

## **RECRUITMENT COMMITTEE**

At a Meeting of the Recruitment Committee held in the Anteroom, Clydebank Town Hall, Dumbarton Road, Clydebank on Thursday, 26 October 2006 at 9.30 a.m.

**Present:** Councillors Tony Devine, James Flynn, Duncan McDonald, Connie O'Sullivan and Andy White.

**Attending:** David McMillan, Chief Executive Designate and Tricia O'Neill, Head of Personnel Services.

**Also Attending:** John Watley, Solace Enterprises

### **Councillor Andy White in the Chair**

#### **EXCLUSION OF PRESS AND PUBLIC**

10451 The Committee agreed to pass the following resolution:-

“That under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.”

#### **TIMETABLE FOR INTERVIEWS**

10452 There was circulated and noted a timetable for interviews for the post of Director of Housing, Regeneration and Environmental Services.

#### **ASSESSMENT CENTRE**

10453 Mr Watley, Solace Enterprises provided a verbal report on the outcome of the Assessment Centre for candidates for the post of Director of Housing, Regeneration and Environmental Services held on Wednesday, 25 October 2006. A handout summarising the outcome of the Assessment Centre was distributed for Members' information.

10454 Having heard Mr Watley in answer to Members' questions and following discussion, the Chair, on behalf of the Committee, thanked him for the informative report.

NOTE: Mr Watley left the meeting at this point in the proceedings.

**INTERVIEWS FOR POST OF DIRECTOR OF HOUSING, REGENERATION  
AND ENVIRONMENTAL SERVICES**

10455 It was noted that each candidate had been asked to undertake a 10-minute presentation on a predetermined topic and respond to 5 set questions which were issued 15 minutes prior to the interview.

10456 The Committee proceeded to hear presentations and interview the undernoted candidates for the post of Director of Housing, Regeneration and Environmental Services:-

D Cunningham  
R Dinnie  
I Hodgson  
B Woodcock

10457 Thereafter, interview assessment sheets were completed by Members scoring their overall assessment of each candidate.

10458 Following discussion, the Committee identified B Woodcock as the preferred candidate for the post and requested the Head of Personnel Services to make arrangements to take up satisfactory references prior to making any formal offer of appointment.

10459 The Committee noted that the Head of Personnel Services would, on behalf of the Committee, inform the unsuccessful candidates of the Committee's decision.

**POST OF DIRECTOR OF SOCIAL WORK SERVICES**

10460 The Committee was also updated in relation to the arrangements for the Director of Social Work Services interviews scheduled for 10 November.

10461 It was noted that since the shortleeting meeting one of the candidates, J Donnelly, had withdrawn her application. As a consequence it was agreed not to proceed with an assessment centre on this day and that the interview schedule would be brought forward to 9.30 am.

The meeting closed at 3.10 p.m.