

# WEST DUNBARTONSHIRE COUNCIL

## Report by the Executive Director of Educational Services

Tendering Committee: 4 October 2011

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**Subject: Mainstream School Transport – Contracts Arranged by Strathclyde Partnership for Transport (SPT) on behalf of West Dunbartonshire Council**

### **1. Purpose**

- 1.1 To present to the Tendering Committee for approval, contracts to be awarded for sums exceeding £50,000.

### **2. Background**

- 2.1 In the report by the Executive Director of Educational Services on school transport to the Tendering Committee of 19 January 2011, the Director sought and was granted approval to make the necessary arrangements to secure mainstream contracts for session 2011/2012, and in some instances until session 2015/2016.

- 2.2 Members will be aware that in the Standing Orders for West Dunbartonshire Council (WDC) it is stated that:

- a) contracts for sums not exceeding £50,000 may be awarded by the appropriate Executive Director;
- b) contracts for sums exceeding £50,000 require to be submitted to the appropriate Committee for approval.

- 2.3 Members were informed at the January (2011) Committee that Strathclyde Partnership for Transport (SPT) acts as agent for the Council in securing transport contracts.

- 2.4 The Executive Director of Educational Services, in conjunction with SPT, has approval to award contracts not exceeding £50,000 as required

- 2.5 It was noted at the Tendering Committee of 7 June 2011 that seven contracts were re-advertised because either no bids were tendered or the bids received were deemed to be unacceptable due to high costs.

### **3. Main Issues**

#### List of Contracts

- 3.1 The list of proposed contracts is attached. It presents separately:-

- (a) those for sums not exceeding £50,000 for noting of Members (Appendix 1);
- (b) those for sums exceeding £50,000 for Members approval (Appendix 2).

It is recommended that all contracts are awarded for a minimum of 3 months to a maximum of 5 years.

- 3.2** It should be noted that seven contracts were due for re-advertisement. However, one contract was re-advertised as two separate contracts. The reason for splitting the contract is that SPT are currently tendering for one of the service routes on the original contract and that section of the contract requires to be limited to three months in case of a change of contractor. Bids were received for the eight contracts. It is recommended to only award six contracts. The remaining two contracts are now being delivered through existing contracts due to seats becoming available. This has resulted in a small cost saving.
- 3.3** The contracts offer the use of either service buses, dedicated buses or hired cars.
- 3.4** The annual price of the six contracts recommended for acceptance is £25,725 compared to the current annual cost of £26,656.02, resulting in an annual saving of £931.02, or 3.49% of the total cost.
- 3.5** The summary of tenders is shown Appendix 3.
- 3.6** The award of contracts will be subject to meeting the terms and conditions as stated in the Conditions of Contract.

#### **4. People Implications**

- 4.1** No implications.

#### **5. Financial Implications**

- 5.1** Overall, the anticipated decrease in the cost of the six new contracts compared to the current contract costs is £931.02. Further details are noted in the Appendices.

#### **6. Risk Analysis**

- 6.1** Contracts require to be agreed at this time in order to allow the service to be provided for this school session. Failure to agree the awarding of the contracts would lead to an inability to deliver a section of the school transport service from August 2011. Where a contract exceeded £50,000 and required to be submitted to Committee for approval, these contracts have proceeded on a temporary basis subject to approval by committee in order to meet the needs of the service.

## **7. Equalities, Health & Human Rights Impact Assessment**

**7.1** No significant issues were identified in a screening for potential equality impact of this report.

## **8. Strategic Assessment**

**8.1** The provision of effective, high quality education is dependent on the children and young people entitled to free home-to-school transport reaching school both safely and timeously.

## **9. Conclusions and Recommendations**

**9.1** It is recommended that:

- (a) The Tendering Committee notes those contracts to be awarded in conjunction with Strathclyde Partnership for Transport for sums not exceeding £50,000 as detailed in Appendix 1;
- (b) The Tendering Committee approves the acceptance of those contracts exceeding £50,000 as listed in Appendix 2, to be awarded in conjunction with Strathclyde Partnership for Transport; and
- (c) The Tendering Committee grants the Executive Director of Educational Services to award further contracts not exceeding £50,000 as required by need arising during the year.

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Executive Director of Educational Services

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**Appendices:** 1, 2 & 3: Summary of Successful Tenders, Summary of Tender

**Wards Affected:** All wards are affected

**WEST DUNBARTONSHIRE COUNCIL  
DEPARTMENT OF EDUCATIONAL SERVICES**

**MAINSTREAM SCHOOL TRANSPORT**

**SUMMARY OF SUCCESSFUL TENDERS 2011/2012, 2012/13, 2013/2014, 2014/15  
and 2015/16**

Contracts for sums not exceeding £50,000 for noting by the Tendering Committee

<u>CONTRACTOR</u>	<u>CONTRACT NUMBER</u>	<u>VALUE OF CONTRACT*</u>	<u>DURATION OF CONTRACT**</u>
First Glasgow	2230L	£323	1 Year
<b>TOTAL VALUE OF CONTRACT</b>		<b>£323</b>	
McColls Coaches Ltd	2360H DO14	£266 £84	1 Year 3 Months
<b>TOTAL VALUE OF CONTRACT</b>		<b>£350</b>	
G & S Sprott	DO11C	£3420	1 Year
<b>TOTAL VALUE OF CONTRACT</b>		<b>£3420</b>	

\* This figure represents the maximum contract value over the maximum contract duration.

\*\* This represents the maximum duration of the contract.

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DEPARTMENT OF EDUCATIONAL SERVICES**

**MAINSTREAM SCHOOL TRANSPORT**

**SUMMARY OF SUCCESSFUL TENDERS 2011/2012, 2012/13, 2013/2014, 2014/15  
and 2015/16**

Contracts for sums exceeding £50,000 for the approval of the Tendering Committee

<u>CONTRACTOR</u>	<u>CONTRACT NUMBER</u>	<u>VALUE OF CONTRACT*</u>	<u>DURATION OF CONTRACT**</u>
Loch Lomond Bus Services Ltd	8122GB 8140BA	£56,000 £51,250	5 Years 5 Years
<b>TOTAL VALUE OF CONTRACT</b>		<b>£107,250</b>	

\* This figure represents the maximum contract value over the maximum contract duration.

\*\* This represents the maximum duration of the contract.

## APPENDIX 3

### Summary of Tender

Contract	Contractor	Option	Period of Contract	Price	Recommend for award
2230 – Gavinburn Primary	Clydebank Taxis	dedicated taxi	1 Year	£6840	
	<b>First Glasgow</b>	<b>service bus</b>	<b>1 Year</b>	<b>£323</b>	<b>offer</b>
2360 – Our Lady of Loretto Primary	Clydebank Taxis	dedicated taxi	3 Year	£9975	
	<b>McColls Coaches Ltd</b>	<b>service bus</b>	<b>1 Year</b>	<b>£266</b>	<b>offer</b>
D014 – Our Lady of Loretto Primary	<b>McColls Coaches Ltd</b>	<b>service bus</b>	<b>1 Year</b>	<b>£266</b>	<b>offer</b>
DO11 – St Peter the Apostle High	Clydebank Taxis	dedicated taxi	1 Year	£14,820	
	<b>G &amp; M Sprott (parent)</b>	<b>dedicated vehicle</b>	<b>1 Year</b>	<b>£3420</b>	<b>offer</b>
8122 – VOL/OLSP – Gartocharn (link)	Loch Lomond Bus Services Ltd	dedicated - 8 seater	3 Years	£34,200	
	Loch Lomond Bus Services Ltd	unknown	3 Years	£45,600	
	<b>Loch Lomond Bus Services Ltd</b>	<b>dedicated 8 seater</b>	<b>5 years</b>	<b>£56,000</b>	<b>offer</b>
	Loch Lomond Bus Services Ltd	unknown	5 years	£76,000	
8140 – Our Lady & St Patrick's High	Loch Lomond Bus Services Ltd	service bus	3 years	£30,750	
	First Glasgow	service bus	3 Years	£36,936	
	Dickson of Erskine	service bus/Dedicated bus	3 Years	£55,575	

	Loch Lomond Bus Services Ltd	dedicated bus	3 Years	£85,500	
	<b>Loch Lomond Bus Services Ltd</b>	<b>service bus</b>	<b>5 years</b>	<b>£51,250</b>	<b>offer</b>
	<b>Loch Lomond Bus Services Ltd</b>	dedicated bus	5 years	£142,500	
	Marbil Coach Services	dedicated bus	5 years	£151,050	