Peter Hessett, LLB, DipLP, Clerk to the Licensing Board
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To all members of West Dunbartonshire
Licensing Board and West Dunbartonshire
Local Licensing Forum

24 August 2022

**THE LICENSING (SCOTLAND) ACT 2005
JOINT MEETING BETWEEN LICENSING BOARD AND LOCAL
LICENSING FORUM
6 SEPTEMBER 2022**

Dear Sir/Madam

In terms of Section 10(3) of the Licensing (Scotland) Act 2005 each Licensing Board is required to hold a joint meeting with the Local Licensing Forum for the Board's area at least once in each calendar year.

Notice is hereby given that a Joint Meeting between West Dunbartonshire Licensing Board and West Dunbartonshire Local Licensing Forum will be held on **Tuesday, 6 September 2022 at 10.00 a.m. as a Hybrid Meeting. Members will have the option to attend the meeting remotely, via Zoom Video Conference, or in person at the Civic Space, 16 Church Street, Dumbarton, G82 1QL.**

The purpose of the meeting will be to discuss the operation of the Licensing (Scotland) Act 2005 during the previous 12 month period, the relationship between the Forum and the Licensing Board and any matters arising.

A meeting of the Local Licensing Forum will be held immediately after the Joint Meeting and all members of the Licensing Board are invited to remain for that meeting.

I shall be obliged if you will advise Lynn Straker at email lynn.straker@west-dunbarton.gov.uk should you be unable to attend the meeting.

Yours faithfully

PETER HESSETT

Clerk to the Licensing Board

**WEST DUNBARTONSHIRE LICENSING FORUM AND
LICENSING BOARD JOINT MEETING**

6 SEPTEMBER 2022

AGENDA

1 APOLOGIES

**2 OPERATION OF THE LICENSING (SCOTLAND) ACT 2005 DURING
THE PREVIOUS 12 MONTH PERIOD**

Members of the Licensing Board and Licensing Forum are requested to discuss the operation of the Licensing (Scotland) Act 2005 during the previous 12 month period.

**3 RELATIONSHIP BETWEEN THE LICENSING BOARD AND LICENSING
FORUM**

Members are requested to consider the relationship between the Board and the Forum during the previous 12 month period.

4 LICENSING BOARD FINANCIAL STATEMENT 2021 – 2022 x - x

Submit report by the Clerk to the Licensing Board advising Members of the terms of the Board's Statement of Income and Expenditure in relation to its liquor licensing function for 2021-2022.

**5 LICENSING BOARD ANNUAL FUNCTIONS REPORT x - x
2021 – 2022**

Submit report by the Clerk to the Licensing Board advising Members of the Board's Annual Functions Report in relation to the period 2021-2022.

6 LICENSING BOARD ANNUAL FESTIVE HOURS REPORT x - x

Submit report by the Clerk to the Licensing Board on the above.
