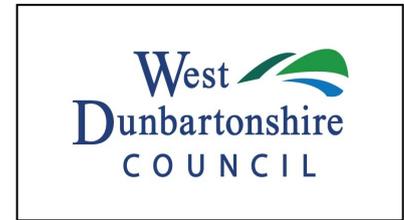


Supplementary Agenda



West Dunbartonshire Council

Date: Wednesday, 22 December 2021

Time: 10:00

Format: Hybrid Meeting

Contact: Christine McCaffary, Senior Democratic Services Officer
Email: christine.mccaffary@west-dunbarton.gov.uk

Dear Member

ITEMS TO FOLLOW

I refer to the agenda for the above meeting that was issued on 9 December and now enclose copies of Items 11, 13, 14 and 15, which were not available for issue at that time.

Yours faithfully

JOYCE WHITE

Chief Executive

Note referred to:

11 COVID-19 UPDATE 317 - 339

Submit report by the Chief Executive providing an update in relation to COVID-19 in West Dunbartonshire since the previous update report to Council in October 2021.

13 GENERAL SERVICES BUDGETARY CONTROL REPORT TO PERIOD 8 341 - 410

Submit report by the Chief Officer – Resources advising on both the General Services revenue budget and the approved capital programme to 30 November 2021.

14 HOUSING REVENUE ACCOUNT (HRA) BUDGETARY CONTROL REPORT TO PERIOD 8 411 - 429

Submit report by the Chief Officer – Resources providing an update on the financial performance to 30 November 2021 (Period 8) of the HRA revenue and capital budgets for 2021/22.

15 DALMUIR MUNICIPAL GOLF COURSE UPDATE – MOTION FROM COUNCIL MEETING 16 DECEMBER 2020 431 - 434

Submit report by the Chief Officer – Roads & Neighbourhood providing an update on Dalmuir Municipal Golf Course.

Distribution:-

Provost William Hendrie
Bailie Denis Agnew
Councillor Jim Bolland
Councillor Jim Brown
Councillor Gail Casey
Councillor Karen Conaghan
Councillor Ian Dickson
Councillor Diane Docherty
Councillor Jim Finn
Councillor Daniel Lennie
Councillor Caroline McAllister

Councillor Douglas McAllister
Councillor David McBride
Councillor Jonathan McColl
Councillor Iain McLaren
Councillor Marie McNair
Councillor John Millar
Councillor John Mooney
Councillor Lawrence O'Neill
Councillor Sally Page
Councillor Martin Rooney
Councillor Brian Walker

Chief Executive
Chief Officers

Date of issue: 16 December 2021



Report by Chief Executive

Council Meeting: 22 December 2021

Subject: COVID-19 Update

1. Purpose

- 1.1 To provide Members with an update in relation to COVID-19 in West Dunbartonshire since the previous update report to Council in October 2021.
- 1.2 To provide Members with up-to-date information on the additional support and advice that the council is providing to communities and businesses across West Dunbartonshire to help alleviate the impact of COVID-19.

2. Recommendations

- 2.1 Members are asked to:
 - (a) Note the information provided on COVID-19 in West Dunbartonshire since the update provided to the October 2021 Council; and
 - (b) Note the information provided in relation to the additional support and advice that the council is providing to communities and businesses across West Dunbartonshire to help alleviate the impact of COVID-19.

3. Background

- 3.1 The COVID-19 pandemic and the impact of the lockdown of society and services has provided an unprecedented challenge for delivery of council services. Since the start of the pandemic services have continued to run as far as is appropriate or allowed, often in different or reduced ways as the impact of COVID-19 continues to be managed in line with any Scottish Government (SG) restrictions and guidance. It is evident that there will be material financial implications for the council though this is anticipated to be funded from additional Scottish Government funds.
- 3.2 In terms of the Scottish response to the pandemic the SG position remains below Level 0. Infection rates continue to fluctuate and vaccination rates continue to increase which has allowed the SG to retain this position. However, clearly the pandemic has not run its course, we have a new variant of interest, and the pandemic continues to impact every-day life. The Council and its residents continue

to live with the pandemic with residents and employees becoming infected at different times and as a result it can be expected that there will be ongoing issues linked to COVID-19. Such issues might be around: shortages of Council staff due to COVID-19 illness or isolation periods; or interruption to supplies of goods and services through shortages of staff in suppliers and/or delivery regimes.

Since the end of September 2021 infection rates across Scotland and within the Council area have been fairly static though they continue to be relatively high and it can be expected that ongoing disruption to service delivery will be inevitable as members of staff are amongst those infected and/or isolating, and gradual recovery is more likely than simply returning immediately to the previous “normal”.

- 3.3** During the First Minister’s update to the Scottish Parliament on 7 December 2021, she advised that given the very significant risks posed by Omicron, and the high and rising number of cases in Scotland, all current protections would remain in place with the need for additional protections being kept under daily review.
[Coronavirus \(COVID-19\) update: First Minister's statement – 7 December 2021 - gov.scot \(www.gov.scot\)](https://www.gov.scot/Coronavirus-(COVID-19)-update-First-Minister-s-statement-7-December-2021)

The First Minister has urged heightened compliance with all current protections. i.e.: wearing face coverings in indoor public places; ventilating rooms by opening windows; and ensuring good hand hygiene.

Until the middle of January, people are being asked to work from home wherever practical and employers are being asked to enable them to do so. We continue to advise our employees to work from home where possible.

We are currently assessing the need to progress with phase 2 of the office return which means balancing the needs of the workforce, those of our communities and the safety of all.

Regular and repeat lateral flow testing continues to be recommended and enhanced contact tracing is underway by Test and Protect for Omicron cases. Where a positive case is identified, all household contacts are required to self-isolate for 10 days regardless of a negative result or vaccine status. Where a positive case is identified, all household contacts of the individual are required to self-isolate for 10 days regardless if they receive a negative result or have been double vaccinated.

4. Main Issues

- 4.1** The Strategic Resilience Group (SRG) and the Operational Resilience Group (ORG) continue to meet to discuss the challenges and issues the ongoing pandemic presents to our Council and its service delivery. Elected Members will continue to be updated through the reports to Council, monthly Elected Member briefing notes and more frequently where required.

4.2 Key Current Issues and Updates

4.2.1 Regulatory and Regeneration

Registrars continue to provide death registrations remotely and during the period Monday 11 October 2021 to Friday 26 November 2021 inclusive, there were 16 COVID-19 related deaths registered in West Dunbartonshire, of which 1 was not a resident of West Dunbartonshire.

Environmental Health Officers, the Public Health Compliance Officer along with Licensing and Trading Standards continue to visit and provide advice and assistance to owners and operators of businesses to ensure they are aware of the health protection guidance that applies to their businesses and they continue to operate in a safe manner during the pandemic. The introduction of grants to improve ventilation is bringing significant challenges to the Regeneration Team as well as requiring work from Environmental Health and potentially Building Control.

New developments with the Omicron variant in COVID-19 cases is being closely tracked and Environmental Health are working in close liaison with Public Health colleagues and providing advice as needed.

The continuation of 'vaccination passports' for nightclubs and larger events remains a focus and monitoring of compliance continues with Environmental Health liaising with Licensing. The potential extension of the scheme to other hospitality is being viewed alongside the recent statement of the First Minister and the COVID-19 case numbers tracked by Public Health Scotland. Event organisers will continue to be made aware of the requirements for incorporation in event planning. Officers will continue work with event organisers and business owners providing consistent support and advice to the hospitality sector.

4.2.2 Education

Covid Guidance for schools and centres

Our staff are commended for their efforts in adapting and responding to any change and challenge brought by the pandemic. Senior officers supported by Health and Safety Officers have worked together to provide regular information sessions to ensure clear communication and consistent application of policy across all establishments. Updated guidance has been issued to schools and early learning centres following latest Scottish Government Advice. As we are in the winter period we have reminded staff to review/update individual risk assessments required for children and young people with additional support needs. Schools have also been advised to consider more flexible uniform policies during the winter months.

Support for Children & Families

This recruitment of additional teaching and support staff is enhancing educational recovery, facilitating opportunities to build resilience and providing additional

support for learners and teachers. It has allowed establishments to take forward their individual recovery plans to improve the outcomes of pupils, raise their attainment, effect empowerment and ensure the Health and Wellbeing of pupils is supported.

The promotion of positive emotional wellbeing for all children and young people remains a key focus of our recovery. The suite of counselling services available to all 10-18 year olds complements the range of whole school and targeted approaches in schools to promote mental, emotional, social and physical wellbeing of our young people. This counselling provision is also available during weekends and school holidays. We continue to build capacity in our staff by funding 13 staff to undertake COSCA Accredited Counselling Skills Programmes. A mix of 42 teachers and leaders have engaged in the Mind-set Teams Programme of learning to ensure we are equipped and skilled in supporting and developing the confidence, resilience and growth mind-set of our pupils.

To support the wellbeing of our workforce, 70 education staff attended 'Evolving Wellbeing Sessions' empowering our workforce in effectively managing their own emotional and mental wellbeing.

Early Learning & Childcare (ELC)

Although restrictions have been eased at our ELC, staff, children and their families continue to be impacted by the virus. The impact on numbers of positive cases by the new variant is not known at this time and it is too early to say how this will impact our ELC service. We are doing all that we can to protect our families and communities by adhering to the current guidance, last updated in October. We adhere to public health guidance and remain vigilant to ensure that transmission rates of the virus remain low.

There has been a great deal of work at each of our ELC settings to continue to ensure that our families and staff are safe. Each setting has an up to date risk assessment which reflects updates made to the ELC COVID-19 guidance from the Scottish Government. This is a reassurance to staff and families. The Care Inspectorate have also commented very positively on how our ELC are keeping children safe.

The core public health measures that underpin current operation of services to all children are:

- enhanced hygiene and cleaning practices;
- access to fresh air by maximising the use of outdoor spaces and effective ventilation;
- strict adherence to self-isolation for those who have symptoms, and to other Test and Protect measures for all;
- strict adherence to physical distancing between adults, including parents at drop-off and pick-up times;
- supportive use of face coverings; and

- ELC Summary Guidance, Reporting Protocol and Risk Assessments have been updated accordingly.

Our ELC settings have adapted their practice to ensure safety but they have also ensured that parents and carers feel involved in the life of the ELC and children's learning. We make best use of digital platforms for meetings to report to parents, phone calls, meetings outdoors, frequent newsletters and texts which all keep parents informed about the quality of the ELC and their child's learning process.

Carbon-dioxide (CO2) monitoring

Schools and day care services for children are now actively engaged in monitoring CO2 levels in learning and teaching spaces. Monitoring devices have been purchased for each learning and teaching space, with the majority of devices distributed from the supplier to establishments. Process document agreed across departments and with Trade Unions circulated to establishments, ensuring all staff are aware of how readings can be taken and recorded, and advice offered on how to improve ventilation in spaces if required. The process document outlines steps to escalate any space where steps taken to improve ventilation have not reduced CO2 levels to an acceptable level, whereby Corporate Health & Safety will convene a case conference to ascertain what next steps need to be taken. To date, this escalation process has not been required, as readings taken have been within an acceptable range.

4.2.3 Citizen, Culture & Facilities

Housing Repairs Contact Centre

We continue to apologise to tenants and Councillors for the ongoing issues in relation to the Housing Repairs Telephone Contact Centre. We have previously outlined the challenges of managing complex calls linked to the high number of repairs which Building Services is working its way through following the pandemic.

Citizen Services have now completed a recruitment process for three additional fixed-term call handlers, plus the recruitment of two further permanent vacancies, with start dates of 6 December 2021 for all. An induction and training programme will follow for these individuals with the benefits to the service following in the coming weeks.

We remain confident that the combination the three new posts being recruited, the filling of the two permanent posts, the partial return to an office environment, and the continued progress of Building Services to clear the open repairs will improve the performance of the Housing Repairs Contact Centre and the experience for our tenants. We will continue to keep Council and WDTR0 updated on our progress.

Self-Isolation Support Grant (SISG)

Since the last Council meeting the outstanding volume of SISG has reduced from 350 to 24, and the wait time for residents is now a week. In total £0.600m has been issued to residents through the grants since April 2021. Citizen Services would like to once again thank colleagues from other Council teams who have assisted in clearing the outstanding volume of applications, and also thank the Council's small Welfare Fund team who have gone the extra mile to resolve this situation for residents.

Covid-19 Cleaners

The Facilities Management (FM) Team continues to provide enhanced cleaning of frequently touched surfaces within schools, nurseries, depots, offices and other operational premises across the Council as part of the actions taken to minimise spread of the virus. A total of 64 temporary Cleaners posts have been created during the pandemic. These postholders have fixed term contracts due to expire in March 2022 however, given that the virus is still circulating within the community and a new variant has also been identified nationally, management will be extending the contracts of all additional temporary COVID-19 cleaning staff until the end of the current academic year in June 2022.

The maximum cost of this additional provision will be £0.183m and was agreed by the Corporate Management Team on Monday 6 December 2021. The costs (£0.159m) for this enhanced cleaning regime until the end of the academic year will be covered by funding allocated by the Scottish Government for education recovery previously reported to Council.

The costs of the remaining element (£0.024m) which is primarily for enhanced cleaning in non-educational establishments will come from the Council's non-earmarked Scottish Government COVID-19 funding. Office and depot cleaning is also being supplemented by recruitment of additional employees funded through the UK Government's Kickstart scheme.

To further update Council, in recent months there has been an increase in the number and quality of applicants for vacant posts which has had a positive impact upon the ability to fill vacancies. This is an improved position from previously and the extension of the Cleaning contracts until summer 2022 will provide a further degree of stability in the coming months.

4.2.4 Building Services

Housing Maintenance and Repairs

As previously reported to Council, during pandemic, Building Services was often unable to deliver the full range of maintenance and repairs across housing and council assets. Delivering the plan to address the consequential backlog, and undertake the outstanding housing repairs is a significant priority for the team. Good progress has been made and we continue to clear all work reported prior to

26 April 2021, the priority is to undertake all repairs (which are out of target for completion) without significant delay.

All repairs

The team has completed 17,425 reactive repairs, during the period April to October 2021. These repairs include emergency, routine and non-emergency repairs. In October, a total of 2,919 reactive repairs were completed; of these 2,302 were non-emergency repairs. The total number of live repairs as at 2 December is 3,431; this compares to 4,254 reported to Council in October. During this period, there have been approximately 1,300 occasions where operatives have not been able to gain access to the property (no access) to undertake arranged repairs including some emergency repairs.

Emergency Repairs

Of the 17,425 repairs completed during the period April to October 2021, a total of 3,392 were classed as emergency repairs. The target to complete emergency repairs is within 4 hours, however performance to the end of October shows an average completion time of 5.94 hours.

Repairs reported Pre 26 April 2021

Regular reports to Council have provided progress to date. At 2 December 2021 there remains 273 outstanding repairs, of which 132 are within Clydebank, and 36 within Dumbarton/ Alexandria. A further 105 will be undertaken by specialist contractors due to the nature of the repair (e.g. door entry systems). Included within the outstanding repairs, 116 require scaffolding. Although not all repairs have been completed, the service had made every effort to contact tenants and offer appointments prior to the end of October.

Repairs out with target performance

At 2 December, of those repairs reported after 26 April – 3,158 – unfortunately, a significant number – approximately 60% remain out with performance target time for completion. If a routine repair is not undertaken within 20 days then it is not meeting the agreed target. The team continue schedule appointments to improve this performance. While priority is given to completion of the outstanding repairs pre 26 April, the team are at the same time responding to new repairs reported. These are scheduled based on the nature of repair. However, it means the target completion time of within 20 working days is often not met. In turn, this is generating further calls from tenants seeking an update on progress.

Factors affecting progress remain as previously reported, including:

- **Difficulties recruiting additional resources**

With the increased demand for craft workers across the industry, and the resultant shortage in skills, we are not able to recruit the additional employees needed to address the outstanding repairs. This demand and skill shortage

has undoubtedly driven up the craft worker salary / remuneration levels which, in comparison to the private sector, make it very difficult for WDC to attract and retain permanent and temporary workers. Current workforce numbers are approximately 30 FTE lower than pre-pandemic. The skill shortage currently experienced within the team is mainly electricians, plumbers and joiners. The team are also experiencing difficulties in securing additional support from back up contractors who are reporting resource challenges.

- **Absence**

Since the start of this calendar year, we have seen high levels of absence across building services. In November, 1.73 FTE days were lost per employee. Of the days lost, 90 FTE days were attributable to short term absence (less than 6 days), 215.7 FTE days attributable to medium term absence (more than 6 days and less than 4 weeks) and 295.7 FTE days attributable to long term absence (over 4 weeks). Notwithstanding the above, the team continue to undertake the following:

- Management team weekly workforce planning meetings to review progress and agree further actions
- Dedicated teams set up to focus solely on the outstanding repairs.
- Reassigning team members from other projects as necessary
- Recruitment advert via myjobscotland etc. for additional craftworkers
- Temporary engagement of agency workers where possible
- Increased use of sub-contractors where possible
- Targeted overtime where possible.
- Continued communication with tenants through appropriate forums including tenant groups, housing news, social media, text messaging.
- Monitoring, management and mitigation of material pinch points.

4.2.5 Health and Social Care Partnership

Community Adult / Older Adult Services

Mental Health Services continue to remain open providing support face to face, by telephone or virtually. We have small levels of absence due to COVID-19, however these are spread out across services. We currently have a number of vacancies across our Community Services which we are continuing to try to fill and this has an impact on waiting times. In order to mitigate this we are making use of staff bank and overtime shifts to ensure cover across our services and reduce waiting times. We are actively involved in work across NHS GG&C to maximise access to services and prioritise the most at risk patients in the community.

Addiction Services

Addiction Services continue to provide services offering a hybrid model of options to provide treatment and support. These are a mix of face to face, by telephone or virtually and are assessed using RAG risk assessment based on individual need.

Staffing is continually monitored and processes are in place to ensure that caseloads continue to be managed in a safe and effective manner. Most staff are fully vaccinated including booster vaccines and continue to use lateral flow testing in line with guidance.

Learning Disability Services

The Learning Disability team in West Dunbartonshire provides a wide range of services and continues to offer a mix of face to face, telephone or online appointments and the integrated team uses a RAG risk assessment to prioritise those most at risk. The day service continues to provide building based support for critical cases, through a triage system, and there is ongoing review based on current guidance. In addition, regular wellbeing checks are being carried out where appropriate. Recruitment and retention of staff remains an ongoing pressure across health and social care and learning disability is no exception; staffing remains challenging. The West Dunbartonshire Learning Disability team also works closely with NHS GG&C Board wide Learning Disability services to: provide cover in extenuating circumstances to in-patient services, maximise access to inpatient services, prioritise the most at risk patients in the community and support the Collaborative Practice group, which has been established to support complex placements Board wide, to strengthen community based solutions going forward.

Care at Home

Care at Home staff continue to deliver care to our most vulnerable citizens and as such participate in regular PCR and LFT testing and absence levels due to COVID-19 are very low.

Care Homes

The instance of COVID-19 among staff and residents in our care homes is lower than in recent weeks and this reflects that the COVID-19 booster is effectively doing its job. We currently have only a very small number of staff and residents with COVID-19.

We continue to support care homes to implement all Public Health Scotland Care Home guidance and to respond to updates in guidance. Care Homes continue to implement Open with Care and are working with families to ensure all measures are in place to support residents to safely celebrate with their families over the festive period.

Our third cycle of care assurance visits is complete. These were undertaken by a Senior Nurse and Senior Social Worker from the HSCP. The visits aim to provide additional clinical input, support and guidance to care homes. This work aligns to the Executive Nurse Directors responsibilities set out by Scottish Government in which they were to provide nursing leadership, professional oversight, implementation of infection prevention and control measures, use of personal protective equipment (PPE) and quality of care within care homes. The new roles

and responsibilities of the Executive Nurse Directors extends until June 2022. Outputs from the assurance visits have been analysed, these were encouraging, revealing what care homes are doing well and areas where care homes would like to strengthen practice as part of their continuous improvement journey. Going forward Scottish Government funding enabled the creation of the NHSGGC Care Home Hub model which will ensure that care homes enjoy access to enhanced support and expertise (e.g. Dieticians, Tissue Viability, Infection Control) to support the quality of the service they provide.

Care assurance visits are just one part of the supportive framework around care homes and sit alongside HSCP day to day relationships with individual care homes, HSCP oversight Huddles and the twice weekly meeting of the multi professional Care Home Oversight group. As part of our winter planning we are working with care homes to mitigate any risks, strengthen resilience and ensure that staffing levels remain optimal during this challenging period.

Personal Protective Equipment (PPE) Hubs

The HSCP PPE Hub remains operational in line with terms of the memorandum of understanding. Adult social care providers can access the PPE Hub for supplies if their existing supply routes fail. This support continues to be available to adult social care providers across the sector including unpaid carers and personal assistants.

Winter contingency plans are in place which will see a 25% increase in stock to the Hubs to mitigate any risk over the winter and festive period. Plans are in place to provide emergency access to HSCP PPE Hub over the festive holidays should this be required. Plentiful supplies of PPE are available and no emerging risks to supply chains remain robust.

COVID-19 Immunisation

This is the most complicated, largest vaccination programme ever undertaken by NHS Scotland. The primary objective of the COVID-19 immunisation programme is to maintain protection against severe COVID-19 disease, specifically hospitalisation and deaths, particularly over winter 2021/22 in order to maintain protection in those most vulnerable, and to protect the NHS. With the support of West Dunbartonshire Council & HSCP Colleagues, the NHSGGC programme is progressing well within West Dunbartonshire.

Programme Acceleration

Evidence on waning immunity following the primary course means it is essential that individuals are offered a further vaccine dose to boost immunity at the earliest point in line with recently updated JCVI advice. As we approach the festive season, the vaccination programme is scaling up efforts so that as many people as possible are given additional protection through booster vaccinations. In order to do so vaccination delivery will again be increased, specifically for the three week period between 29 November 2021 and 20 December 2021.

The vaccine programme continues to follow the Joint Committee on Vaccination and Immunisation (JCVI) advice calling forward priority groups to ensure the most vulnerable are offered flu and booster vaccines first. Flu and COVID-19 vaccines can be safely co-administered.

Updated guidance on COVID-19 Booster Eligibility

The Joint Committee on Vaccination and Immunisation (JCVI) recently updated their guidance on COVID-19 booster eligibility, specifically:

- The recommended timing of this booster dose is 6 months. Changes to guidance have introduced operational flexibility to provide this at 5 months, for example within a care home or where a person is coming for another purpose such as flu vaccine;
- All adults over 50 plus and those in COVID-19 at risk groups were eligible for a booster from 14 September 2021;
- As of 15 November 2021, eligibility has been extended and all adults aged 40- 49 years should now be offered a booster six months from their second dose; and
- The JCVI continues with ongoing review of the situation to determine whether the booster vaccination ought to be extended to others.

Updated Advice on COVID-19 Vaccination for Young People Under 18 Years

- All 16 and 17 year olds were eligible for a single dose from 4 August 2021;
- 16 and 17 year olds deemed to be in at risk categories were offered two doses of the vaccine at an interval of eight weeks;
- The JCVI consider that there is now more certainty in the data regarding the benefits from vaccination compared to the data regarding the risks in this age group and recommend;
- On 5 November 2021 The JCVI determined that all 16-17 year olds should be offered a second dose of vaccine. This has been found to provide more durable protection against COVID-19, a further reduction in the risk of serious COVID-19 and a further reduction in the risk of infection and symptomatic disease;
- 16 and 17 year olds who are not in a clinical risk group there should be a 12 week interval between doses (booking mechanism to be confirmed); and
- Children and young people aged 12 to 15 years who are in recognised risk groups should receive two doses of vaccine at an interval of at least eight weeks.

Introduction of a Rolling Vaccination Programme

Scottish Ministers recently decided on a national policy to provide a real time rolling programme offer of COVID-19 vaccinations to those newly eligible or those who have not yet taken up the offer of a vaccine for both the initial programme and the booster programme. The following potential scenarios where the rolling programme offer is particularly important have been identified:

- Those who develop a new health condition or become household contact of immunosuppressed individual;
- Those 11 year olds turning 12 who will be eligible for 1 dose of the vaccine;
- Those 15 year olds turning 16 who will be eligible for a 2nd dose of the vaccine;
- Those 39 year olds turning 40 who will be eligible for a booster vaccination;
- Any eligible person who has not yet taken up the offer of a vaccine; and
- People returning or moving from overseas who have either not been vaccinated or require further vaccination to complete a dosing schedule.

Uptake in West Dunbartonshire

All eligible care home residents have received their booster COVID-19 and flu vaccinations. Public Health Scotland latest information as of 7 December showed that, for West Dunbartonshire Council population aged 12 and above the uptake is as follows:

- 1st Dose 91.3%;
- 2nd Dose 83.6%; and
- 1.3rd Dose 45.2%.

1st Dose

Select NHS Board | Local Authority

Total % coverage by age group in West Dunbartonshire



Age group breakdowns use the age of the individual as at 31 August 2021. Denominator populations for age/sex groups and area breakdowns are sourced from National Records of Scotland mid-2019 estimates (the latest available).

2nd Dose

Select NHS Board | Local Authority

West Dunbartonshire

Total % coverage by age group in West Dunbartonshire



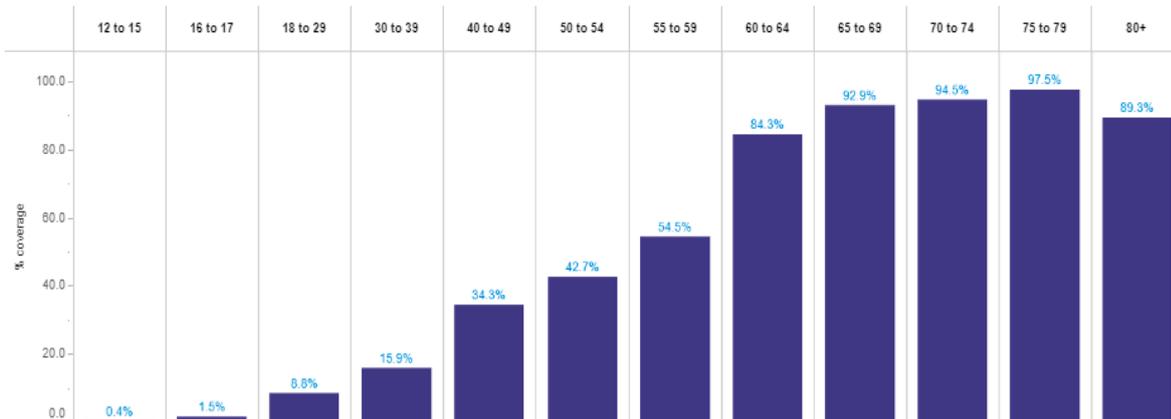
Age group breakdowns use the age of the individual as at 31 August 2021. Denominator populations for age/sex groups and area breakdowns are sourced from National Records of Scotland mid-2019 estimates (the latest available).

Booster or 3rd Dose

Select NHS Board | Local Authority

West Dunbartonshire

Total % coverage by age group in West Dunbartonshire



Age group breakdowns use the age of the individual as at 31 August 2021. Denominator populations for age/sex groups and area breakdowns are sourced from National Records of Scotland mid-2019 estimates (the latest available).

4.2.6 People & Technology

Vaccination Support

WDC continue to support the seasonal flu and COVID-19 booster programme and more recently the introduction of pop up clinics. In preparation for the winter months and to build resilience across the team, there are volunteers (both pupil and adult)

keen to be involved to supplement resources. Waiting periods have improved but are still proving a challenge at times but the number of vaccinators is set to improve now that the army and trainee dentists are to be deployed in this capacity. There are early indications that the clinics will run to the end of this financial year, rather than being complete by the end of January, which was the original aim. At the request of NHSGGC, multiple additional dates have been added to the clinic schedule in the run up to the festive period and can be resourced from within the existing team. Further additions and expansion of the booster programme in the New Year will require a consequential increase in workforce and/or volunteers to support.

Impact on Employees

As at 17 November 2021, there were a total of 76 employees absent/isolating as a result of COVID-19. In October, 10.24% of sickness absences were attributed to confirmed COVID-19 cases, a reduction of 6.6% compared to September, making it the 5th top reason for absence. Whilst there has been an overall reduction of 296 working days lost in October compared to September, the number of working days lost attributed to minor illnesses has increased by 371 Council-wide. The roll out of the seasonal flu vaccine has begun, both nationally and internally which should help in reducing the spread amongst employees. Education support, Facilities Management, Early Years workers and Teachers have been included in the national immunisation programme this year. Employees working within HSCP can access the national immunisation programme for front-line workers and Council employees delivering essential services have been given priority access to the annually procured Council flu vaccinations. Communications to those working in essential services have been issued via the usual communication channels inviting them to book a vaccination appointment.

Return to Offices

The reopening of offices on 18 October began with the return of teams to the first floor of Church St. This has received positive feedback from employees, managers and trades union on the support received and safe working practices. Plans for phase 2, involving the ground floor in Church St, Municipal Building and Clydebank Town Centre Office are underway with an anticipated entry date of mid-December. Liaison with Trades Unions colleagues has continued on a weekly basis throughout the preparation alongside support to all teams due to return. Use of desk allocation, appropriateness of workstyle and service needs will continue to be monitored to ensure any impact is understood.

As information on the new variant becomes available and the infected cases are seen around the globe, the phased return will continue as planned albeit cautiously and with encouragement to work from home if possible. It remains too early to say how this new variant will impact wider plans to return.

The Strategic Resilience Group have considered this emerging threat against the backdrop of the need to return for service delivery enhancement, elected member

and community desire to have a wider return to enhance their engagement experiences and decreased case numbers in the local area.

There are a number of restricted groups based on the ground floor Church St plus some critical 'duty' teams that need to return to a workplace, this occurring in phase 2. This will be kept under close review and will not hesitate to pause return if case numbers and/or advice suggests this. Weekly dialogue with the joint trades union will continue throughout.

The number of 'phase 1' employees attending at Church Street has dwindled significantly in recent weeks and often there are fewer than 20 onsite over the course of a week. While this is set to increase with Phase 2 returners, it is felt prudent to close the building from 24th Dec until 5th January 2022. Anyone planning to work will be asked to do so from home or can be accommodated in Bridge Street.

ICT

The 'connection interrupted' issue is reducing in both volume and impact but work continues with supplier involvement to address the issue fully.

Supporting users in a remote working environment continues to be more time consuming due to the increased variables and, in parallel, ICT continue to support office returns using floor walkers to best assist with device updates. ICT have initiated a service review to identify process and technology improvements needed to best support the future hybrid working environment. Some of the technologies being investigated include those used to scan devices remotely, remote call logging software and to allow remote control of devices when off-site, i.e. not at a Council location.

The 365 project has resumed following the successful recruitment of a replacement project manager and an initial batch of mailbox migrations is being planned to test the process and identify user impact.

The annual network security testing has resumed and this is likely to result in additional system upgrades and security patching which can be more disruptive to those users working remotely. Appropriate communication will be initiated as needed.

As is being seen across the country and in many sectors, a poor response to a recent recruitment exercise coupled with long term sickness absence is impacting service delivery timescales for the service.

Pay Award

COSLA Leaders in their offer to the trade unions stated that best endeavours would be made to pay before Christmas 2021. However, as a result of the last ballot closing on 29th November and SJC AGM being held on 1st December, this rendered payment in the desired timescale impossible to satisfy. The 4 weekly paid

employees received their pre-Christmas December pay on 9th December and that run closed just 5 days after the UNSION ballot.

The Joint Trade Union Convenor Group are aware of this and that processing a pay award involves significant time resource, involves complexities in backdating arrears across two tax years, multiple percentage increases related to spinal points, the different percentage increases being applicable for various periods of time per individual, and the degree of accuracy required. There is a considerable level of pressure on our small transactional teams who are responsible for processing this award and it is crucial that they are supported at this time.

That said, preparations are in place in order that payments can be processed in time for the late January/early February pay (dependent on pay frequency). This is on the basis that arrears are paid in a single payment as spreading over multiple payments adds a significant volume of administration likely delaying the award payment schedule further for all and potentially causing detriment for those in receipt of Universal Credit.

4.2.7 Housing and Employability

The Communities Team continue to deliver a full service while largely working remotely. Through partnership working we have established a number of community based facilities for shared use by the team when they do need to be in the community. While many community groups prefer to meet remotely, the level of demand for capacity building work continues. The team are delivering the Participatory Budgeting pilot in collaboration with HSCP and Greenspace. This includes the work of the Community Alliance, Community Councils and other local community groups with the overall aim of promoting increased levels of participation.

In terms of our Housing Development and Homelessness service area, there has been a notable increase in homelessness levels of almost 21% in the first 6 months of 2021/22 compared to the same period in 2020/21. This is being monitored closely to see if this increase continues. There has also been an increase in repeat homelessness, 19 households re-presented within a 12 month period a key contributing factor was linked to domestic abuse. The higher levels of households in temporary accommodation, which has been a consistent impact as a result of the pandemic remains and stood at 277 at the end of October though only 13 households contained children. All these households are supported by our teams who have continued to provide much needed support throughout the pandemic.

We have increased our focus on homelessness prevention activities over the last quarter and have worked closely with a number of landlords to avoid evictions into homelessness; this activity has been further strengthened through the introduction of a Tenant Support Fund in late September, which is funded

by the SG through the Tenant Support Grant of £0.277m. Awards through this fund are now being made and this provides support to private and social rented tenants.

As we prepare to ensure full service provision across the festive period we will initiate our winter resilience planning which will ensure 24/7 access to homeless services throughout the holiday period. Additional Scottish Government funding will also be utilised to ensure homeless households and those faced with destitution will avoid financial insecurity.

Our new build programme has been progressing well under safe working practices. Over the course of the pandemic we have delivered 316 new homes, including the completion of the St Andrews, Creveul Court, Alexandria and Aitkenbar, Dumbarton. The More Homes Delivery Team have provided a wide range of practical assistance to ensure all new tenants maximise the living experience of their new homes.

Our ASB teams are now fully deployed back into the community providing much needed resource for our tenants and Police Partners. This service is now operating seven nights per week working from 15:00 to 02:00. Alongside our Neighbourhood teams who operate from 13:00 to midnight, ensures increased physical resources available in communities to respond to ASB.

The Housing Operations team has secured access to buildings to provide drop in facilities for employees working in our estates. To date we have secured Popular Road, Dumbarton for the ASB team and Mitchell Way, Alexandria for operational staff, both of which have been fully risk assessed for staff use. We have been using short term options for our Clydebank Team in the Titan Building and are finalising arrangements for the use the St Andrew's assisted living facility, whilst we wait on our longer term solutions to become available. We have also been involved in discussions with Assets with regards to making arrangements for the Phase 2 return to Clydebank Town Centre and Church Street buildings. All of these moves have been received positively by staff.

As we continue to recover from COVID-19 restrictions our full focus continues to be on estate management, house letting, rent arrears and tenancy related activity and improving our performance and services across all of Housing Operations.

In respect of letting and tenancy related activity, we continue to carry out sign up's for new tenancies, ensuring completion of risk assessment checks prior to any visits occurring. With regards to tenancy related activity, we have now reviewed and updated our risk assessments to allow the safe re-introduction of other tenancy related visits for all parties involved.

We have now implemented our temporary team change from generic to specialism following consultation exercises with employees and Trade Unions. In practice this will mean that we will have dedicated teams split into two geographical areas of Dumbarton/Alexandria and Clydebank who cover specific functions of allocation/void management, rent arrears and estate /tenancy management. Although we have a significant backlog to work through, which will take time to show the impact of these changes in our performance, initial feedback has been positive. We are confident that this temporary change will allow our teams to focus on improvement to key service areas and address the backlog created due to COVID-19.

We have also introduced a pilot telephone contact system in the Dumbarton/Alexandria area, whereby a duty Housing Officer will receive calls from tenants, as opposed to these calls going to individual mobile numbers. This is at initial stages, but are hopeful this will provide a more efficient service to our tenants. We will continue to monitor this pilot and take the learning from this to consider how this can be replicated for the Clydebank area going forward.

Working 4U had fully established remote services for all staff and continued to deliver employability, welfare and learning services. The teams have established remote community hubs and deliver one to one and group support services from these virtual hubs.

Progress has been made on developing the local employability partnership and delivery of major programmes such as the Young Person's Guarantee Parental Employability Support and managing 'Kickstart' (access to employment opportunities for 16-24 age group). These projects are making a contribution to our preparations for recovery.

We have also completed the West Dunbartonshire Local Child Poverty Report, and the Community Learning and Development Three Year Plan. These documents contain further information about plans for recovery.

While complying with health controls the teams have explored ways to re-establish face to face support focussing on those who cannot readily connect through digital platforms. We have, for example, begun community learning and 'Improving the Cancer Journey' service deliveries from libraries. We are also exploring approaches for delivery in premises where services have resumed. This includes ongoing discussions about delivering employability services from local jobcentres and service delivery partners as well as embedding welfare support in four GP Practices.

Demand for the Crisis Support team remains low but steady and the service will be available to anyone in need of support. This includes the delivery of practical support from the Volunteer Management Team.

5. Financial and Procurement Implications

Financial Implications

- 5.1** The pandemic has had, and continues to have, implications in terms of service delivery and in relation to the Council's agreed budget for 2020/21 and into 2021/22 as a result of additional spend requirements and lost income, offset by some cost savings due to services reducing/stopping. The SG has provided additional funding to support Councils. Total net cost implications of COVID-19 on the General Fund in 2020/21 were reported in the draft annual accounts for 2020/21 which showed that of the £20.430m of SG funding received for COVID-19 costs and targeted interventions in 2020/21, £13.692m was used and £6.738m carried forward. Of the carried forward sum £4.765m was for SG funded interventions and £1.973m was from the SG general COVID-19 support funds.
- 5.2** For 2021/22 the position will not be absolutely clear until the financial year end as, even though Scotland is now beyond the SG COVID-19 levels, the pandemic continues and services continue to be affected. At present a COVID-19 financial impact is estimated at between £2.800m and £3.000m for 2021/22, though clearly this will be subject to ongoing monitoring and finalising, and this excludes spend on areas where SG has provided specific funding.
- 5.3** The Appendix to this report summarises the SG funding the Council has been notified of in revenue funding for 2021/22, currently totalling £10.550m. Based on current infection rates and plans to ease lockdown restrictions it is likely that any further SG COVID-19 related funding will be limited (clearly this is dependent on the future of COVID-19 and any future impacts, restrictions and whether there is any further UK or Scottish Government funding required).
- 5.4** Since the October 2021 report the following new SG funding has been announced relating to COVID-19 support in 2021/22 (these are included in the attached appendix and the value noted above):

Revenue Funding	Scotland	WDC
Test & Protect - Outbound calling – to cover up to 31 December 2021	£2.275m	£0.046m
Test & Protect - Outbound calling – to cover up to 31 March 2022	£2.275m	£0.046m
Flexible Funding to tackle Financial Insecurity	£25.000m	£0.575m

- 5.5** Of the £10.550m of SG funding currently provided for 2021/22, £4.488m is in the form of a general grant allocation, the remainder being for specific SG defined support. This is in addition to the sums noted at 5.1 as being brought-forward from 2020/21.

5.6 £25m SG Funding: Flexible Funding to Tackle Financial Insecurity

As reported above, at 5.4, the Council has been allocated £0.575m from this fund, per the SG, to adapt interventions to meet emerging needs. Actions suggested by SG include supplementing local budgets for the Scottish Welfare Fund to meet demand, boosting local funding for Discretionary Housing Payments, proactive assistance for those likely to experience hardship – including people who may have been impacted by the recent UK Government cut to Universal Credit and those who may not be eligible for mainstream support - and other action to support wellbeing.

Officers have reviewed the above and identified the following planned allocation of this funding for use between now and the end of the current financial year.

Residents will be directed for fuel support, etc. through the Working4U partnership to the Council's Scottish Welfare Fund Team, whilst support for foodbanks, homelessness, etc. will be managed through the Communities Team. Officers may vary the distribution noted in the following table as need and demand arises during the rest of the financial year.

Foodbank Support	£0.150m
Scottish Welfare Fund top-up	£0.120m
Scottish Welfare Fund top-up to assist with fuel poverty	£0.080m
Support for housing rent and Council Tax pressures	£0.225m
Total	£0.575m

HSCP Financial Implications

5.7 The ongoing financial impact of Covid-19 on the recovery and remobilisation of health and social care services will require careful monitoring and consideration as the demand for these services increases over the winter period. The Scottish Government continues to provide assurances that all Covid-19 related costs will be funded and additionally has announced a winter funding package of approximately £300 million for 2021/22 with a number of the funding streams recurring in 2022/23.

The HSCP submitted its Quarter 2 Local Mobilisation Plan (LMP) Financial Tracker on the 28 October which detailed a projected year end spend of £6.616m against an earmarked Covid-19 earmarked reserve balance of £4.970m. The Quarter 3 LMP is due in mid-February 2022 and the Scottish Government has indicated that any projected costs in excess of the earmarked Covid-19 reserves will likely be funded once they are satisfied all compensating offset savings have also been maximised.

5.8 Procurement Implications

There are no direct procurement implications arising from this report, however we continue to remain vigilant to any potential future supply chain issues which may develop due to changes in COVID-19 restrictions / council levels.

6. Risk Analysis

6.1 In accordance with the Council's Risk Management Framework, a Strategic Risk has been developed in response to the COVID-19 pandemic. This, along with the

organisation-wide, operational risks sitting beneath, will be reported in the bi-annual risk updates to Corporate Services and Audit Committees.

- 6.2** The most significant risk relates to the financial impact of COVID-19 on the Council and any potential shortfall in funding support from the SG. This risk has been significantly mitigated as COSLA has continued to engage with the SG to evidencing the financial impacts on Councils and the need for further financial support or financial flexibilities. This has resulted in significant financial support being provided for 2020/21 and 2021/22 which it is expected will be sufficient to cover the identified costs of COVID-19 to the Council.

7. Equalities Impact Assessment (EIA)

- 7.1** No equalities impact assessment was required in relation to this report.

8. Consultation

- 8.1** Discussions on the issues herein have been had with the Trades Unions on an ongoing and regular basis and a copy of this report provided in advance of the publication.

9. Strategic Assessment

- 9.1** All actions and plans around COVID-19 have been done in order to continue to achieve the Council's strategic objectives.
- 9.2** Sound financial control and good governance remains a key approach in minimising the risk to the Council and the ongoing capacity of the Council to continue to deliver its strategic objectives in the longer term.

Joyce White
Chief Executive

Date: 15 December 2021

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Appendix: SG COVID-19 Funding provided to WDC in 2021/22

Background Papers:

1. Member Briefings and FAQs on COVID-19 issues;
2. Budget Report – Council, 4 March 2020;
3. Minute of Council meeting – 4 March 2020;
4. COVID-19 Update Report – Council 24 June 2020;
5. COVID-19 Update Report – Council 26 August 2020;
6. COVID-19 Update Report – Council 30 September 2020;
7. COVID-19 Update Report – Council 25 November 2020;
8. COVID-19 Update Report – Council 16 December 2020;
9. COVID-19 Update Report – Council 7 January 2021;
10. COVID-19 Update Report – Council 24 February 2021;
11. COVID-19 Update Report – Council 26 May 2021;
12. COVID-19 Update Report – Council 23 June 2021;
13. Delivery of Services during Public Health Emergency –
Council 23 June 2021;
14. COVID-19 Update Report – Council 24 August 2021;
15. COVID-19 Update Report – Council 29 September 2021;
and
16. COVID-19 Update Report – Council 27 October 2021.

Wards Affected: All

Appendix

Local Government COVID-19 funding 2021/22	Scotland £m	WDC £m
<u>Funding directly to support Local Government (not ring-fenced)</u>	£262.000	£4.522
Non-recurring Covid-19 funding for 2021/22	£259.000	£4.488
Business Support Grants - Administration 2021/22	£3.000	£0.034
<u>Funding to support individuals/families/communities</u>	£152.844	£3.567
Family Pandemic Payments, incl. Admin	£23.860	£0.554
Low Income Pandemic Payments, incl. Admin	£68.154	£1.561
Scottish Child Payments - Bridging Payments	£25.830	£0.600
Tenant Grant Fund	£10.000	£0.277
Flexible Funding to tackle Financial Insecurity	£25.000	£0.575
<u>Funding for Education Recovery</u>	£165.000	£2.091
Additional Teaching and Support Staff	£50.000	£0.331
Additional Teachers (2 nd tranche)	£30.000	£0.198
Carbon Dioxide Monitoring	£10.000	£0.175
Support needs of children and young people for 2021/22	£60.000	£1.111
Summer Activities for Children and Young people	£15.000	£0.276
<u>Test and Protect Funding/Public Health/Supporting People</u>	£9.923	£0.202
Test & Protect - Outbound calling – to 30 June 2021	£2.275	£0.046
Test & Protect - Outbound calling – to 30 September 2021	£2.275	£0.046
Test & Protect - Outbound calling – to 31 December 2021	£2.275	£0.046
Test & Protect - Outbound calling – to 31 March 2022	£2.275	£0.046
Self-Isolation Support Grant - Additional Administration	£0.823	£0.020
<u>Health & Social Care funding and passed to LG for Local Mobilisation Plans:</u>	£0.000	£0.027
COVID Emergency Fund - Women's Safety & Support	Not Known	£0.027
<u>Other</u>	£7.900	£0.141
Environmental Health Officers (20/21 and 21/22)	£2.900	£0.027
Parental Employee Support Fund Boost	£5.000	£0.114
TOTAL FUNDING	£597.667	£10.550

WEST DUNBARTONSHIRE COUNCIL
Report by the Chief Officer - Resources

**Subject: General Services Budgetary Control Report to 30 November 2021
(Period 8)**

1. Purpose

- 1.1** The purpose of this report is to advise on both the General Services revenue budget and the approved capital programme to 30 November 2021.

2. Recommendations

2.1 Council is asked to:

- i) note that the revenue account currently shows a projected annual favourable variance of £0.224m (0.09% of the total budget), excluding any variance projected for COVID-19 which is expected to be fully funded by Scottish Government funding carried forward from 2020/21 and that to be received in-year 2021/22;
- ii) note that the capital account shows that expenditure and resource use for 2021/22 is lower than budget by £14.211m (26.02% of budget), made up of £14.111m (25.83% of budget) relating to project slippage, and an in-year net underspend of £0.100m; and
- iii) note the capital project accelerated from 2022/23 into 2021/22.

3. Background

Revenue

- 3.1** At the meeting of West Dunbartonshire Council on 22 March 2021, Members agreed the revenue estimates for 2021/2022. A total net budget of £231.919m was approved for General Services, before use of balances.
- 3.2** The annual recurring variance exercise has now been completed and budgets have been amended in line with the outcome of the exercise.
- 3.3** Since the budget was agreed, additional funding has been provided by Scottish Government and a total net budget of £238.921m is now being monitored:

	£m
Budget as set – Council 22 March 2021	231.919
Additional Covid Funds received 2021/22	4.488
Earmarked Covid Funds from 2020/21	1.973
Scottish Govt. Clothing Grants	0.118
Scottish Govt. Music Tuition	0.031
Scottish Govt. Curriculum for Excellence	0.071
Scottish Govt. Mental Health Officer	0.044
Scottish Govt. Homeless Tenant Hardship	0.277
	238.921

Capital

- 3.4** At the meeting of Council on 22 March 2021, Members also agreed the updated 10 year General Services Capital Plan for 2021/2022 to 2029/30. The next three years from 2021/22 to 2023/24 have been approved in detail with the remaining years being indicative at this stage. After adjusting for anticipated slippage from 2020/21 into 2021/22, the budget agreed for 2021/22 was £48.058m.
- 3.5** Since then, budget adjustments have taken place (through further 2020/21 capital slippage and additional external funding), revising the 2021/22 annual budget to £54.621m, as follows:

	£m
Base Budget 2021/22 (before slippage)	18.279
Anticipated Slippage from 2020/21 – March 2021	29.223
<u>Increase capital budget from Council meeting 22 March 2021:-</u>	
Additional Pavement Improvements	0.200
Money to fund blended Meetings	0.012
Capitalise Zero Carbon Fund	0.344
Anticipated budget 2021/22 (Council – March 2021)	48.058
Additional slippage from 2020/21 – following year end	2.188
Place Based Investment Programme – SG	0.780
Viresco Studios and Arts Centre – SG RCGF	0.750
Clydebank Can On The Canal – SG RCGF	0.747
Cycling, Walking and Safer Streets	0.389
Strathclyde Passenger Transport	0.880
Play Parks – SG	0.082
Levelling up – SG (Housing & Communities)	0.125
Nature Restoration (SG)	0.102
CO2 monitoring in schools (SG)	0.117
CFCR (HSCP)	0.063
Accelerated Capital Project	0.340
Revised Budget 2021/22 at period 8	54.621

4. Main Issues

Revenue

- 4.1** The summary report at Appendix 1 currently identifies a projected annual favourable variance (underspend) of £0.224m (0.09% of the total budget) and service reports by Chief Officers are attached as Appendix 2.
- 4.2** This projected variance does not include any variance for COVID-19 which is being projected to be fully funded by Scottish Government funding.
- 4.3** Information on the projected annual variances in excess of £0.050m are highlighted and noted within Appendix 3, with additional information on action being taken to minimise or mitigate overspends where possible.

- 4.4** Agreed savings and management adjustments actioned within 2021/22 are monitored with current indications showing that of the total target being monitored (£3.212m) which is currently on target to be fully achieved.
- 4.6** COVID-19 has had an impact on people's ability to pay for services, including Council Tax, generally people financially impacted by COVID-19 have been provided with more flexible payment terms to pay over longer periods and the current expectation is that such payments will be made in the future. For example, as at 30 November 2021 the in-year collection for council tax was 71.35% and in comparison it was 71.23% as at 3) November 2019 (pre-pandemic) and 69.79% 30 November 2020 (mid-pandemic). Officers will monitor and report as appropriate as the year progresses.
- 4.7** The ongoing restrictions imposed due to COVID-19 continue to have an impact on demand, and therefore costs, for many services. Officers will continue to manage the budgets as closely as possible throughout the year. It should be noted that Appendix 1 notes the full value of general COVID-19 funding available to the Council of £6.460m (funding of £4.488m specific to 2021/22 and £1.972m carried forward as earmarked from 2020/21). This funding is assumed to have no variance within the budgetary control report based upon the annual forecast COVID spend detailed within services, the annual forecast spend held centrally and any remaining balance as at 31 March being carried forward for use in future years. At present a COVID-19 financial impact is estimated at between £2.800m and £3.000m for 2021/22, though clearly this will be subject to ongoing monitoring and finalising, and this excludes spend on areas where SG has provided specific funding.
- 4.8** The Council's current waste supplier has been in dispute with Revenues Scotland and as a result it appears likely that the cost of waste disposal in 2021/22 and 2022/23 will increase significantly – either through the current supplier or through the sourcing of an alternative supplier. The outcome of this issue is not yet clear. For the purposes of the budgetary control report it has been assumed at present that the financial impact of this issue to the Council in 2021/22 is around £0.250m.

Capital

- 4.9** The current progress on the capital plan is shown in Appendices 5 to 10.
- 4.10** The overall programme summary report at Appendix 5 shows that planned expenditure and resource for 2021/22 is lower than budget by £14.211m (26.02% of budget), made up of £14.111m (25.83% of budget) relating to project slippage, and an in-year net underspend of £0.100m.
- 4.11** Appendix 5 also provides both an analysis of the overall programme at each alert status and a summary budgetary control report. The tables at the top detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green alert status for project life and the current year. The current projections are based on best judgement as to how these projects will continue in operation during the remainder of the year.

4.12 Appendix 6 details financial analysis of projects at red status, Appendix 7 is amber and Appendix 8 is green, with additional information on action being taken to minimise or mitigate under or overspends where possible. Appendix 9 provides an analysis of resources.

4.13 From the analysis within the appendices it can be seen that there are number of projects with identified slippage to date, those with slippage valued at greater than £0.500m, are listed as follows:

Project Name	Period 8 Slippage (£m)	Period 7 Slippage (£m)	Period 6 Slippage (£m)
Schools Estate Improvement Plan	2.178	2.234	2.234
District Heating Network Expansion	3.100	3.100	2.100
Heritage Capital Fund	1.670	1.670	1.670
Viresco Studios and Arts Centre	0.750	0.750	0.550
Clydebank on the Canal	0.747	0.000	0.000
Regeneration Fund	0.675	0.000	0.000
New Westbridgend Community Centre	0.585	0.585	0.585
Total	9.705	8.339	7.139

4.14 Appendix 10 details a capital project approved for 2022/23 that has been accelerated into 2021/22.

5. Option Appraisal

5.1 No option appraisal was required for this report.

6. People Implications

6.1 There are no people implications.

7. Financial and Procurement Implications

7.1 The report notes the projected in-year financial position for both General Services revenue and capital budgets.

8. Risk Analysis

8.1 The main risks are as follows:

- (a) The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results for both the revenue and capital budgets – particularly in light of COVID-19;
- (b) As a consequence of current market conditions, capital receipts may either not be received or they may be less than anticipated. The budget assumption is that a significant sum of capital receipts achieved in 2021/22 will be used to fund transformational projects; principal and

premium repayments within the loan charges budget. Any shortfall in capital receipts below that budgeted will affect the revenue budget position. This is being closely monitored and any issues will be reported to Council; and

- (c) COVID-19 related variances are based upon early considerations regarding the likely annual values and are subject to further review. The cost of COVID-19 currently projected is based upon a variety of assumptions including: known available funding; financial flexibilities; service demand; and timing of nationally agreed changes through the phasing out of COVID-19 restrictions. These assumptions have been changing regularly and therefore it is highly likely that the projected year end budgetary position will change from that reported.

9. Equalities Impact Assessment (EIA)

- 9.1 No equalities impact assessment was required in relation to this report.

10. Environmental Sustainability

- 10.1 No assessment of environmental sustainability was required in relation to this report.

11. Consultation

- 11.1 All services involved in delivering the revenue and capital budgets have been consulted in the compilation of this report.

12. Strategic Assessment

- 12.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the strategic priorities of the Council's current Strategic Plan. This report forms part of the financial governance of the Council.

Stephen West
Chief Officer – Resources

Date: 15 December 2021

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Appendices:

- Appendix 1 - Revenue Budgetary Control 2021/22
– Corporate Summary;
- Appendix 2 - Revenue Budgetary Control 2011/22
– Chief Officer Summaries;
- Appendix 3 - Analysis of Revenue Variances over

£50,000;
Appendix 4 - 2021/22 Monitoring of Efficiencies;
Appendix 5 - Overall Capital Programme Summary;
Appendix 6 - Analysis of Projects at Red Status;
Appendix 7 - Analysis of Projects at Amber Status;
Appendix 8 - Analysis of Projects at Green Status;
Appendix 9 - Analysis of Capital Resources; and
Appendix 10 - Accelerate Project

Background Papers: Ledger output – period 8;
General Services Revenue Estimates 2020/21
General Services 10 Year Capital Plan Update - Council 22
March 2021.

Wards Affected All Wards

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
SUMMARY

APPENDIX 1

PERIOD END DATE 30 November 2021

Department Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid*	Underlying Variance excluding covid
	£000	£000	£000	£000	%	£000	£000
Resources	5,122	6,716	5,087	(35)	-1%	30	(65)
Regulatory and Regeneration	2,999	2,593	3,074	75	2%	256	(181)
People & Technology	6,566	4,582	6,566	0	0%	(1)	2
Citizens, Culture and Facilities	16,884	11,499	16,569	(315)	-2%	(111)	(204)
Education, Learning and Attainment	103,805	64,093	105,153	1,348	1%	1,176	172
Roads and Neighbourhood	13,543	11,826	14,412	868	6%	620	248
Housing and Employability	4,621	2,854	4,661	40	1%	44	(4)
Supply, Distribution and Property	(2,521)	(955)	(2,573)	(52)	2%	227	(279)
Miscellaneous Services	6,035	3,965	6,446	411	7%	324	87
Loan Charges	8,683	5,789	8,683	0	0%	0	0
Capital Receipts used to fund Loan Charges	(2,524)	(1,892)	(2,524)	0	0%	0	0
Requisition (VJB)	750	500	750	0	0%	0	0
Requisition (SPT)	1,632	1,088	1,632	0	0%	0	0
Requisition (CJP)	1,694	1,129	1,694	0	0%	0	0
Requisition (HSCP)	72,465	48,310	72,465	0	0%	0	0
Non GAE Allocation	(7,293)	(4,862)	(7,293)	0	0%	0	0
Net Covid position	6,460	179	3,896	(2,564)	-40%	(2,564)	0
Total Expenditure	238,921	157,415	238,698	(224)	0%	(0)	(224)
Council Tax	(37,053)	(25,034)	(37,053)	0	0%	0	0
Revenue Support Grant/ NDR	(194,395)	(150,253)	(194,395)	0	0%	0	0
Covid Funding (in year and earmarked from 2020/21)*	(6,460)	(2,743)	(6,460)	0	0%	0	0
Use of Reserves	(1,013)	(675)	(1,013)	0	0%	0	0
Total Resources	(238,921)	(178,705)	(238,921)	0	0%	0	0
Net Expenditure	(0)	(21,291)	(224)	(224)	-0.09%	(0)	(224)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
RESOURCES SUMMARY

APPENDIX 2

PERIOD END DATE

30 November 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%	£000	£000
Audit	123	202	72	(51)	-41%	(1)	(50)
Finance	1,361	1,028	1,380	19	1%	(1)	20
Rent Rebates & Allowances	(341)	1,630	(341)	0	0%	0	0
Revenues & Benefits	2,035	2,241	2,069	34	2%	(2)	36
Finance Business Centre	298	173	299	1	0%	(0)	1
Cost of Collection of Rates	19	185	20	1	5%	0	1
Cost of Collection of Council Tax	(790)	(195)	(756)	34	-4%	35	(1)
Central Administration Support	2,417	1,452	2,344	(73)	-3%	(1)	(72)
Total Net Expenditure	5,122	6,716	5,087	(35)	-1%	30	(65)

WEST DUNBARTONSHIRE COUNCIL
 REVENUE BUDGETARY CONTROL 2021/22
 REGULATORY AND REGENERATION SUMMARY

APPENDIX 2

PERIOD END DATE

30 November 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%	£000	£000
Democratic and Registration Service	742	466	763	21	0	↓	(25)
Environmental Health	675	387	652	(23)	(0)	↑	(74)
Licensing	73	(30)	46	(27)	(0)	↑	(27)
Legal Services	967	616	890	(77)	(0)	↑	(75)
Planning	451	384	603	152	0	↓	(14)
Economic Development	91	770	120	29	0	↓	34
Total Net Expenditure	2,999	2,593	3,074	75	0	↓	(181)

PERIOD END DATE

30 November 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%	£000	£000
Transactional Services	696	465	700	4	1%	↓	4
Human Resources (including risk)	1,299	798	1,286	(13)	-1%	↑	(12)
Information Services	4,261	3,191	4,269	8	0%	↓	9
Change Support	310	128	311	1	0%	↓	1
Total Net Expenditure	6,566	4,582	6,566	0	0%	↓	2

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
CITIZENS, CULTURE AND FACILITIES

APPENDIX 2

PERIOD END DATE

30 November 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
	£000	£000	£000	£000	%	£000	£000
Communications & Marketing	319	207	321	3	1%	↓	3
Citizen Services	1,267	759	1,248	(18)	-1%	↑	(0)
Performance & Strategy	296	134	282	(14)	-5%	↑	(14)
Clydebank Town Hall	324	238	334	10	3%	↓	5
Office Accommodation	1,482	1,045	1,407	(75)	-5%	↑	(22)
Libraries	1,760	1,050	1,723	(37)	-2%	↑	(65)
Arts and Heritage	383	195	347	(36)	-10%	↑	(17)
Catering Services	3,937	2,540	3,949	12	0%	↓	12
Building Cleaning	1,649	1,254	1,526	(123)	-7%	↑	(123)
Building Cleaning PPP	(313)	(275)	(311)	2	-1%	↓	2
Facilities Assistants	2,003	1,118	1,968	(35)	-2%	↑	(47)
Facilities Management	358	197	356	(2)	-1%	↑	(2)
Leisure Management	3,410	3,030	3,411	1	0%	↓	1
Events	9	8	8	(2)	-18%	↑	65
Total Net Expenditure	16,884	11,499	16,569	(315)	-2%	↑	(204)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
EDUCATION, LEARNING AND ATTAINMENT

APPENDIX 2

PERIOD END DATE

30 November 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid	
Service Summary	£000	£000	£000	£000	%	£000	£000	
Primary Schools	29,531	19,670	29,738	207	1%	↓	84	123
Secondary Schools	29,508	19,281	29,792	284	1%	↓	355	(71)
Specialist Educational Provision	17,112	10,242	17,945	833	5%	↓	730	103
Psychological Services	508	327	486	(22)	-4%	↑	0	(22)
Sport Development / Active Schools	629	320	629	0	0%	→	0	0
Early Education	8,541	408	8,535	(6)	0%	↑	0	(6)
PPP	14,657	12,207	14,691	34	0%	↓	0	34
Creative Arts	597	361	609	12	2%	↓	7	5
Curriculum for Excellence	202	51	202	0	0%	→	0	0
Central Admin	363	149	363	0	0%	→	0	0
Workforce CPD	338	181	337	(1)	0%	↑	0	(1)
Performance & Improvement	448	281	446	(2)	0%	↑	0	(2)
Education Development	1,371	615	1,380	9	1%	↓	0	9
Raising Attainment - Primary	0	0	0	0	0%	→	0	0
Raising Attainment - Secondary	0	0	0	0	0%	→	0	0
Pupil Equity Fund (including LAC PEF)	0	0	0	0	0%	→	0	0
Total Net Expenditure	103,805	64,093	105,153	1,348	1%	↓	1,176	172

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
ROADS AND NEIGHBOURHOOD

APPENDIX 2

PERIOD END DATE

30 November 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid	
Service Summary	£000	£000	£000	£000	%	£000	£000	
Transport, Fleet & Maintenance Services	(563)	(191)	(531)	32	-6%	↓	34	(2)
Roads Services	2,791	2,865	2,733	(58)	-2%	↑	0	(58)
Grounds Maintenance & Street Cleaning Client	7,360	4,907	7,360	0	0%	→	0	0
Outdoor Services	181	93	152	(28)	-16%	↑	0	(28)
Burial Grounds	(127)	51	(187)	(60)	47%	↑	0	(60)
Crematorium	(984)	(491)	(958)	27	-3%	↓	0	27
Waste Services	7,341	5,291	8,182	841	11%	↓	480	361
Depots	0	0	0	0	0%	→	0	0
Ground Maintenance & Street Cleaning Trading A/c	(2,455)	(698)	(2,340)	115	-5%	↓	106	9
Total Net Expenditure	13,543	11,826	14,412	869	6%	↓	620	249

WEST DUNBARTONSHIRE COUNCIL
 REVENUE BUDGETARY CONTROL 2021/22
 HOUSING AND EMPLOYABILITY

APPENDIX 2

PERIOD END DATE

30 November 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%	£000	£000
Working 4 U	2,699	1,293	2,697	(2)	0%	0	(2)
Communities	860	485	861	1	0%	0	1
Homeless Persons	584	728	610	26	4%	44	(18)
Private Sector housing	39	26	39	0	0%	0	0
Anti Social Behaviour	439	322	454	15	3%	0	15
Total Net Expenditure	4,621	2,854	4,661	40	1%	44	(4)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
SUPPLY, DISTRIBUTION AND PROPERTY

APPENDIX 2

PERIOD END DATE

30 November 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%	£000	£000
Housing Maintenance Trading A/c	(1,400)	(1,028)	(1,407)	(7)	1%	0	(7)
Housing Asset and Investment	80	80	80	0	0%	80	(80)
Corporate Assets and Capital Investment Programme	(2,285)	(1,192)	(2,277)	8	0%	69	(61)
Procurement	517	598	484	(33)	-6%	0	(33)
Corporate Asset Maintenance	(266)	(202)	(266)	0	0%	0	0
Private Sector Housing Grants	78	78	78	0	0%	78	(78)
Consultancy Services	755	711	735	(20)	-3%	0	(20)
Total Net Expenditure	(2,521)	(955)	(2,573)	(52)	2%	227	(279)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
MISCELLANEOUS

APPENDIX 2

PERIOD END DATE

30 November 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%	£000	£000
Sundry Services	3,716	2,544	4,143	427	11%	348	79
Members Allowances, etc	612	387	598	(14)	-2%	(11)	(3)
European Employability	510	340	510	0	0%	0	0
Chief Executive and Chief Officers	1,196	694	1,195	(2)	0%	(13)	11
Total Net Expenditure	6,035	3,965	6,446	411	7%	324	87

YEAR END DATE

30 November 2021

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%

Resources

Audit	123	72	(51)	-41%	↑
Service Description	Internal audit of council services.				
Main Issues / Reason for Variance	The main reason for the favourable variance is vacancies and a delay to filling them.				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	It is anticipated that the underspend will continue throughout the year				

Central Administration Support	2,417	2,344	(73)	-3%	↑
Service Description	This services deals with administration functions within the Authority				
Main Issues / Reason for Variance	The main reason for the favourable variance is vacancies				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	It is anticipated that the underspend will continue throughout the year				

Regulatory and Regeneration

Legal Services	967	890	(77)	-8%	↑
Service Description	This services provides legal advice to the Council				
Main Issues / Reason for Variance	The main reason for the favourable variance is vacancies and additional income received.				
Mitigating Action	No action can be taken at this time				
Anticipated Outcome	Underspend is anticipated				

Planning	451	603	152	34%	↓
Service Description	This Service provides Building & Planning services				
Main Issues / Reason for Variance	The main reason for the adverse variance is that income is lower than budgeted due to cancelled or delayed building projects, due to Covid 19. Two further variances are occurring with Employee costs favourable due to staff vacancies and Payments to Other Bodies adverse due an ongoing legal case which is not budgeted.				
Mitigating Action	No action required				
Anticipated Outcome	Overspend is anticipated				

YEAR END DATE

30 November 2021

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
Citizens, Culture and Facilities					
Office Accommodation	1,482	1,407	(75)	-5%	→
Service Description	Provision of Shared Office Accommodation				
Main Issues / Reason for Variance	Projection for electricity is lower as buildings are not yet open to capacity; postage is lower and also the window cleaning contract has come back much lower than budgeted.				
Mitigating Action	None required				
Anticipated Outcome	Underspend is anticipated				
Building Cleaning	1,649	1,526	(123)	-7%	↑
Service Description	This service provides cleaning services across all council buildings				
Main Issues / Reason for Variance	The reason for the favourable variance is the number of ongoing vacancies				
Mitigating Action	None required at present				
Anticipated Outcome	Underspend likely				
Education , Learning and Attainment					
Primary Schools	29,531	29,738	207	1%	↓
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	The adverse variance of £207k is made up of £84k which is covid specific, leaving £123k as non-covid related. The main reason behind this is an overspend in employee costs (£101k) mainly due to unbudgeted maternity pay and turnover not being achieved with the remainder being higher property costs.				
Mitigating Action	Budgets will be closely monitored but little can be done directly to the causes of the variance				
Anticipated Outcome	An overspend is anticipated				
Secondary Schools	29,508	29,792	284	1%	↓
Service Description	This service area includes all Secondary Schools.				
Main Issues / Reason for Variance	The adverse variance of £284k is made up of £355k which is covid specific, leaving £71k favourable as non-covid related. This favourable variance is within employee costs due to some vacancies.				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overall overspend. Although school meals income is still below pre-pandemic levels, the income has been increasing since August and school lets have recommenced.				
Anticipated Outcome	An overspend primarily because of budgeted income not being achieved				

YEAR END DATE

30 November 2021

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
Specialist Educational Provision	17,112	17,945	833	5%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	The adverse variance of £833k is made up of £730k which is covid specific, leaving £103k as non-covid related. This variance arises within employee costs and is due to turnover targets not being achieved.				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overspend.				
Anticipated Outcome	An overspend is anticipated given the pressures on the residential and taxi budgets				

Roads and Neighbourhood

Roads Services	2,791	2,733	(58)	-2%	↑
Service Description	This service relates to Roads design, structures, street lighting, road safety and school crossing patrols				
Main Issues / Reason for Variance	The budget for plant hire has been set too low so there is an adverse variance against plant hire costs.				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overspend.				
Anticipated Outcome	An overspend is anticipated				

Burial Grounds	(127)	(187)	(60)	47%	↑
Service Description	This service provides burial services within the Council area				
Main Issues / Reason for Variance	Income from internments/lairs is projected to exceed budget - invoiced income to October is already 69% of budgeted income.				
Mitigating Action	None necessary				
Anticipated Outcome	A favourable variance is anticipated				

YEAR END DATE

30 November 2021

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
Waste Services	7,341	8,182	841	11%	↓
Service Description	Waste Collection and Refuse disposal services				
Main Issues / Reason for Variance	The adverse variance of £841k is made up of £480k which is covid specific, leaving £361k as non-covid-related. There is an adverse variance against income from collections following the permanent closure of a number of premises - this is being investigated to establish if it's covid related. External waste removal costs are also projected to increase due to future changes expected in contractor charges				
Mitigating Action	It is expected that once the work from home advice is lifted then the volume of rubbish will decrease again - this assumption has been built into the projected spend. Also the service has commenced with a communication strategy reminding residents of how to correctly recycle to reduce contaminated recycling loads				
Anticipated Outcome	Overspend anticipated				
Ground Maintenance & Street Cleaning Trading A/c	(2,455)	(2,340)	115	-5%	↓
Service Description	Trading operation providing grounds maintenance and street cleaning services				
Main Issues / Reason for Variance	The adverse variance of £115k is made up of £106k which is covid-specific, leaving £9k as non-covid related.				
Mitigating Action	None possible as variance is attributable to unbudgeted rates/rent.				
Anticipated Outcome	A small adverse variance is anticipated				
Miscellaneous					
Sundry Services	3,716	4,143	427	11%	↓
Service Description	This service area budgets for non departmental specific costs such as pensions costs, external grants and elderly welfare payments, external audit fees and insurance costs. The service heading also holds a number of general savings options which have still to be fully allocated.				
Main Issues / Reason for Variance	Of this variance £348k has been identified as due to covid. The remaining variance is mainly due to insurance costs anticipated (due to the level of excesses anticipated) and anticipated property costs of vacant buildings (HSCP properties).				
Mitigating Action	Management will continue to monitor and maximise actions taken to achieve a level of savings, where appropriate.				
Anticipated Outcome	An overall underspend is anticipated				

YEAR END DATE

30 November 2021

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%
Other				

Net Covid position	6,460	3,896	(2,564)	-40%	↑
Service Description	This represents the funding from Scottish Government specifically for covid and additional spend identified outwith specific Council Services				
Main Issues / Reason for Variance	The favourable variance is funding service related covid costs				
Mitigating Action	Management will continue to monitor and maximise actions taken to achieve a level of savings, where appropriate.				
Anticipated Outcome	Any favourable variance will be fully offset by covid adverse variances within services				

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF EFFICIENCIES AND MANAGEMENT ADJUSTMENTS 2021/22

Appendix 4

Efficiency reference	Efficiency Detail	Strategic Lead Area	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
MA1	Review of service provision	Resources	105,000	105,000	-	This has been fully achieved
MA2	Move CCTV monitoring in-house	Housing & Employability	20,000	20,000	-	This has been fully achieved
SNP budget item	Free school meals to follow National Policy	Education	1,338,000	1,338,000	-	This has been fully achieved
SNP budget item	HSCP Saving	n/a	260,000	260,000	-	The requisition has been reduced
SNP budget item	Use of capital receipts	n/a	895,000	895,000	-	Current projections suggest this will be achieved
SNP budget item	General Efficiency target	n/a	250,000	250,000	-	This has been fully allocated
SNP budget item	Capitalise Zero Carbon Fund	n/a	344,000	344,000	-	The fund has been transferred
			3,212,000	3,212,000	-	

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

APPENDIX 5

PERIOD END DATE **30 November 2021**

PERIOD **8**

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red Projects are forecast to be overspent and/or experience material delay to completion	34	29.8%	55,669	36.5%	34	29.8%	5,474	40.6%
Amber Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	2	1.8%	193	0.1%	2	1.8%	162	1.2%
Green Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	78	68.4%	96,798	63.4%	78	68.4%	7,839	58.2%
TOTAL EXPENDITURE	114	100%	152,660	100%	114	100%	13,475	100%

Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Actual Variance £000	Slippage £000	Over/ (Under) £000
Red Projects are forecast to be overspent and/or significant delay to completion	127,369	55,669	127,678	309	23,913	5,474	10,598	(13,315)	(13,625)	310
Amber Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	1,370	193	1,370	0	1,290	162	869	(420)	(420)	0
Green Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	175,248	96,798	174,831	(417)	29,418	7,839	28,943	(475)	(66)	(410)
TOTAL EXPENDITURE	303,988	152,660	303,879	(108)	54,621	13,475	40,410	(14,211)	(14,111)	(100)
TOTAL RESOURCES	(303,988)	(152,660)	(303,879)	108	(54,621)	(13,475)	(40,410)	14,211		
NET EXPENDITURE	0	0	0	(0)	0	0	0	0		

PERIOD END DATE

30 November 2021

PERIOD

8

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

Valuation Joint Board - Requisition of ICT Equipment						
Project Life Financials	3	0	0%	3	0	0%
Current Year Financials	3	0	0%	0	(3)	-100%
Project Description	Requisition ICT Equipment.					
Project Manager	David Thomson					
Chief Officer	David Thomson					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Project has been delayed due to resources being directed to more prioritised work. This has effected the forecast end date and works therefore are rescheduled to 2022/23. It is hopeful budget can be utilised with final budget spend forecast in 2022/23.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Requisition re ICT Equipment.						

Payment Card Industry Data Security Standard (PCIDSS)						
Project Life Financials	30	0	0%	30	0	0%
Current Year Financials	30	0	0%	0	(30)	-100%
Project Description	Module would ensure that WDC were compliant with the current requirements of PCIDSS for card payments without the need for numerous costly workarounds					
Project Manager	Karen Shannon					
Chief Officer	Stephen West					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Test environment has been upgraded to the new version and testing is underway. Go Live date is 15 Dec 2021. Thereafter PCIDSS module could commence. However, requires to be further reviewed in light of the revised workstyle exercise.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Upgraded version with PCI compliant telephone payment system.						

Enhancements to Cash Receipting System						
Project Life Financials	40	0	0%	40	0	0%
Current Year Financials	40	0	0%	0	(40)	-100%
Project Description	To enhance the cash receipting system in the way payments are made and allocated to back office by increasing the level of security that is required for online payments made by customers					
Project Manager	Karen Shannon					
Chief Officer	Stephen West					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Sep-23		
Main Issues / Reason for Variance						
Work is continuing for the mandatory security upgrade and awaiting test dates from the supplier.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Enhancements to the cash receipting system including PCI compliant telephone payment system.						

PERIOD END DATE

30 November 2021

PERIOD

8

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Installation of Solar PV at Clydebank Leisure Centre						
Project Life Financials	61	3	5%	61	0	0%
Current Year Financials	59	1	1%	1	(58)	-99%
Project Description	Installation of Solar PV at Clydebank Leisure Centre.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Contract strategy to be approved and tenders to be submitted with contract award prior to end of March 2022.						
Mitigating Action						
Opportunities to mitigate are limited at this stage. Officers aim to pass to procurement and tender this financial year. Aim for works in April /May 2022. It is not advisable to undertake roofing works over winter period.						
Anticipated Outcome						
Complete in 2022/23.						
Replace existing main hall Air Handling unit at Clydebank Town Hall						
Project Life Financials	85	0	0%	85	0	0%
Current Year Financials	83	0	0%	5	(78)	-94%
Project Description	Replace existing main hall Air Handling unit at Clydebank Town Hall.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Met with consultant of site-design. However waiting on existing AHU drawings to be provided by Assets to progress costings and design.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Design to be completed in 2021/22 with physical works being carried out in 2022/23.						
Replace obsolete boilers (plant greater than 30 years old)						
Project Life Financials	235	88	38%	235	0	0%
Current Year Financials	227	86	38%	200	(27)	-12%
Project Description	Replace obsolete boilers (plant greater than 30 years old).					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Oct-22		
Main Issues / Reason for Variance						
St Marys Primary 100% complete-handover manuals and demonstration due. Municipal buildings - boilers and control panel installed and gas works complete. Works to be completed by 3rd December. Insufficient funding available for Hub boiler replacement.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Full spend minus the retention is expected this year. The Hub boiler replacement is suspended until next year. Note insufficient budget available to carry out Hub works.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Leisure Energy projects - air handling units, upgrade lighting, circulating pumps, and draught proofing						
Project Life Financials	290	63	22%	290	0	0%
Current Year Financials	207	0	0%	0	(207)	-100%
Project Description	Measures to be installed at both Meadow Centre & Vale of Leven Swimming Pool; new pool hall Air Handling Units, upgrade lighting, circulating pumps Vale of Leven Swimming Pool, internal and external lighting and draught proofing.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	28-Feb-23		
Main Issues / Reason for Variance						
Brief to be written and provided to consultancy services for combined structural and services work.						
Mitigating Action						
All works to be complete in one tender package.						
Anticipated Outcome						
All works to be completed next financial year 2022/23.						
Energy Projects quick wins						
Project Life Financials	80	14	17%	80	0	0%
Current Year Financials	77	11	14%	30	(47)	-61%
Project Description	Spend to Save projects.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Works delayed due to Covid , expect £30K of works to be carried out, this year with the remainder being completed in 22/23.						
Mitigating Action						
None available at this time						
Anticipated Outcome						
Anticipate 40% spend. The remainder to be rephased into 2022/23.						
Zero Carbon Fund						
Project Life Financials	344	0	0%	344	0	0%
Current Year Financials	344	0	0%	0	(344)	-100%
Project Description	Zero Carbon Fund.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Development and agreement of projects currently being carried out. Work planned to be undertaken next year.						
Mitigating Action						
None available at this time						
Anticipated Outcome						
Project delivered within budget but likely to be later than anticipated.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Upgrade obsolete heating controls (BEMS) across Council estate						
Project Life Financials	160	0	0%	160	0	0%
Current Year Financials	80	0	0%	1	(80)	-99%
Project Description	Upgrade obsolete heating controls (BEMS) across Council estate.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Tender documentation and strategy to be completed before end March 2022. With works commencing April 2022.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Works complete in 2022/23.						

Regeneration/Local Economic Development						
Project Life Financials	1,188	373	31%	1,188	0	0%
Current Year Financials	1,188	373	31%	817	(371)	-31%
Project Description	Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire, aligned to the Economic Strategy. External funding will be sought to maximise opportunities for redevelopment of these sites.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Estimated spend in 2021/22 now less than was anticipated at the start of the year for the projects across West Dunbartonshire Town Centres and strategic sites . Much of this is outwith the Council's control, including for example the development timeline for the Mitchell Way developer, delays to external funding timescales for Dumbarton projects, and inter-dependencies with other projects. At this stage it is anticipated that £0.371m will need to be carried forward as projects slip into next year.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Improved town centres and strategic sites across West Dunbartonshire.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Regeneration Fund						
Project Life Financials	9,782	5,033	51%	9,782	0	0%
Current Year Financials	1,299	481	37%	624	(675)	-52%
Project Description	Funding to implement major regeneration projects linked to community charrettes.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Queens Quay commercial units below flatted development expenditure is higher than anticipated with approval of £0.475m and expenditure at £0.624m. The marine technology park at Carless (SMTP) £2m grant has been approved, an agreement is being finalised and the expenditure anticipated is on track. Design development of Glencairn House underway but spend this financial year will be drawn from LUF first, and the Regen Fund contribution of £1M will carry forward. Further updates will be provided as the year progresses. Waterfront Path spend will slip as discussions with landowners continue.						
Mitigating Action						
Programme management approach to delivery.						
Anticipated Outcome						
Progress towards delivery of planned projects from Economic Development Strategy and Charrette Action Plans albeit later than originally anticipated.						

Town Centre Fund						
Project Life Financials	1,166	583	50%	1,166	0	0%
Current Year Financials	593	10	2%	390	(203)	-34%
Project Description	Scottish Government funding to help improve local town centres.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Projects in Dumbarton and Clydebank now complete with remaining Town Centre Fund budget to be spent on delivery of the Alexandria projects. Budget spend and project completion expected to slip to 22/23.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Regenerated Town Centre's.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Place Based Investment Programme						
Project Life Financials	780	0	0%	780	0	0%
Current Year Financials	780	0	0%	719	(61)	-8%
Project Description	Scottish Government Funding to establish a Place-Based Investment Programme to ensure that all place based investments are shaped by the needs and aspirations of local communities.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
<p>IREC Committee has approved three projects. These are the balance of the costs for Titan Boulevard, Bruce Street public realm and a contribution to the Town Centre projects the latter proposed spend of £0.061m expected to slip into next financial year. The projects for future years will be designed to support the Alexandria Masterplan projects.</p>						
Mitigating Action						
<p>Programme involves expenditure over a number of projects led by different services. Regular reporting between services will help early identification of risk.</p>						
Anticipated Outcome						
<p>Place-based improvements that advance Scottish Government's priorities of 20 min neighbourhoods and carbon zero.</p>						

Viresco Studios and Arts Centre						
Project Life Financials	750	0	0%	750	0	0%
Current Year Financials	750	0	0%	0	(750)	-100%
Project Description	Viresco Studios and Arts Centre in Alexandria, aimed to encourage wider participation in the arts, creative enterprises and cultural activity in West Dunbartonshire.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Sep-23		
Main Issues / Reason for Variance						
<p>Funding provided by Scottish Government, Regeneration Capital Grant Fund (RCGF). Further funding is however being sought by the community group to meet the extensive costs of building repair. No spend is forecast for this financial year. Project is required to be rephased to 2022/23 subject to agreement by Scottish Government.</p>						
Mitigating Action						
<p>Building has been surveyed to get certainty on degree of work required. The funder, Scottish Government, is being updated with progress.</p>						
Anticipated Outcome						
<p>Repurposing and restoration of B listed former St Andrew's church in Alexandria for community arts uses.</p>						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Clydebank Can On The Canal						
Project Life Financials	747	0	0%	747	0	0%
Current Year Financials	747	0	0%	0	(747)	-100%
Project Description	New activities centre in Clydebank Town Centre.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Dec-22	Forecast End Date	30-Jun-23		
Main Issues / Reason for Variance						
Due to lack of tender bids, a Framework contractor will be used with a view to signing a contract in January 2022						
Mitigating Action						
None required.						
Anticipated Outcome						
New community-run activities centre in Clydebank Town Centre.						

Queens Quay District Heating Network						
Project Life Financials	21,458	21,551	100%	21,573	115	1%
Current Year Financials	0	93	0%	115	115	0%
Project Description	Queens Quay District Heating Network.					
Project Manager	Craig Jardine					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
The energy centre shell is complete and has been handed over to WDC. The internal fit out is complete with heat now being supplied to Clydebank Care Home, Aurora House, Titan Enterprise Centre and Clydebank Leisure Centre. The additional costs resulting in the reported overspend are associated with extensions to the scope of the project. Rebate from Energetics of £0.182m is expected before the end of the financial year. Spend figures are reduced on account of invoice paid by the Wheatley Group for their connection charges to the district heating network and internal cost transfer to cover media installation and floor painting at the energy centre.						
Mitigating Action						
Officers continue to pursue CRL for Energetics rebate.						
Anticipated Outcome						
Project will be delivered over original budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
District Heating Network Expansion						
Project Life Financials	11,000	0	0%	11,000	0	0%
Current Year Financials	3,600	0	0%	500	(3,100)	-86%
Project Description	District Heating Network Expansion.					
Project Manager	Craig Jardine					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Network expansion to GJNH (Golden Jubilee National Hospital) will commence pending approval to proceed by the GJNH Board. At this time it is estimated that £0.500m of the budget will be spent with £3.1m required to be rephased to 2022/23 on account of the continuing discussions and expected future confirmation by the GJNH board approving the connection proposal to the Queens Quay District Heating Network.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project will be delivered on budget.						
Heritage Capital Fund						
Project Life Financials	4,000	341	9%	4,000	0	0%
Current Year Financials	2,537	29	1%	867	(1,670)	-66%
Project Description	Heritage Capital Fund.					
Project Manager	Amanda Graham					
Chief Officer	Malcolm Bennie					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
The original projected spend has been affected by internal and external delays due to the Covid 19 recovery, a reduction in the scope of the Clydebank Town Hall project, a change in the delivery date for the Clydebank Museum at Clydebank Library during the contract award stage, while the new Dalmuir Library and Gallery had to be rescheduled for approval in August 2021/22. Officers are now making progress to get projects back on track, projects will still be delivered in full, and a review of optimism bias will be undertaken in the projections for 2022/23.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project to be delivered on budget and within revised timescale.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

Depot Rationalisation						
Project Life Financials	8,535	119	1%	8,535	0	0%
Current Year Financials	160	0	0%	15	(145)	-91%
Project Description	Depot Rationalisation.					
Project Manager	Sharon Jump/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
Given potential implications around operational service requirements for Greenspace, Transport, Roads and Waste, Officers have not been in a position to complete the Depot Rationalisation Business Case at this point. A review of scope of the project is currently underway following completion of the workstyle exercise and the intension would be to bring a Business case to IRED committee Summer/Autumn 2022. Re-phase £0.145m to financial year 2022/23.						
Mitigating Action						
None available.						
Anticipated Outcome						
Project business case will be brought back to project board and Council.						

New Sports Changing Facility Dumbarton West (Old OLSP site)						
Project Life Financials	350	9	3%	350	0	0%
Current Year Financials	341	1	0%	1	(341)	-100%
Project Description	New Sports Changing Facility Dumbarton West (Old OLSP site)					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Planning permission has been submitted. New build will be in conjunction with developers site and awaiting confirmation of a start date for same. Project cannot commence until planning application has been approved and delays on application and granting has been in relation to discussions with the adjacent developer and consultation with roads in relation to onsite parking and impact on adjacent site. Following granting of planning permission a timeline will be issued and a further update provided. It is therefore expected at this time that the budget will likely have to be rephased to 2022/23.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
To deliver new sports changing facility.						

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 ANALYSIS OF PROJECTS AT RED ALERT STATUS

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
New Sports Changing Facility at Duntocher						
Project Life Financials	344	382	111%	382	38	11%
Current Year Financials	0	38	0%	38	38	0%
Project Description	New Sports Changing Facility at Duntocher					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Project completed over budget due to ground conditions on site. Final costs now charged and project reporting an overspend of £0.038m.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
New sports changing facility completed.						

New Westbridgend Community Centre						
Project Life Financials	675	71	11%	675	0	0%
Current Year Financials	610	6	1%	25	(585)	-96%
Project Description	New Westbridgend Community Centre					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Planning Permission received and currently working on internal room layouts to confirm overall budget required to complete project. Previous delays, include application for planning permission which Officers elongated due to requirement to go to design panel, and delays in additional information being able to be provided to Planning due to site visits not being able to be carried out because of COVID-19 restrictions. Currently room layouts are being discussed with the group, this will then allow a review of costs to minimise the additional budget required to complete the project. Previously it was advised that the original budget allocation did not take into account ground condition costs and any implications required following discussions with planning – until this process is complete Officers will not be able to request additional budget. At this time it is estimated that only £0.025m of the budget will be required this year with £0.585m required to be rephased to 2022/23.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
New build community facility.						

WEST DUNBARTONSHIRE COUNCIL
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ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Allotment Development						
Project Life Financials	400	44	11%	400	0	0%
Current Year Financials	370	13	4%	100	(270)	-73%
Project Description	To develop an allotment site.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Dec-22		
Main Issues / Reason for Variance						
A Site investigation report has identified that Townend Road can only be developed with raised beds. The project will now be developed on this basis and officers will work to the available budget. Sites at Dillichip Loan and Dumbarton Common are also being considered for development as food growing sites. Site investigation work to be carried out prior to preparation of tender document.						
Mitigating Action						
None required.						
Anticipated Outcome						
3 new allotment sites with 150 plots.						
Vale of Leven Cemetery Extension						
Project Life Financials	817	263	32%	817	0	0%
Current Year Financials	652	99	15%	352	(300)	-46%
Project Description	Extension of existing cemetery in Vale of Leven.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Sep-22		
Main Issues / Reason for Variance						
Legal issues with purchase of land have now been resolved. Project is now being developed for tendering, with project completion expected 30 September 2022. It is anticipated that £0.352m will be spent this financial year with £0.300m required to be repensed to 2022/23.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Extension to existing cemetery providing a sustainable burial environment.						
New Play & Recreation at Radnor Park, including MUGA & Inler Park						
Project Life Financials	642	682	106%	682	39	6%
Current Year Financials	0	40	0%	40	40	0%
Project Description	New Play & Recreation at Radnor Park, including MUGA.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Dec-19		
Main Issues / Reason for Variance						
Final Payment has now been made.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Renewal of Play park						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
AV Equipment - Education						
Project Life Financials	1,110	181	16%	1,110	0	0%
Current Year Financials	443	54	12%	126	(317)	-72%
Project Description	Purchase of AV Equipment for Education.					
Project Manager	David Jones/ Julie McGrogan					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-29	Forecast End Date	31-Mar-29		
Main Issues / Reason for Variance						
The roll out of the installation of new equipment is on track since the school return in August but will continue into 2022/23.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Purchase of AV Equipment for Education.						

Kilpatrick School - New Build						
Project Life Financials	10,950	11,067	101%	11,067	117	1%
Current Year Financials	0	117	0%	117	117	0%
Project Description	Design and build of construction of Additional Support Needs School.					
Project Manager	Lesley Woolfries/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-21	Actual End Date	09-Aug-17		
Main Issues / Reason for Variance						
The Final Account has been agreed with final payment now paid. Project was physically complete August 2017 with retentions now fully paid, Making Good Defects Certificate issued.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project complete albeit over budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Schools Estate Improvement Plan						
Project Life Financials	20,000	14,013	70%	20,000	0	0%
Current Year Financials	6,200	3,376	54%	4,022	(2,178)	-35%
Project Description	Improvement of Schools Estate.					
Project Manager	Lesley Woolfries/ Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
<p>The £20m project life budget is broken down as follows, £15.1m New Build Renton Campus; £0.881m St Mary's Alexandria; £0.300m Additional ASN Provision (Secondary Phase); £2.5m Skills School (Senior Phase); £0.008m Balloch Campus, Lomond Base (artificial grass) with the remaining budget of £1.211m unallocated at this time. The current year budget is allocated, £4.609 New Build Renton Campus; £0.214m St Mary's Alexandria; £0.300m Additional ASN Provision (Secondary Phase); £1.069m Skills School (Senior Phase); £0.008m Balloch Campus, Lomond Base (artificial grass). With regards to the new Renton Build Campus, the construction is split into 3 phases with Phase 1 which includes the new building due to complete on 4 October 2021. The overall construction is programmed to complete by 25 July 2022. (Previously April 2022 but re-programmed due to 13 week COVID-19 site closure). Forecast spend for 2021/22 for this element of the project is £3.873m against a current year budget of £4.609, resulting in rephasing of £0.735m to 2022/23 due to COVID-19 related delays. With regards the St Mary's Alexandria Refurbishment works, the MUGA is anticipated to commence August/September. The dining and kitchen extension will not be able to commence until these works are complete and due to the disruptive nature of the works and will not commence until summer 2022. This has resulted in an estimated spend at St Mary's of £0.100m in 2021/22 against a budget of £0.214m resulting in rephasing of £0.114m to 2022/23. With regards to Additional ASN Provision (Secondary Phase) and Skills School (Senior Phase) these are each expected to spend £0.020m resulting in a combined rephasing for these projects of £1.328m as these await site selection and the programme of works. Finally the installation of artificial grass at Balloch Campus is complete accounting for £0.008m of the current year spend. In summary, £4.022m is expected to be spent of the current year total budget in 2021/22 with estimated £2.177m required to be rephased to 2022/23.</p>						
Mitigating Action						
<p>With regards to the new Renton Campus, Officers are working to plan the migration from existing premises to work with programmed October 2021 Phase 1 completion where the new building and immediate playground and some parking provision is delivered. Overall project with Phase 2 & final phase 3 due to complete in July 2022. Ongoing dialogue with the main contractor and client to mitigate risks to Phase 1 handover date.</p>						
Anticipated Outcome						
<p>Project delivered within budget and to the revised programme, following COVID-19.</p>						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Schools Estate Improvement Plan - next Phase - Faifley Campus						
Project Life Financials	28,860	65	0%	28,860	0	0%
Current Year Financials	318	24	7%	53	(265)	-83%
Project Description	Improvement of Schools Estate.					
Project Manager	Sharon Jump/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
<p>The next phase of the Schools Estate Improvement Plan involves the development of a new Campus provision in the Faifley area. Officers have been tasked with providing a funding submission to the Scottish Government Learning Estate Improvement Programme. The bid submission was made in October 2020 and WDC has been successful in securing funding, SFT confirmed the indicative funding allocation for this project at £18.416m on the 4 May 2021, this will be received as a revenue stream over the 25 years of the Scottish Government financial support (subject to the Council adhering to the funding criteria). Site Options Appraisal has taken place and Members approved the recommendation to proceed with the new Faifley Campus on the St Joseph's site at Education Committee 9th June 2021. The next phase will see the appointment of design team and main contractor to proceed with Design Development for the new Campus. As a result of programme changes concept design will now commence end of March 2022, this will not impact on the overall completion of the project. The statutory consultation process was launched in September 2021.</p>						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Delivery of the project will be on time.						

Free School Meals						
Project Life Financials	199	101	51%	199	0	0%
Current Year Financials	100	2	2%	2	(98)	-98%
Project Description	Provision of Capital Funding from Scottish Government to implement free school meal initiative.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Oct-22	Forecast End Date	31-Oct-22		
Main Issues / Reason for Variance						
Works ongoing with any snagging issues to be rectified when the school is empty due to the nature of the work. Full budget spend will be incurred by October 2022.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project delivered on budget within amended timescales.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Aids & Adaptations - Special Needs Adaptations & Equipment						
Project Life Financials	1,113	559	50%	1,113	0	0%
Current Year Financials	1,113	559	50%	884	(229)	-21%
Project Description	Reactive budget to provide adaptations and equipment for HSCP clients.					
Project Manager	Julie Slavin					
Chief Officer	Beth Culshaw					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Lower provision of aids and adaptations to HSCP clients than anticipated.						
Mitigating Action						
None required.						
Anticipated Outcome						
Provision of adaptations and equipment to HSCP clients as anticipated.						

ICT Modernisation						
Project Life Financials	903	62	7%	903	0	0%
Current Year Financials	903	62	7%	550	(353)	-39%
Project Description	This budget is to facilitate ICT infrastructure and modernise working practices.					
Project Manager	Patricia Kerr					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
£112k committed in device orders to date.						
Further MOB replacements ordered and awaiting delivery so that appointments can be planned.						
Delivery of the 100+ laptops that were ordered in July delayed further, delivery expected 2022 due to supply chain issues.						
Order for 100+ replacement PCs for End of Life public access devices raised and experiencing small delay but still anticipating completion of this work by end of March 2022.						
Awaiting update on Chromebook supply and device models and we already have a back log of orders and supply chain delivery delays.						
HSCP £413K allocation is expected to be rephased to 2022 for the wider system review project for case management.						
Mitigating Action						
Continue to escalate and meet framework suppliers to confirm delivery lead times.						
Anticipated Outcome						
Two thirds of Budget spent with some of the HSCP allocation for the wider system review project for case management being rephased						

WEST DUNBARTONSHIRE COUNCIL
 GENERAL SERVICES CAPITAL PROGRAMME
 ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

30 November 2021

PERIOD

8

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Education Software Licensing Refresh						
Project Life Financials	270	2	1%	270	0	0%
Current Year Financials	58	0	0%	5	(53)	-91%
Project Description	End of Life Software Upgrades for Education.					
Project Manager	James Gallacher/ Patricia Kerr					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Mar-29	Forecast End Date	31-Mar-29		
Main Issues / Reason for Variance						
To date no Education-specific software has been identified during the annual network security penetration test. Budget to be carried to 2022-23						
Mitigating Action						
Liaise with schools re planned changes to software needed to delivery the curriculum.						
Anticipated Outcome						
No budget spend this financial year as any replacement software needs to be tested (rather than budget spent) due to constraints of replacing software during an academic year.						

PERIOD END DATE

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PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	ICT Security & DR						
	Project Life Financials	1,120	63	6%	1,120	0	0%
	Current Year Financials	1,120	63	6%	700	(420)	-38%
	Project Description	The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the disaster recovery capabilities of WDC.					
	Project Manager	Brian Miller/ Patricia Kerr					
	Chief Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Jul-22	Forecast End Date	31-Jul-22		
	Main Issues / Reason for Variance						
		Switch replacement (£0.550m) order raised. Expecting supplier delivery delays. The indication is that infrastructure delivery may be delayed into summer 2022. SAN replacement (£0.330m) work is taking place with procurement with a view to it being tendered but scope change being considered linked to 365 cloud back up requirements. As with the switch replacement, Global supply shortages are being indicated and it may slip into next financial year.					
	Mitigating Action						
		Monitor supply chain. Continue tendering processes. Seek to carry budget in 2022 if supply chain issues are confirmed					
	Anticipated Outcome						
		Continue to anticipate the majority of budget being committed (if not spent).					

2	365 Implementation						
	Project Life Financials	250	130	52%	250	0	0%
	Current Year Financials	169	99	59%	169	0	0%
	Project Description	Project services to delivery Microsoft 365 Implementation including 3rd party supplier, training, technical consultancy etc.					
	Project Manager	Dorota Piotrowicz/ Patricia Kerr					
	Chief Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	30-Jun-22	Forecast End Date	30-Jun-22		
	Main Issues / Reason for Variance						
		Supplier Project resource changes have been advised - assessing if this may cause project delay. Budget is committed and suppliers actively working on the project. Project scope changes have been costed and additional budget will be required but other aspects of the project have been reduced. Full budget spend anticipated but may delayed due to resource changes.					
	Mitigating Action						
		Consider accelerating spend from 2022/23 if supplier can accelerate the resource available. Otherwise carry some budget to FY 22/23.					
	Anticipated Outcome						
		Budget spent but potentially delayed.					

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

30 November 2021

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
1 Making Tax Digital						
Project Life Financials	40	0	0%	40	0	0%
Current Year Financials	40	0	0%	40	0	0%
Project Description	Making Tax Digital.					
Project Manager	Karen Shannon					
Chief Officer	Stephen West					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Making Tax Digital guidance has changed since bid submitted. Officers are continuing to reassess WDC plans for Making Tax Digital to ensure that the Council remains compliant. Digital linking of data on our excel spreadsheets has been completed in preparation of the next phase launch.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
WDC compliance with HMRC Making Tax Digital.						
2 Electronic Insurance System						
Project Life Financials	50	43	86%	51	1	1%
Current Year Financials	7	0	0%	8	1	10%
Project Description	Acquisition of a claims/incident management system supported by an electronic document management system.					
Project Manager	Karen Shannon					
Chief Officer	Stephen West					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
The various claim forms and departmental reports have been reviewed and updated and the relevant online request forms were submitted to the Digital Sub-Group to be converted to Online Achieve Forms. The various claim forms and departmental reports have now been converted to Online Achieve Forms and are in the process of being tested. Once complete, the supplier will take matters forward with their design team. An anticipated timeline for completion of the project, taking into account the various stages i.e. development, testing, going live etc. will be drawn up in conjunction with the supplier at that time. Budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Upgraded Electronic Insurance System.						
3 Agresso development						
Project Life Financials	30	0	1%	30	0	0%
Current Year Financials	30	0	0%	30	0	0%
Project Description	2020/21 bid is to carry out an upgrade of Agresso which was last upgraded in 2015. Requirement to upgrade is to maintain level of support available from Unit 4 who have advised that support for older versions of the system is being reduced.					
Project Manager	Adrian Gray					
Chief Officer	Stephen West					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	28-Feb-22		
Main Issues / Reason for Variance						
Agresso development plans to be implemented in 2021/22, full budget spend anticipated.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Development of Agresso system later than originally anticipated but within original budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
4 Legal Case Management System						
Project Life Financials	33	0	0%	33	0	0%
Current Year Financials	33	0	0%	33	0	0%
Project Description	Legal Case Management System					
Project Manager	Alan Douglas					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Budget has been rephased from 2020/21. The project could not proceed as originally planned as Officers are required to access the office and hardware the system will run on and COVID-19 restrictions have prevented this. Tenders had been held, however the project may have to go back out to tender following the upgrade to Microsoft 365. Legal will discuss with ICT in the coming months, however it is still hoped the project will be completed on budget in this financial year.						
Mitigating Action						
Legal to discuss impact of Microsoft 365 with ICT.						
Anticipated Outcome						
Project to be completed in 2021/22 assuming return to office and with the support of ICT.						
5 Solicitor Project Support for Capital Projects						
Project Life Financials	53	0	0%	53	0	0%
Current Year Financials	20	0	0%	20	0	0%
Project Description	Solicitor costs to directly support capital projects					
Project Manager	Alan Douglas					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Trainee solicitor has now started. Budget will be fully spent.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Solicitor support for Capital Projects, with full budget spend.						
6 Trading Standards Scam Prevention						
Project Life Financials	10	10	99%	10	0	0%
Current Year Financials	2	2	96%	2	0	0%
Project Description	Call blocking devices to be fitted to the phones of WDC's most vulnerable residents which will block unknown numbers from connecting and limiting incoming calls to only known and trusted numbers, for vulnerable consumers who may be susceptible to hard selling techniques, scams and other frauds.					
Project Manager	Tony Cairns/ Alan Douglas					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Jun-21		
Main Issues / Reason for Variance						
Final balance of budget rephased from 2020/21 into 2021/22 as project could not complete in 2020/21 due to COVID-19 restrictions. Quotes have been obtained for a further 20 call blocker devices for installation in the homes of vulnerable residents so protecting them from telephone scams which will utilise the remaining budget.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To protect WDC's most vulnerable residents from phone calls from which they may fall victim of hard selling techniques, scams and other frauds.						

PERIOD END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
7 Antonine Wall Heritage Lottery Fund						
Project Life Financials	10	10	100%	10	0	0%
Current Year Financials	10	10	100%	10	0	0%
Project Description	Antonine Wall Heritage Lottery Fund.					
Project Manager	Pamela Clifford					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
Main Issues / Reason for Variance						
Project complete.						
Mitigating Action						
None Required.						
Anticipated Outcome						
Preservation of Historic Site.						
8 Solar Panel Installation						
Project Life Financials	135	16	12%	135	0	0%
Current Year Financials	119	0	0%	109	(10)	-9%
Project Description	Installation of Solar Panels on Council buildings.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Oct-21
Main Issues / Reason for Variance						
Works complete. Awaiting demonstration and handover following snagging issues.						
Mitigating Action						
Meeting with Contractor arranged and program of works to be submitted.						
Anticipated Outcome						
Complete works by October 2021.						
9 Replace failed heating controls/valves & recommission						
Project Life Financials	20	13	66%	21	1	3%
Current Year Financials	19	13	65%	20	1	3%
Project Description	Replace failed heating controls/valves & recommission.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date		31-Mar-22	Actual End Date		31-Mar-22
Main Issues / Reason for Variance						
Further works being identified, expect full spend by end of the year.						
Mitigating Action						
None required.						
Anticipated Outcome						
Delivery of project within budget and on time.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
10 Automatic Meter Readers						
Project Life Financials	55	22	41%	56	1	2%
Current Year Financials	33	0	0%	34	1	3%
Project Description	Automatic Meter Readers.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Existing AMRs still in contract and not due to expire until February. New order to placed Nov/Dec with spend Feb/March 2022.						
Mitigating Action						
None required.						
Anticipated Outcome						
All works to be completed 2021/22.						
11 Oil to Gas Conversion						
Project Life Financials	187	187	100%	187	0	0%
Current Year Financials	72	72	100%	72	(0)	0%
Project Description	Oil to Gas Conversion in council buildings.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Aug-21		
Main Issues / Reason for Variance						
Project complete except for minor snagging.						
Mitigating Action						
None Required.						
Anticipated Outcome						
Works complete in 2021/22-full spend.						
12 Urinal Controls						
Project Life Financials	45	27	59%	45	0	0%
Current Year Financials	18	0	0%	9	(9)	-51%
Project Description	Urinal Controls.					
Project Manager	Steven Milne/ John McKenna					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works 70% complete.						
Mitigating Action						
None required						
Anticipated Outcome						
Replacement of Urinals						

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Budget Details	Project Life Financials						
	Budget	Spend to Date		Forecast Spend	Variance		
	£000	£000	%	£000	£000	%	
13 Water Meter Downsize							
Project Life Financials	16	6	39%	16	0	0%	
Current Year Financials	10	0	0%	5	(5)	-49%	
Project Description	Water Meter Downsize.						
Project Manager	Steven Milne/ John McKenna						
Chief Officer	Peter Hessett						
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-May-22			
Main Issues / Reason for Variance							
This project is completed in conjunction with the Automatic Meter Readers. Therefore this budget will not be fully spent this year as it is not required for the number of AMRs that are being installed.							
Mitigating Action							
None required							
Anticipated Outcome							
Delivery of project within budget.							
14 Levelling up							
Project Life Financials	125	0	0%	125	0	0%	
Current Year Financials	125	0	0%	125	0	0%	
Project Description	Successful LUF applications that meet UK Government's over-riding objective of Levelling Up and transformational regeneration.						
Project Manager	Gillian McNamara/ Michael McGuinness						
Chief Officer	Peter Hessett						
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Jun-23			
Main Issues / Reason for Variance							
This capacity funding was awarded by UK Government to assist with development of LUF bids. WDC will be awarded LUF and the capacity funding will be used in part to produce Artizan Centre Redevelopment Options. There is scope for Roads/Transportation to use some capacity funding to develop a major transportation bid.							
Mitigating Action							
None required.							
Anticipated Outcome							
Successful LUF applications that meet UK Government's over-riding objective of Levelling Up and transformational regeneration.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
15 Exxon City Deal						
Project Life Financials	34,050	2,529	7%	34,050	0	0%
Current Year Financials	611	293	48%	611	0	0%
Project Description	As part of the City Deal project the WDC Exxon site at Bowling regeneration with alternative A82 route included.					
Project Manager	Robin Abram/ Craig Jardine					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-27	Forecast End Date	31-Mar-27		
Main Issues / Reason for Variance						
<p>Regular updates are provided at every Council meeting, with City Deal papers presented at each meeting. The main issues contained within the new Council's approved Outline Business Case are still valid, which include Exxon's remediation strategy, land transfer arrangements and issues relating to adjoining owners. Exxon's commercial deal had been approved by WDC on the 24th June 2020 with land transfer agreed and missives concluded. The planning permission in principle (PPIP) application has been approved by WDC planning department. Exxon has agreed with SEPA and WDC-Environmental Health their remediation strategy. Technical reviews are being carried out between WDC consultant Stantec and Exxon consultants WSP to assess the ongoing remediation strategy and site activity and WDC and Exxon are now working together on their respective construction programmes, to ensure the two phases of works can go ahead unimpeded by the other. Exxon are independently progressing their remediation works which are ongoing. The planning permission in principle conditions are being attend to by consultants Stantec with the condition attached to Dunglass Castle has been progressed with the condition survey nearing completion taking in the castle, house and Henry bell Obelisk. A verbal presentation was made to the board members at the September meeting.</p> <p>Final Business Case submission date changed from November 2021 to November 2022 was submitted to the Chief Executive's Group on 29th September 2021 with no issues raised. It was included in the interim performance report presented to cabinet on 5th October 2021. A briefing document has been produced and agreed with our chosen contractor Balfour Beatty. Through the Scape framework we are moving towards a formal pre construction agreement to allow the detailed design works to commence and the full construction programme to be developed. Agreements in principle are being drawn up with the majority of 3rd party land owners which will provide a greater degree of certainty as we move towards reaching an agreement with Balfour Beatty.</p>						
Mitigating Action						
None required.						
Anticipated Outcome						
Delivery of the project on time and within the increased budget.						
16 Telephone System Upgrade						
Project Life Financials	15	0	0%	15	0	0%
Current Year Financials	15	0	0%	15	0	0%
Project Description	To improve Housing Repairs telephone platform for incoming calls, providing improved Management Information.					
Project Manager	Stephen Daly					
Chief Officer	Malcolm Bennie					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
<p>Project has been rephased from 2020/21 into 2021/22. Works were scoped with ICT in previous year but delayed due to COVID-19 lockdown and prioritising of support for critical services by both ICT and Citizen Services. Project progressing in 2021/22 with contractor appointed to carry out initial script upgrades which commenced June 2021. Budget spend anticipated in 2021/22.</p>						
Mitigating Action						
None required.						
Anticipated Outcome						
Review of service requirements & telephony functionality will inform works to improve citizen experience.						

PERIOD END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
17 Transformation of Infrastructure Libraries and Museums						
Project Life Financials	421	143	34%	421	0	0%
Current Year Financials	278	0	0%	278	0	0%
Project Description	To improve performance and efficiency of Council's Libraries and Cultural Services.					
Project Manager	David Main					
Chief Officer	Malcolm Bennie					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
The extension of the voluntary standstill has now ended. Awaiting confirmation from Corporate Procurement that engagement with successful supplier can now commence.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project will be delivered within budget.						
18 Civic Heart Works - Refurbishment of Clydebank Town Hall						
Project Life Financials	3,341	3,339	100%	3,341	0	0%
Current Year Financials	9	8	81%	9	0	0%
Project Description	Refurbishment of Clydebank Town Hall.					
Project Manager	Michelle Lynn/Amanda Graham					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-May-21		
Main Issues / Reason for Variance						
Works complete.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project will be delivered within budget.						
19 Glencairn House						
Project Life Financials	5,050	0	0%	5,050	0	0%
Current Year Financials	110	0	0%	110	0	0%
Project Description	Re-development of Glencairn House in Dumbarton High St to a purpose built library and museum.					
Project Manager	Michelle Lynn/ Sarah Christie					
Chief Officer	Malcolm Bennie					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
The Business Case for the Glencairn House project was outlined in a report to the IRED committee on 21 August 2019. The report sought and received approval to proceed with the project. Architects have been appointed and the initial development stage has now been completed. Planning submission has been made and this is targeted for January 2022 with a practical completion date of December 2023 and financial completion by December 2024 due to retentions. Levelling Up Funding has been confirmed.						
Mitigating Action						
None required.						
Anticipated Outcome						
Re-development of Glencairn House in Dumbarton High Street to a purpose built library and museum, within budget albeit later than originally anticipated.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
20 Alexandria Community Centre Sports Hall re-flooring						
Project Life Financials	40	0	0%	40	0	0%
Current Year Financials	40	0	0%	40	0	0%
Project Description	Alexandria Community Centre Sports Hall re-flooring					
Project Manager	John Anderson					
Chief Officer	John Anderson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	28-Feb-22		
Main Issues / Reason for Variance						
This project was rephased from 2020/21 as The Alexandria Community Centre Sports Hall was being utilised as COVID-19 vaccine centre so works were unable to be carried out in 2020/21. It is anticipated this project will progress this financial year and budget spent before 31 March 2022.						
Mitigating Action						
None required.						
Anticipated Outcome						
New floor fitted in Alexandria Community Sports Hall.						
21 Office Rationalisation						
Project Life Financials	22,051	22,061	100%	22,054	3	0%
Current Year Financials	0	11	0%	11	11	0%
Project Description	Delivery of office rationalisation programme.					
Project Manager	Sharon Jump/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance						
New Dumbarton Office has been opened to staff from 21 May 2018. Final Retention for demolition of Garshake works was due to be paid in 2020/21 however retention has now been paid in April 2021. Forecast overspend is due to unforeseen additional charges.						
Mitigating Action						
None available.						
Anticipated Outcome						
Project delivered at a higher cost than budgeted.						
22 Clydebank Community Sports Hub						
Project Life Financials	3,865	3,857	100%	3,865	0	0%
Current Year Financials	8	0	0%	8	(0)	0%
Project Description	Creation of a community and sport hub.					
Project Manager	Lesley Woolfries/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Actual End Date	26-Oct-18		
Main Issues / Reason for Variance						
The facility has been operational since October 2018. Following the termination of the construction contract in the post completion phase, officers have completed defect rectification to the allotment area and completed outstanding work to the natural grass pitch. Due to the excessive quotes received to rectify the defects, the decision was taken to no longer pursue rectification as this presents too great a financial risk to WDC. Final professional fees have now been paid. Officers continue to liaise with the Insolvency Practitioner to conclude the statement of a final account and address their claim for the final retention release. Officers received correspondence from the Insolvency Practitioner cost consultant requesting payment of the withheld retention money, which is disputed by Officers. The £0.008m budget allocation for this financial year 2021/22 will be reviewed as part of the final stages to agree the final account.						
Mitigating Action						
Statement of Final Account shall be agreed to bring project expenditure to a conclusion.						
Anticipated Outcome						
New facility has been operational since October 2018.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
23 Building Upgrades and H&S - lifecycle & reactive building upgrades						
Project Life Financials	1,551	851	55%	1,551	0	0%
Current Year Financials	1,551	851	55%	1,551	0	0%
Project Description	Lifecycle and reactive building upgrades.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works progressing and a request for FY 21/22 budget acceleration has been made due to a number of health and safety requirements.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Full budget spend anticipated and request for FY21/22 acceleration of budget received.						
24 New Sports Changing Facility at Lusset Glen in Old Kilpatrick						
Project Life Financials	150	16	10%	150	0	0%
Current Year Financials	134	0	0%	128	(6)	-4%
Project Description	New Sports Changing Facility at Lusset Glen in Old Kilpatrick					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project had been delayed due to a number of COVID-19 related issues and utilities issues. Unit is now in production but delay to site due to the utility disconnection and demolition works. £0.006m required to be rephased to 2022/23 for retentions.						
Mitigating Action						
None Required.						
Anticipated Outcome						
To deliver new sports changing facility.						
25 Holm Park & Yoker Athletic FC						
Project Life Financials	750	664	88%	750	0	0%
Current Year Financials	86	0	0%	86	(0)	0%
Project Description	Develop a new 3G pitch to act as a home venue for Clydebank FC with extensive community access.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Planning was granted December 2020 and contractors started onsite start of January 2021, however due to a number of COVID-19 level 4+ restrictions contractors unable to be onsite and complete works. Due to a number of issues in relation to availability of steel due to difficulties experienced within the supply chain as a result of Brexit it is unlikely will be able to commence onsite until January 2022. Works anticipated to be complete by 31 March 2022.						
Mitigating Action						
None Required.						
Anticipated Outcome						
Project delivered on budget.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

30 November 2021

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
26 Purchase of 3 Welfare Units						
Project Life Financials	78	0	0%	78	0	0%
Current Year Financials	78	0	0%	78	0	0%
Project Description	At Council meeting on 30th August 2017 it was agreed to purchase 3 Welfare Units as a spend-to-save proposal.					
Project Manager	Martin Feeney					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Changing demand means it has not been possible to purchase equipment to date; further analysis is being carried out of future demand to allow an informed decision to ensure the correct equipment is identified and this is expected to allow purchase in January - March 2022.						
Mitigating Action						
None Required.						
Anticipated Outcome						
Project delivered within budget.						
27 Elevated Platforms (Building Services)						
Project Life Financials	45	0	0%	45	0	0%
Current Year Financials	45	0	0%	45	0	0%
Project Description	Elevated Platforms (Building Services).					
Project Manager	Martin Feeney					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
It is anticipated that spend will be achieved in the last quarter of 2021/2022.						
Mitigating Action						
None Required.						
Anticipated Outcome						
Project delivered within budget.						
28 Invest in "Your Community Initiative"						
Project Life Financials	912	821	90%	912	0	0%
Current Year Financials	41	40	97%	40	(1)	-3%
Project Description	Capital budget to support the roll out of Your Community, an initiative designed to achieve coordinated service delivery in response to community need. This is complimented by community capacity building, empowering WD citizens to do more for their own communities (leading to less reliance on council). Also included is the implementation of participatory budgeting to support and build capacity in communities.					
Project Manager	Elaine Troup					
Chief Officer	Peter Barry					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
The project remains on schedule with a number of larger value grants expected to be drawn down over the winter months.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Full spend is anticipated on this year's budget.						

WEST DUNBARTONSHIRE COUNCIL
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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
29 Integrated Housing Management System						
Project Life Financials	110	17	15%	110	0	0%
Current Year Financials	23	9	40%	23	(0)	0%
Project Description	Development of IHMS system.					
Project Manager	Graham Watters					
Chief Officer	Peter Barry					
Project Lifecycle	Planned End Date	31-Mar-30	Forecast End Date	31-Mar-30		
Main Issues / Reason for Variance						
Development of system progressing, with budget spend anticipated to be incurred in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Development of IHMS system.						
30 Dennystoun Forge Site Improvements						
Project Life Financials	225	0	0%	225	0	0%
Current Year Financials	25	0	0%	25	0	0%
Project Description	Dennystoun Forge Site Improvements					
Project Manager	John Kerr					
Chief Officer	Peter Barry					
Project Lifecycle	Planned End Date	31-Mar-30	Forecast End Date	31-Mar-30		
Main Issues / Reason for Variance						
Project was initially stalled due to COVID-19 restrictions, however as these are easing Officers have now carried out a consultative exercise and initiated a site inspection to develop the work programme for 2021/22. No work has started yet but full spend is anticipated by March 2022.						
Mitigating Action						
Officers carried out some proactive consultative work to establish the tenant priorities this will allow the work programme to be developed timeously.						
Anticipated Outcome						
It is expected the works programme for 2021/22 be delivered within Quarter 4.						
31 Public non-adopted paths and roads						
Project Life Financials	489	202	41%	489	0	0%
Current Year Financials	489	202	41%	489	0	0%
Project Description	Upgrades to drainage and lighting to enhance the lifespan of paths and roads within facilities in public parks, cemeteries and civic spaces.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Projects are currently being developed to deliver better access in our parks, cemeteries and open spaces. Full budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Better access with parks, cemeteries and open spaces.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
32 Community Sports Fund						
Project Life Financials	472	406	86%	472	0	0%
Current Year Financials	66	0	0%	66	0	0%
Project Description	Match funding of up to 75% for local sports clubs to develop business cases to improve facilities.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Spend on this budget is dependant on community sports groups developing and delivering projects. COVID-19 has resulted in this process being delayed but it is hopeful spend will be achieved in 2021/22 as restrictions ease.						
Mitigating Action						
Work with groups to support project development.						
Anticipated Outcome						
New community sports facilities.						
33 Environmental Improvement Fund						
Project Life Financials	1,726	1,713	99%	1,726	0	0%
Current Year Financials	23	10	43%	23	0	0%
Project Description	This fund has been created to deliver environmental improvement projects for communities throughout West Dunbartonshire.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Remaining budget rephased from 2020/21 to progress with tree planting in 2021/22 in line with the Councils Climate Change and Biodiversity action plans. Full budget spend anticipated.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Improvements to the environment of West Dunbartonshire.						
34 Kilmaronock Cemetery Extension						
Project Life Financials	50	0	0%	50	0	0%
Current Year Financials	50	0	0%	50	0	0%
Project Description	Extension of existing cemetery at Kilmaronock.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
This budget will be used to develop an area of the existing Cemetery for additional burials. Project scope has now been developed and will be tendered under the minor civils framework. Budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Sustainable burial environment for local residents.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
35 Levensgrove Park - Restoration & Regeneration						
Project Life Financials	4,148	4,155	100%	4,155	7	0%
Current Year Financials	102	109	107%	109	7	7%
Project Description	Restoration and Regeneration of Levensgrove Park.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project has been extended due to COVID-19. Budget spend in year anticipated.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Restoration of Levensgrove Park.						
36 Posties Park Sports Hub - New sports hub to include Gym & running track						
Project Life Financials	1,802	1,750	97%	1,802	0	0%
Current Year Financials	1,401	1,349	96%	1,401	(0)	0%
Project Description	Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new all-weather 6 lane running track, conversion of blaze sports pitch to grass, new fencing, upgrade of existing floodlights and additional car parking. This combines the budget approved by the Council in February 2015 for Community Sports Facilities at Posties Park, draw down of budget from the generic sports facilities budget line and anticipated match funding from Sports Scotland.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project start was delayed due to planning issues and COVID-19 restrictions. Work commenced January 2021 with a proposed completion date of March 2022.						
Mitigating Action						
None required.						
Anticipated Outcome						
New all weather running track and gymnasium.						
37 Sports Facilities Upgrades - Argyll Park - Construction of 3 All Weather Tennis Courts						
Project Life Financials	220	208	94%	220	0	0%
Current Year Financials	20	8	38%	20	(0)	0%
Project Description	Project is part of wider investment in sporting facilities and is dependent on match funding from Sports Scotland. Agreement in principle to wider WDC strategic priorities.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Actual End Date	03-Apr-21		
Main Issues / Reason for Variance						
Project works complete. Retentions to be paid in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
New all weather tennis courts.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
38 Play Parks						
Project Life Financials	81	31	38%	81	0	0%
Current Year Financials	81	31	38%	81	0	0%
Project Description	Renew and replace playpark equipment					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Funding received for renewal of play parks. Full spend anticipated.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Renewal of play parks						
39 Knowes Nature Reserve						
Project Life Financials	102	0	0%	102	0	0%
Current Year Financials	102	0	0%	102	0	0%
Project Description	Nature resource for Faifley Community					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Funding received from Nature Restoration Fund.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Nature resource for Faifley Community						
40 Spaces for People						
Project Life Financials	740	350	47%	412	(328)	-44%
Current Year Financials	648	258	40%	320	(328)	-51%
Project Description	Funding has been awarded from Sustrans to assist with social distancing measures required as a result of the COVID-19 pandemic.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Jul-21	Forecast End Date	31-Jul-21		
Main Issues / Reason for Variance						
The project was introduced through funding for WDC from Scottish Government in 2020/21, in response to the COVID-19 pandemic. The funding was provided for widening of footpaths to abide by social distancing guidelines. The works were not able to be completed in 2020/21 and permission was granted to carry the grant forward into 2021/22 on the condition it was used by 31 July 2021. The works at Smollet Fountain are now complete and the works at Crosslet Road are now complete, however due to time constraints it is anticipated Officers will only be able to use £0.320m of this budget and approximately £0.328m will be underspent.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To provide people of West Dunbartonshire additional space to help adhere to social distancing guidelines.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
41 Bus Rapid Deployment Fund						
Project Life Financials	217	3	1%	217	0	0%
Current Year Financials	214	0	0%	214	0	0%
Project Description	Funding has been awarded from Sustrans to assist with social distancing measures required as a result of the COVID-19 pandemic.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project currently paused while options are investigated, however it is hopeful project will progress as the year does with budget spend anticipated at this time.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To improve journey times and reliability of bus services.						
42 Cycling, Walking and Safer Streets						
Project Life Financials	692	288	42%	692	(0)	0%
Current Year Financials	692	288	42%	692	(0)	0%
Project Description	Introduction of enhanced walking routes and traffic calming schemes to introduce safer streets within West Dunbartonshire.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Current year budget made up of £0.303m which was rephasing from 2020/21 and new grant allocation of £0.389m. The £0.303m was carried forward with the condition it was used by 30 June 2021 and works have been carried out to that value in the time frame permitted, resulting in full spend. Works relating to the slippage from 2020/21 include Alexandria Main Street and Bridge Street, Alexandria and works at Bank Street were completed on time. Lighting works at India Street are completed. The 2021/22 allocation of £0.389m has been allocated to the installation of a new puffin crossing at Tullichewan roundabout, Footway improvement works at Middleton Street/Hill Street at Christie Park Primary School with the balance to be used for works that are planned for the John Muir Way all works will be completed before 31/3/22						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To improve connectivity and enhanced Cycling routes within West Dunbartonshire.						
43 Footways/Cycle Path Upgrades						
Project Life Financials	103	0	0%	103	0	0%
Current Year Financials	103	0	0%	103	(0)	0%
Project Description	Renewal and/or enhancement of failed footpaths/cycle paths through West Dunbartonshire.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Various link pathways to be improved during this financial year with this budget. Full spend to be incurred in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To improve Footways in West Dunbartonshire.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
44 Additional Pavement Improvements						
Project Life Financials	200	185	93%	200	0	0%
Current Year Financials	200	185	93%	200	0	0%
Project Description	Extra funding to accelerate pavement maintenance and improvements across West Dunbartonshire.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works to Footways in Dumbarton East commenced early July 2021 and are now complete & invoiced. Full budget spend.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To improve Footways in West Dunbartonshire.						
45 Auld Street Clydebank - Bond						
Project Life Financials	400	358	90%	400	0	0%
Current Year Financials	42	0	0%	42	(0)	0%
Project Description	Completion of roadworks associated with Auld Street housing development.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
To complete works with this Road Bond funding in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To complete remaining civil works required.						
46 Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road						
Project Life Financials	60	55	91%	60	0	0%
Current Year Financials	7	2	23%	7	0	0%
Project Description	Funding has been received from Turnberry Homes and will be used to introduce traffic calming and traffic management measures to mitigate the impact of additional traffic accessing the housing development off Castle Road, Dumbarton.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Consultation works for Speed Humps ongoing and would plan to utilise any remaining monies on installation.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Traffic calming to be installed in Dumbarton East.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
47 Electrical Charging Points - Rapid Charge						
Project Life Financials	220	199	91%	220	0	0%
Current Year Financials	50	29	58%	50	0	0%
Project Description	Funding has been awarded from Transport Scotland for the Installation of electrical charging points					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Installation of Electric Vehicle Charging is complete and awaiting electrical connections and commissioning.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To provide Electric Vehicle Charging points within West Dunbartonshire.						
48 Flood Risk Management						
Project Life Financials	963	33	3%	963	0	0%
Current Year Financials	963	33	3%	963	0	0%
Project Description	Enhancement of drainage infrastructure to ensure compliance with Flood Risk Management Act 2009.					
Project Manager	Raymond Walsh/ Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Projects being developed include River Leven at Golf Club, surface water management plan and work on several tributaries. Spend may accelerate depending on potential works adjacent to Golf Club. This will be confirmed as the year progresses.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Projects should be complete within budget.						
49 Infrastructure - Flooding						
Project Life Financials	93	1	1%	93	0	0%
Current Year Financials	93	1	1%	93	(0)	0%
Project Description	Essential renewal of failed drainage assets to minimise flood risk within West Dunbartonshire.					
Project Manager	Raymond Walsh					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Projects being developed with full budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Intention is to complete works within budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
50 River Leven Flood Prevention Scheme						
Project Life Financials	800	157	20%	800	0	0%
Current Year Financials	343	0	0%	343	0	0%
Project Description	River Leven Flood Prevention Scheme.					
Project Manager	Raymond Walsh					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date		31-Mar-23	Forecast End Date		31-Mar-23
Main Issues / Reason for Variance						
Awaiting outcome of Scottish Government & SEPA deliberations, however Officers are hopeful full budget spend can be incurred.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project should be completed within budget.						
51 Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements & Park and Rides						
Project Life Financials	880	26	3%	880	0	0%
Current Year Financials	880	26	3%	880	0	0%
Project Description	Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements.					
Project Manager	Raymond Walsh					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
Main Issues / Reason for Variance						
Officers will continue Bus Infrastructure Improvement works and continue the ongoing programme including bus borders and bus shelters. A814 Congestion Measures works will involve installation of Scoot and TLP (traffic management technology to optimise journey time). Kilbowie Rd A8014 - site investigation works & traffic surveys on the existing geometry of Kilbowie Road with respect to Railway Bridge have taken place and plans are under discussion. Strathleven Active Travel Network - provision of a footway between Strathleven Place, Dumbarton and A814 works are ongoing and should be completed soon. Full budget spend anticipated at this time.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Improve accessibility to Public Transport and improve journey time reliability.						
52 Mandatory 20mph Residential communities						
Project Life Financials	500	11	2%	500	0	0%
Current Year Financials	120	0	0%	120	0	0%
Project Description	Mandatory 20mph Residential communities.					
Project Manager	Raymond Walsh					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date		31-Mar-24	Forecast End Date		31-Mar-24
Main Issues / Reason for Variance						
Awaiting Scottish Government recommendations.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to be delivered within budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
53 Infrastructure - Roads						
Project Life Financials	3,899	617	16%	3,899	0	0%
Current Year Financials	3,899	617	16%	3,899	0	0%
Project Description	Infrastructure - Roads.					
Project Manager	Hugh Campbell					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
Main Issues / Reason for Variance						
Roads Operations and external Contractors have almost completed the extensive surfacing programme of schemes which commenced in April 2021.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Intention is to complete various surfacing works for this budget by March 2022.						
54 Street lighting and associated electrical infrastructure						
Project Life Financials	86	8	9%	86	0	0%
Current Year Financials	86	8	9%	86	0	0%
Project Description	WDC is responsible for the maintenance of 18,000 street lighting columns and associated illuminated signs and bollards. This budget is required for this infrastructure.					
Project Manager	Hugh Campbell					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
Main Issues / Reason for Variance						
There are ongoing Column Replacement works within West Dunbartonshire to ensure this budget is fully spent by March 2022.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Intention is to complete works within budget.						
55 Depot Improvement Works						
Project Life Financials	90	7	7%	90	0	0%
Current Year Financials	90	7	7%	90	0	0%
Project Description	Improvement of WDC Roads Depot.					
Project Manager	Hugh Campbell					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
Main Issues / Reason for Variance						
New budget in 2021/22 to improve Elm Road Roads Depot. New equipment has been purchased and it is anticipated that budget will be fully utilised by March 2022.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Intention is to complete works within budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
56 Gruggies Burn Flood Prevention						
Project Life Financials	14,730	378	3%	14,730	0	0%
Current Year Financials	572	6	1%	572	(0)	0%
Project Description	Commission of Gruggies Flood Prevention Scheme.					
Project Manager	Sharron Worthington					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Report has been received mid-June 2021 outlining proposed options. Project board to be established with a view to finalising plans this calendar year.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project should be completed within budget.						
57 A813 Road Improvement Phase 1						
Project Life Financials	2,325	998	43%	2,325	0	0%
Current Year Financials	708	6	1%	708	0	0%
Project Description	A813 Road Improvement Phase 1.					
Project Manager	Sharron Worthington					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
Plans now developed for carriageway widening & footway/Cycleway construction between Strathleven and Lions Gate. Budget spend in year anticipated.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To provide an improved A813.						
58 A813 Road Improvement Phase 2						
Project Life Financials	2,325	0	0%	2,325	0	0%
Current Year Financials	0	0	0%	0	0	0%
Project Description	A813 Road Improvement Phase 2.					
Project Manager	Sharron Worthington					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
These works not due to commence until Phase 1 completed.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To provide an improved A813.						

PERIOD END DATE

30 November 2021

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
59 Clydebank Charrette, A814						
Project Life Financials	4,300	2,849	66%	4,300	0	0%
Current Year Financials	2,285	835	37%	2,285	(0)	0%
Project Description	Clydebank Charrette, A814					
Project Manager	Sharron Worthington					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works progressing well project should be complete by spring 2022.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project should be completed within budget by spring 2022 enhancing the A814 through Clydebank.						
60 A811 Lomond Bridge						
Project Life Financials	4,152	3,846	93%	4,152	0	0%
Current Year Financials	723	417	58%	723	(0)	0%
Project Description	Upgrade of Lomond Bridge.					
Project Manager	Cameron Muir					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Actual End Date	31-May-21		
Main Issues / Reason for Variance						
Works to Lomond Bridge were completed May 2021.						
Mitigating Action						
None required.						
Anticipated Outcome						
To provide an improved Lomond Bridge.						
61 Protective overcoating to 4 over bridges River Leven						
Project Life Financials	1,030	208	20%	1,030	0	0%
Current Year Financials	442	160	36%	442	0	0%
Project Description	To overcoat 4 bridges over River Leven.					
Project Manager	Cameron Muir					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
Works to Renton Footbridge have commenced and should be completed within budget by March 2022.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To upgrade bridges within West Dunbartonshire.						

PERIOD END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
62 Vehicle Replacement						
Project Life Financials	3,042	1,239	41%	3,042	0	0%
Current Year Financials	3,042	1,239	41%	3,042	0	0%
Project Description	Replacement of vehicles which have reached end of programmed lifespan (7 year heavy vehicles, 10 year light vehicles).					
Project Manager	Kenny Lang					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Vehicles are being ordered for delivery in this financial year						
Mitigating Action						
None Required.						
Anticipated Outcome						
Replacement of fleet within budget.						
63 Purchase of gritters						
Project Life Financials	400	0	0%	400	0	0%
Current Year Financials	400	0	0%	400	0	0%
Project Description	Purchase of gritters.					
Project Manager	Kenny Lang					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Specification being finalised procurement will be undertaken						
Mitigating Action						
None Required.						
Anticipated Outcome						
Project delivered within budget.						
64 Waste Transfer Station						
Project Life Financials	1,980	0	0%	1,980	0	0%
Current Year Financials	60	0	0%	60	0	0%
Project Description	The design, development and construction of a recycling and bulk waste transfer facility that will ensure all recycling material can be sorted and disposed off appropriately to ensure compliance with landfill ban in 2025.					
Project Manager	Kenny Lang					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Project group set up and working on development plans. Budget will be spent in 2021/22						
Mitigating Action						
None Required.						
Anticipated Outcome						
Project delivered within budget.						

PERIOD END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
65 Replacement of compactors at Dalmoak civic amenity site						
Project Life Financials	160	0	0%	160	0	0%
Current Year Financials	80	0	0%	80	0	0%
Project Description	The purchase of 2 compactors for the Council civic amenity site at Dalmoak.					
Project Manager	Kenny Lang					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
Compactors procurement concluded.						
Mitigating Action						
None Required.						
Anticipated Outcome						
Project delivered within budget.						
66 Digital Inclusion						
Project Life Financials	376	282	75%	376	0	0%
Current Year Financials	331	237	72%	331	0	0%
Project Description	Increase the ratio of chrome book devices for most disadvantaged children and families and support for families with remote access.					
Project Manager	David Jones/ Julie McGrogan					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Additional devices have been ordered to increase the ratio of devices to pupils as part of a commitment towards a 1:1 device ratio. The project is on track to be fully spent in 2021/22						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Increase the chromebook ratio for most disadvantaged children.						
67 Co2 Monitors in Schools						
Project Life Financials	117	0	0%	117	0	0%
Current Year Financials	117	0	0%	117	0	0%
Project Description	To provide all education establishments with CO2 monitors to record the levels of CO2 in learning and teaching spaces, in order to adjust ventilation/heating appropriately. Progress with this is reported to Scottish Government					
Project Manager	Andrew Brown					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project progressing and full budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Co2 Monitors in Schools						

PERIOD END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
68 Choices Programme - to assist young people who require additional support						
Project Life Financials	750	637	85%	750	0	0%
Current Year Financials	113	0	0%	113	(0)	0%
Project Description	Bringing together Central Support Services which will include relocation of Choices Programme.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
The remaining budget is to be used for replacement windows, however the cost of these is currently unknown due to supplier issues caused by Brexit and the work can only be carried out in a school recess period.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project delivered on budget.						
69 Schools Estate Refurbishment Plan						
Project Life Financials	5,508	5,503	100%	5,508	0	0%
Current Year Financials	4	0	0%	4	(0)	0%
Project Description	Completion of condition surveys has been carried out to identify works required to bring various schools from Condition C to Condition B.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Apr-21		
Main Issues / Reason for Variance						
Project Complete awaiting final recharges in relation to playground works.						
Mitigating Action						
None required.						
Anticipated Outcome						
Project delivered on time and within budget						
70 Early Years Early Learning and Childcare Funding						
Project Life Financials	8,717	7,031	81%	8,748	31	0%
Current Year Financials	1,936	250	13%	1,967	31	2%
Project Description	Early learning and childcare funding awarded to West Dunbartonshire Council to facilitate the expansion in entitlement to funded ELCC to 1140 hours from August 2020.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works progressing and budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
The project will be completed to deliver the requirements of the Early Years expansion plans.						

PERIOD END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
71 Dalmonach CE Centre						
Project Life Financials	1,150	1,119	97%	1,150	0	0%
Current Year Financials	49	18	36%	49	(0)	0%
Project Description	To create new community facilities with additional space for early years provisions.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Apr-22		
Main Issues / Reason for Variance						
Project complete - final account to be agreed.						
Mitigating Action						
None required.						
Anticipated Outcome						
To create new community facilities with additional space for early years provisions.						
72 Criminal Justice Adaptations						
Project Life Financials	63	0	0%	63	0	0%
Current Year Financials	63	0	0%	63	0	0%
Project Description	Renovation of Unit 11 Levenside Business Court.					
Project Manager	Julie Slavin					
Chief Officer	Beth Culshaw					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Contact has been made with procurement and colleagues are preparing tender documentation.						
Mitigating Action						
None required.						
Anticipated Outcome						
Renovation of Unit 11 Levenside Business Court						
73 Replace Elderly Care Homes and Day Care Centres						
Project Life Financials	27,531	27,071	98%	27,531	0	0%
Current Year Financials	477	18	4%	444	(33)	-7%
Project Description	Design and construction of replacement elderly care homes and day care centres in Dumbarton and Clydebank areas.					
Project Manager	Lesley Woolfries/ Craig Jardine					
Chief Officer	Beth Culshaw					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Clydebank Care Home (Queens Quay House) completion was certified 9 November 2020. The Statement of Final Account has been agreed with the Principal Contractor at a figure less than the cost plan and as such officers have adjusted the project outturn to report the project will be delivered on budget. The residents from the 2 existing Clydebank Care Homes moved into Queens Quay House on 14 and 15 December 2020. Officers in HSCP and Asset Management are progressing the disposal strategy for Mount Pleasant, Frank Downie and Queen Mary Day Centre. Clydebank Care Home is due to be financially complete by the end of financial year 2021/22.						
Mitigating Action						
The statement of final account has been signed and financial risk exposure should be reduced through efforts to dispose of the existing properties at the earliest opportunity.						
Anticipated Outcome						
Dumbarton Care Home opened 2017. Clydebank Care Home was certified complete on 9 November 2020 and projected to deliver on budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
74 Fund Blended Meetings						
Project Life Financials	12	12	100%	12	0	0%
Current Year Financials	12	12	100%	12	0	0%
Project Description	Money to Fund Blended Meetings					
Project Manager	George Hawthorn					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	29-Sep-21		
Main Issues / Reason for Variance						
The system has been tested and accordingly the Council meeting on 29 September as conducted as a hybrid meeting.						
Mitigating Action						
None required						
Anticipated Outcome						
System now in place.						
75 Internet of Things Asset Tracking						
Project Life Financials	60	43	72%	60	0	0%
Current Year Financials	53	36	68%	53	0	0%
Project Description	Asset Tracking.					
Project Manager	Patricia Kerr					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project continues to progress on time and on budget in line with the agreed plan. Full budget spend anticipated.						
Mitigating Action						
None required at this stage.						
Anticipated Outcome						
Project complete on time and on budget.						
76 IoT Employee Resilience Support						
Project Life Financials	100	100	100%	100	0	0%
Current Year Financials	50	50	99%	50	(0)	-1%
Project Description	Employee Resilience Online Support Tool.					
Project Manager	Alison McBride					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Sep-21		
Main Issues / Reason for Variance						
Final payment has now been made and project is complete.						
Mitigating Action						
None required.						
Anticipated Outcome						
Full project rollout.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
77 Development of Workforce Management System						
Project Life Financials	423	0	0%	423	0	0%
Current Year Financials	42	0	0%	42	0	0%
Project Description	Project to develop the Workforce Management System.					
Project Manager	Arun Menon					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Mar-30	Forecast End Date	31-Mar-30		
Main Issues / Reason for Variance						
Full current year budget spend anticipated.						
Mitigating Action						
None required.						
Anticipated Outcome						
Development of Workforce Management System.						
78 Direct Project Support						
Project Life Financials	3,502	86	2%	3,369	(133)	-4%
Current Year Financials	3,502	86	2%	3,369	(133)	-4%
Project Description	Business support cost such as reallocation of architects and project support at year end.					
Project Manager	N/A					
Chief Officer	N/A					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Salary Capitalisation in 2021/22.						
Mitigating Action						
None required.						
Anticipated Outcome						
Direct project support costs allocated as appropriate.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
1 Resources Carried Forward						
Project Life Financials	(141)	(99)	70%	(141)	0	0%
Current Year Financials	(1,215)	0	0%	(1,215)	(0)	0%
Project Description	These are resources that have been received in previous years relating to Turnberry Homes, Early Years, Town Centre Fund Grant, Digital Inclusion, Clydebank Can on the Canal, Internet of Things Asset Tracking and Auld Street Bond.					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Application of resources is dependent on capital project progressing in year as planned.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Application of resources held on balance sheet as at 31 March 2021 as appropriate.						
2 General Services Capital Grant						
Project Life Financials	(70,396)	(28,442)	40%	(70,396)	0	0%
Current Year Financials	(843)	(829)	98%	(843)	0	0%
Project Description	This is a general grant received from the Scottish Government in relation to General Services capital spend					
Project Lifecycle	Planned End Date	31-Mar-30	Forecast End Date	31-Mar-30		
Main Issues / Reason for Variance						
General services capital grant is anticipated to be received as forecast.						
Mitigating Action						
None required at this time						
Anticipated Outcome						
General services capital grant is anticipated to be received as forecast.						
3 Ring Fenced Government Grant Funding						
Project Life Financials	(40,468)	(5,933)	15%	(40,365)	103	0%
Current Year Financials	(6,382)	(1,354)	21%	(6,279)	103	-2%
Project Description	This is ring fenced grant funding which is primarily anticipated to be received from the Scottish Government and relates to Cycling, Walking, Safer Streets, Regeneration Placed Based Investment Programme, Early Years, Gruggies Burn Flood works, Early Years funding, City Deal and Town Centre Fund.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
Application of resources is dependent on capital project progressing in year as planned.						
Mitigating Action						
Mitigating actions are detailed within the appropriate status updates.						
Anticipated Outcome						
Application of resources as appropriate.						
4 Match Funding / Other Grants and Contributions						
Project Life Financials	(14,025)	(4,489)	32%	(13,697)	328	-2%
Current Year Financials	(5,346)	(750)	14%	(5,017)	329	-6%
Project Description	Match Funding / Other Grants and Contributions					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Application of resources is dependent on capital project progressing in year as planned.						
Mitigating Action						
None required.						
Anticipated Outcome						
Match funding received.						

PERIOD END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
5 Capital Receipts						
Project Life Financials	(39,439)	(82)	0%	(40,516)	(1,077)	3%
Current Year Financials	(14,010)	0	0%	(243)	13,767	-98%
Project Description	These are capital receipts that are anticipated from sales of land and buildings both as part of the normal disposal programme and also as part of the business case investment in office rationalisation, new school building and new care home development					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
Receipts budgets are based on assumptions in relation to the sale of various sites. Not all sales will be realised this financial year. The main ones being OLSP, St James retail park, Dalreoch Care Home. Queen's Quay, Levenbank Terrace, Heather Avenue, Crosslet House. As agreed at Council receipts received are used firstly to pay for principle and premiums.						
Mitigating Action						
While market conditions are out with officers control all potential receipts will be explored.						
Anticipated Outcome						
Capital receipts received.						
6 Prudential Borrowing						
Project Life Financials	(139,455)	(113,551)	81%	(138,701)	755	-1%
Current Year Financials	(26,761)	(10,479)	39%	(26,750)	11	0%
Project Description	Prudential borrowing is long term borrowing from financial institutions that has been approved for the purposes of funding capital expenditure					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
Prudential borrowing is impacted by programme delivery therefore mitigating action is detailed in the red and amber analysis.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
While prudential borrowing requirement is likely to be less than budgeted in the current financial year this is anticipated to catch up over the programme life.						
7 CFCR						
Project Life Financials	(63)	(63)	0%	(63)	0	0%
Current Year Financials	(63)	(63)	0%	(63)	0	0%
Project Description	This is capital spend which is funded by revenue budgets					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Renovation of Unit 11 Levenside Business Court						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
CFCR applied to relevant capital project.						

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Accelerated Projects						
Project Name	Original Budget	Acceleration from 2022/23	Total Project Budget	Spend to Date	Forecast FY 21/22	Main Issues
	£000	£000	£000	£000	£000	
Building Upgrades and H&S - lifecycle & reactive building upgrades	1,211	340	1,551	851	1,551	Works progressing and a request for budget acceleration from 2022/23 has been made due to a number of health and safety requirements which need to be carried out.

WEST DUNBARTONSHIRE COUNCIL**Report by the Chief Officer - Resources****Council: 22 December 2021**

**Subject: Housing Revenue Account Budgetary Control Report
to 30 November 2021 (Period 8)**

1. Purpose

- 1.1** The purpose of the report is to provide members with an update on the financial performance to 30 November 2021 (Period 8) of the HRA revenue and capital budgets for 2021/22.

2. Recommendations**2.1** Members are asked to:

- i) note the revenue analysis shows a projected annual favourable variance of £0.004m; and
- ii) note the net projected annual position in relation to the capital plan is highlighting an in-year variance of £9.509m which is made up of slippage of £9.723m (20.23%) and overspend of £0.214m (0.46%) as detailed in Appendix 4.

3. BackgroundRevenue

- 3.1** At the meeting of West Dunbartonshire Council on 3 March 2021, Members agreed the revenue estimates for 2021/2022 and a total budget of £46.147m.

Capital

- 3.2** At the meeting of Council on 3 March 2021, Members also agreed the updated Capital Plan for 2021/22 which has been augmented by slippage from 2020/21 to produce a total planned spend for 2021/22 of £48.328m.

4. Main IssuesRevenue

- 4.1** The budgetary position for HRA Revenue is provided in Appendix 1 with information on projected variances valued at more than £0.050m being provided as Appendix 2, and shows a projected favourable variance of £0.004m.

Capital

4.2 The HRA capital summary position is shown in Appendix 3. Information on projects that are highlighted as being within the Red category is provided in Appendix 4. Appendix 5 provides information on the project at Amber and Appendix 6 lists all the remaining projects which are categorised as being within the Green category. A summary of anticipated resources is shown in Appendix 6. The analysis shows that there is currently a projected in-year favourable variance of £9.509m which relates to anticipated slippage of £9.723m and overspend of £0.214m.

4.3 From the analysis within the appendices it can be seen that there are four projects with forecast material slippage, as listed as follows:

Project Name	Slippage (£m)
Affordable Housing Supply Programme	6.048
Doors/ Window component renewals	1.531
Building external component renewals, roofs/chimneys/flashings/gutters	1.088
Buy backs	0.798

Reasons for slippage are explained in Appendix 4 and Appendix 5

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 Other than the financial position noted above, there are no financial implications of the budgetary control report. There are no procurement implications arising from this report.

7. Risk Analysis

7.1 The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. This can affect all service areas.

8. Equalities Impact Assessment (EIA)

8.1 The report is for noting and therefore no Equalities Impact Assessment was completed for this report.

9. Consultation

- 9.1 The views of both Housing management and Legal services have been requested on this report and both have advised there are neither any issues nor concerns with the proposal.

10. Strategic Assessment

- 10.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the five strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council. This report is for noting and, therefore, does not directly affect any of the strategic priorities.

Stephen West
Chief Officer – Resources
Date: 09 December 2021

Person to Contact: Janice Rainey - Business Unit Finance Partner (HEED),
16 Church Street, Dumbarton, G82 1QL,
telephone: 01389 737704, e-mail janice.rainey@west-dunbarton.gov.uk

Appendices: Appendix 1 - Budgetary Position (Revenue)
Appendix 2 - Variance analysis (Revenue)
Appendix 3 - Budgetary Position (Capital)
Appendix 4 - Variance analysis Red Projects (Capital)
Appendix 5 - Variance analysis Amber Projects (Capital)
Appendix 6 - Variance analysis Green Projects (Capital)
Appendix 7 - Resources (Capital)
Appendix 8 - Analysis of Affordable Housing Supply Programme (Capital)

Background Papers: None

Wards Affected: All

PERIOD END DATE

30 November 2021

Subjective Summary	Total Budget 2021/22 £000	Spend to Date 2021/22 £000	Forecast Spend £000	Forecast Variance 2021/22		Annual RAG Status
				£000	%	
Employee Costs	6,272	3,721	6,264	(8)	0%	↑
Property Costs	1,917	1,257	1,837	(80)	-4%	↑
Transport Costs	110	63	100	(10)	0%	↑
Supplies, Services And Admin	394	230	373	(21)	-5%	↑
Support Services	2,677	1,800	2,599	(78)	-3%	↑
Other Expenditure	510	392	504	(6)	-1%	↑
Repairs & Maintenance	12,860	8,799	12,411	(449)	-3%	↑
Bad Debt Provision	1,060	612	918	(142)	-13%	↑
Void Loss (Council Tax/Lost Rents)	648	939	1,363	715	110%	↓
Loan Charges	19,699	13,133	19,699	0	0%	→
Total Expenditure	46,147	30,946	46,068	(79)	0%	↑
House Rents	44,417	28,504	44,267	150	0%	↓
Lockup Rents	210	131	233	(23)	-11%	↑
Factoring/Insurance Charges	1,235	1,267	1,267	(32)	-3%	↑
Other rents	114	67	115	(1)	-1%	↑
Interest on Revenue Balance	71	19	58	13	18%	↓
Miscellaneous income	100	44	132	(32)	-32%	↑
Total Income	46,147	30,032	46,072	75	0%	↑
Net Expenditure	0	914	(4)	(4)		

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Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

PROPERTY COSTS	1,917	1,837	(80)	-4%	↑
Subjective Description					
This budget covers electricity, gas, rates, rents, cleaning and insurance costs.					
Variance Narrative					
Main Issues	The main reasons for this underspend relates to the expectation that the year end recharge for the cost of property insurance will be more in line with last year's actual than assumed within budget.				
Mitigating Action	No mitigating action is required.				
Anticipated Outcome	A year end underspend is anticipated				

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status

SUPPORT SERVICES	2,677	2,599	(78)	-3%	↑
Subjective Description					
This budget covers central support recharges to the HRA					
Variance Narrative					
Main Issues	The year end recharge for the use of central support services is anticipated to be similar to last year and lower than budgeted resulting in a favourable variance.				
Mitigating Action	No mitigating action is required.				
Anticipated Outcome	A year end underspend is anticipated				

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

REPAIRS & MAINTENANCE	12,860	12,411	(449)	-3%	↑
Service Description					
This budget covers all repair and maintenance expenditure to houses and lockups					
Variance Narrative					
Main Issues	The projected underspend is attributable to lower than budgeted costs for maintenance contracts.				
Mitigating Action	No mitigating action is required.				
Anticipated Outcome	A year end underspend is anticipated.				

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Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

BAD DEBT PROVISION	1,060	918	(142)	-13%	↑
Service Description					
This budget allows for the provision for bad and doubtful debts to be maintained at an appropriate level					
Variance Narrative					
Main Issues	It is anticipated that the Bad Debt Provision will be more in line with last year's actual, as opposed to budget, resulting in a favourable variance.				
Mitigating Action	No mitigating action is required.				
Anticipated Outcome	A year end underspend is anticipated				

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

VOID LOSS	648	1,363	715	110%	↓
Service Description					
This budget covers the rents lost on void houses and lockups and the cost of council tax on void properties.					
Variance Narrative					
Main Issues	The main reason for this adverse variance relates to the number of void properties being higher than budgeted. Despite restrictions being lifted and best efforts to relet properties towards the end of 20/21, the recovery to normal numbers was not possible. Therefore, void numbers are starting higher in 21/22 than assumed within the budget. This is reflected in a higher cost for void rent loss and void council tax against budget.				
Mitigating Action	HMTA and Housing are working together to facilitate having void properties ready for re-letting				
Anticipated Outcome	A year end overspend is anticipated.				

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

HOUSE RENTS	44,417	44,267	150	0%	↓
Service Description					
Rental income from houses					
Variance Narrative					
Main Issues	This budget is based on the expected numbers of stock available for rent. The 21/22 budget assumed a provision for some of the new builds becoming available to rent part way through the financial year. However, delays to the progress on site due to Covid-19 and adverse weather, will mean that some of these properties will not be ready until later than originally assumed within the budget.				
Mitigating Action	No mitigation possible. Any income shortfall will be contained within the overall HRA Budget.				
Anticipated Outcome	There will be a shortfall in rental income.				

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

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Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	7	25.9%	70,987	87.7%	7	25.9%	1,104	10.0%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	3	11.1%	1,233	1.5%	3	11.1%	1,233	11.1%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	17	63.0%	8,744	10.8%	17	63.0%	8,744	78.9%		
The in-year adverse variance reflects the 20/21 Scottish Govern	27	100%	80,964	100%	27	100%	11,081	100%		
Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	176,838	70,987	177,148	310	31,792	9,941	22,419	(9,373)	(9,623)	250
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	2,266	1,233	2,330	64	1,461	1,233	1,425	(36)	(100)	64
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	60,792	8,744	60,792	0	13,755	8,744	13,655	(100)	0	(100)
TOTAL EXPENDITURE	239,896	80,964	240,270	374	47,008	19,918	37,499	(9,509)	(9,723)	214
TOTAL RESOURCES	239,896	80,964	240,270	(374)	47,008	19,918	37,499	9,509		
NET EXPENDITURE	0	0	0	0	0	0	0	0		

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1 Affordable Housing Supply Programme						
Project Life Financials	135,876	66,844	49%	136,186	310	0%
Current Year Financials	20,281	5,798	29%	14,543	(5,738)	-28%
Project Description	Affordable Housing Supply Programme					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		

Main Issues / Reason for Variance

The current year variance of £5.738m is made up of £6.048 slippage on Clydebank East and on overspend of 0.310m on Dumbarton Harbour Ph3 . Site updates are as follows :-

St Andrews - Project is complete with all properties being handed over.

Haldane - Project is complete with all properties being handed over.

Aitkenbar Primary School - Project is complete with all properties being handed over.

Clydebank East - A decision over the materials being used has now been made, the Planning Application has been continued until February. It is now anticipated that a construction site start for the Clydebank East development will not now be achieved until June 2022, however there are some groundworks which could commence earlier depending on the outcome of the Planning committee and these will commit spend this financial year.

Creveul Court - Project is complete with all properties being handed over.

Dumbarton Harbour Ph 3 - The shortage in labour and materials being experienced throughout the country has pushed prices up on the final work required on this site . This represents a 21/22 overspend of £0.450m and a project life overspend of 0.310m. It is expected that around £0.155m of this £0.310m overspend will be met by additional Scottish Government funding although this has still to be agreed.

Queens Quay Site B - Project is moving on and timber kit is progressing. The project is running approximately 14 weeks late and on track for revised completion in June 2022.

Future Sites - Sites have been identified and are at various different stages, with some having their designs and feasibilities progressing. An exercise will be carried out to determine viability of a number of gap sites for future housing development within the ownership of HRA.

Mitigating Action

Officers are currently seeking additional funding of £0.155m to compensate for the anticipated overspend of £0.310m at

Anticipated Outcome

Project to complete as planned and meet spend targets.

2 Doors/window component renewals						
Project Life Financials	10,539	949	9%	10,539	0	0%
Current Year Financials	3,831	949	25%	2,300	(1,531)	-40%
Project Description	Doors/Windows Component Renewals					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		

Main Issues / Reason for Variance

Installs are behind original planned targets, however the combined internal and external contractor resources are showing an upturn in completions and an overall improving position. Officers will continue to monitor and support this position to maintain improvements.

Mitigating Action

No mitigation available at this time.

Anticipated Outcome

Slippage anticipated and required to be carried forward into 22/23.

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

3 Defective structures/component renewals							
Project Life Financials	3,429	155	5%	3,429	0	0%	
Current Year Financials	746	155	21%	470	(276)	-37%	
Project Description	Defective structures						
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26			

Main Issues / Reason for Variance

Programme continues albeit there are challenges with vacating tenants in next block to commence, impacted by COVID and suitable decant locations. Housing officers working to resolve this. Overall programme behind where we wanted to be at this stage.

Mitigating Action

Officers will work to maximise on opportunities to catch up on programme.

Anticipated Outcome

Slippage anticipated and required to be carried forward into 22/23.

4 Airport Noise Insulation Scheme							
Project Life Financials	192	0	0%	192	0	0%	
Current Year Financials	192	0	0%	0	(192)	-100%	
Project Description	Noise Insulation Project						
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23			

Main Issues / Reason for Variance

Glasgow Airport has committed to develop and implement a Noise Insulation Policy to mitigate noise for residents most affected by aviation noise. To develop this the Council has committed to working jointly with the Airport to procure a leading expert in the field to manage the trial on behalf of our collective organisations and ultimately develop a phased programme of works in parallel with existing window replacement and insulation programmes to mitigate the noise experienced by tenants within a specified area. With the challenges facing the Airport as a result of the pandemic, this programme has been paused at the request of Glasgow Airport.

Mitigating Action

There is regular dialogue between the Council and Glasgow Airport, and there is the basis of an agreed delivery plan which was ready to be implemented prior to the pausing of the project. This can be re-established immediately by both parties, however it has to be recognised the nature of works and with the indication that it will not commence until Q4 2021/22 there is a strong likelihood that this project will not complete until 2022/23, however both parties still remain committed to its delivery.

Anticipated Outcome

Full delivery and spend is unlikely to be achieved in 2021/22, however the phasing for future years is yet to be confirmed.

5 Heating improvement works							
Project Life Financials	4,972	964	19%	4,972	0	0%	
Current Year Financials	948	964	102%	1,198	250	26%	
Project Description	Carry out works to renew inefficient boilers/full systems as identified from the stock condition survey and renewal of obsolete/damaged boilers.						
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26			

Main Issues / Reason for Variance

This project is now reporting an expected overspend in the current year due to a high demand on necessary essential works. There has been a larger number of renewals and referrals in 21/22 than anticipated at time of budget setting, resulting in a revised probable outturn for 21/22 of £1.198m, a £0.250m overspend on the current year budget.

Mitigating Action

This budget is for essential work and is demand lead so difficult to mitigate .

Anticipated Outcome

Overspend in 21/22.

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

6 Buy Backs						
Project Life Financials	5,400	812	15%	5,400	0	0%
Current Year Financials	1,706	812	48%	908	(798)	-47%
Project Description	This is a budget to undertake specific projects that will deliver housing policies/strategies, example: Ex local authority and mortgage to rent buy-back scheme					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
The main objective of the Buy Back Scheme is to bring former council properties that were sold through the RTB scheme, back into council use. These properties must assist the council with reducing housing need on the waiting list and where appropriate assist with external capital works. For these reasons, any purchase is subject to stringent criteria to ensure accountability and value for money for existing tenants. With several key stakeholders involved, this does mean that there is potential for slippage.						
Mitigating Action						
Officers will continue efforts to maximise buy-backs, in an effort to increase delivery of the scheme and positively impact and minimise slippage.						
Anticipated Outcome						
Budget unlikely to meet full spend. Officers will endeavour to maximise spend and minimise slippage. Remaining balance will be required to be rephased into 2022/23.						

7 Building external component renewals, roofs/chimneys/flashings/fascias/gutters/svp						
Project Life Financials	16,430	1,263	8%	16,430	0	0%
Current Year Financials	4,088	1,263	31%	3,000	(1,088)	-27%
Project Description	Building external component renewals					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
Roof renewal programme continued into 21/22 . Monthly tracking slightly behind however additional installs by support contractor is underway and this should help with completions. Recent completions incorporating those by support contractor are showing an improving position however it is expected that a full catch up to budget will not be possible						
Mitigating Action						
Progress on this will continue to be monitored closely with a view to completeing as much as possible before the year end						
Anticipated Outcome						
Budget will be underspent and slipped into 22/23						

TOTAL RED						
Project Life Financials	176,838	70,987	40%	177,148	310	0%
Current Year Financials	31,792	9,941	31%	22,419	(9,373)	-29%

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
1 Statutory/regulatory compliance works (lifts/electrical/legionella/fire etc)						
Project Life Financials	1,583	1,180	75%	1,647	64	4%
Current Year Financials	1,136	1,180	104%	1,200	64	6%
Project Description	This budget will be used to upgrade / replace components / installations in order to comply with the relevant standards / legislation / health and safety in relation to housing stock.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
The works in relation to the smoke detector installation programme has been continuing in connection with gas heating annual servicing. An issue regarding the level of budget available has been identified in that installation costs have been higher than anticipated at time of budget setting. In response to this budget issue, a virement was carried out to increase the budget of the statutory/ regulatory compliance works project by £0.900m, which reduces the estimated overspend to £0.064m.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project to complete as planned, however with an expected overspend.						
2 External stores/garages/bin stores/drainage component renewals						
Project Life Financials	304	6	2%	304	0	0%
Current Year Financials	125	6	5%	75	(50)	-40%
Project Description	This budget is to focus on external stores/garages/bin stores etc. component renewals as identified and recommended from the housing stock condition survey.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
Spending will be later than planned due to resources being utilised elsewhere and owner involvement slowing down authorisation of work						
Mitigating Action						
On going dialogue with owners will continue in order to get this work approved						
Anticipated Outcome						
Underspend to be slipped into 22/23						
3 Secure entry component renewals						
Project Life Financials	379	47	12%	379	0	0%
Current Year Financials	200	47	24%	150	(50)	-25%
Project Description	This budget is to focus on secure door entry component renewals as identified and recommended from the housing stock condition survey and appropriate council officer referrals.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
Spending will be later than planned due to resources being utilised elsewhere and owner involvement slowing down authorisation of work						
Mitigating Action						
On going dialogue with owners will continue in order to get this work approved						
Anticipated Outcome						
Underspend to be slipped into 22/23						
TOTAL AMBER						
Project Life Financials	2,266	1,233	54%	2,330	64	3%
Current Year Financials	1,461	1,233	84%	1,425	(36)	-2%

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
1 Special needs adaptations						
Project Life Financials	2,540	383	15%	2,540	0	0%
Current Year Financials	575	383	67%	575	0	0%
Project Description	Adaptations to Housing for Special Needs					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues, Installation progress has improved overall and numbers are tracking close to expectations.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
2 Capitalised minor works						
Project Life Financials	2,480	129	5%	2,480	0	0%
Current Year Financials	691	129	19%	691	0	0%
Project Description	This is a budget to undertake specific minor ad hoc capital projects that arise on demand throughout the financial year.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
3 Better Homes Priority Budget						
Project Life Financials	1,319	6	0%	1,319	0	0%
Current Year Financials	446	6	1%	446	0	0%
Project Description	Priority projects as prioritised by the Better Homes Group					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
While pandemic restrictions stalled some proposed initiatives throughout 2020/21, it is anticipated that this will not be a concern throughout 2021/22. A number of priority initiatives, supported by the Better Homes Project Board, are already being investigated and are envisaged to have a positive impact on the current council housing stock, however these will still be subject to ongoing volatility with supply chains and labour markets that could impact on delivery. These include an Internet of Things pilot Project with AICO for Housing First properties, that will provide sensors to properties to measure temperature, humidity and air quality with training to be arranged; a pilot project to improve the efficiency of the electric storage heating systems in our multi-storey flats, initially starting with one block with the potential rollout to further blocks; and merging 2 flats into one property for a large family that cannot be accommodated elsewhere within the housing stock. The board are also investigating a number of energy efficiency and zero emission pilots to help us identify best practice for improvements across the wider stock for example under floor insulation.						
Mitigating Action						
Officers are actively looking to reprofile works based on priority assessment within the wider Housing Asset Management Strategy, this will accelerate some works to minimise or eradicate any slippage caused by market conditions.						
Anticipated Outcome						
It is anticipated that the accelerated proposals will result in this budget achieving all targets, but will continue to monitor market conditions.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date	Forecast Spend	Variance		
	£000	£000	%	£000	£000	%
4 QL Development						
Project Life Financials	26	15	58%	26	0	0%
Current Year Financials	26	15	58%	26	0	0%
Project Description	This budget relates to the costs associated with the development of the Integrated Housing Management System					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
5 Gypsy Travellers Site						
Project Life Financials	91	0	0%	91	0	0%
Current Year Financials	91	0	0%	91	0	0%
Project Description	Gypsy/ Traveller Site improvements					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
This budget is made up of Scottish Government grant which requires to be legally committed to improvement works on existing Gypsy Travellers sites by the end of March 2022. Initially the funding should have been committed a year earlier but as a result of the pandemic the timeline has been extended across Scotland. A condition of the grant requires that spend mirrors tenant priorities, and as such we have had a number of consultative engagements with the existing community to assess priorities. A project has been identified, estimated costs have been reported to Better Homes Group and officers are developing delivery plans for this work.						
Mitigating Action						
No mitigation required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
6 Community Safety Projects						
Project Life Financials	17	0	0%	17	0	0%
Current Year Financials	17	0	0%	17	0	0%
Project Description	Community Safety Projects					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
7 Targeted SHQS compliance works						
Project Life Financials	100	0	0%	100	0	0%
Current Year Financials	100	0	0%	0	(100)	-100%
Project Description	This budget is to focus on work required to maintain the SHQS compliance with WDC housing stock.					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
All spend in this area this year will be heating so will be met from heating improvement budget						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Underspend which will partially offset overspend in heating improvement budget						

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Budget Details	Project Life Financials					
	Budget	Spend to Date	Forecast Spend	Variance		
	£000	£000	%	£000	£000	%
8 Targeted EESSH compliance works						
Project Life Financials	20,504	4,061	20%	20,504	0	0%
Current Year Financials	5,076	4,061	80%	5,076	0	0%
Project Description	This budget enables the council's continued commitment to achieving the Government's standards in relation to energy efficiency.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues currently. EWI programme continues into 21/22 and should work be able to continue with no further lockdowns, it is anticipated that the programme will be completed as planned. Monthly numbers tracking and work continues positively, although caution should remain with regards to emerging COVID increases and the effect that may have on labour and materials supply chain.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
9 Modern facilities and services						
Project Life Financials	4,003	339	8%	4,003	0	0%
Current Year Financials	1,320	339	26%	1,320	0	0%
Project Description	New Kitchens, Bathrooms and Showers					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues, performance is tracking more closely to expected position at this time. Officers continue to monitor output and performance						
Mitigating Action						
Additional back-up contracts in place to assist in delivery.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
10 Energy improvements/energy efficiency works						
Project Life Financials	331	0	0%	331	0	0%
Current Year Financials	108	0	0%	108	0	0%
Project Description	Energy improvements/ efficiency works (e.g. loft insulation, pipe/tank insulation, draught exclusion)					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
11 Improvement works (Risk St)						
Project Life Financials	170	0	0%	170	0	0%
Current Year Financials	170	0	0%	170	0	0%
Project Description	Risk Street Over clad					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
12 Void house strategy programme						
Project Life Financials	8,645	1,401	16%	8,645	0	0%
Current Year Financials	2,101	1,401	67%	2,101	0	0%
Project Description	Spend on Void Properties to bring them up to letting standard					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None available at this time as this is a demand led programme.						
Anticipated Outcome						
Project to complete as planned and potential to overspend budget due to higher demand.						
13 Contingencies						
Project Life Financials	500	0	0%	500	0	0%
Current Year Financials	100	0	0%	100	0	0%
Project Description	This is a contingent budget for unforeseen matters which may arise during the year.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
14 Environmental renewal works, paths/fences/walls/parking area's						
Project Life Financials	5,089	958	19%	5,089	0	0%
Current Year Financials	1,289	958	74%	1,289	0	0%
Project Description	Environmental renewal works, paths/fences/walls/parking areas					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
15 Asbestos management works						
Project Life Financials	1,104	154	14%	1,104	0	0%
Current Year Financials	210	154	73%	210	0	0%
Project Description	This budget is to fund work associated with the management of current asbestos legislation and the Council's asbestos policy within housing stock.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
16 MSF Fire Risk Assessment Works						
Project Life Financials	5,100	0	0%	5,100	0	0%
Current Year Financials	300	0	0%	300	0	0%
Project Description	High Rise Fire Safety Measures					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
An update report on this project was on the agenda for 27th October 2021 Council. This advised that the expected spend on replacing Spandrel panels will no longer be required but instead a variety of issues affecting Multi Stories will be reviewed and incorporated into the 2022 High Rise strategy. This resulted in approval to vire the underspend of £0.900m to the statutory/regulatory compliance works project to offset the overspend related to the smoke detector installation programme. This results in a revised current year budget of £0.300m for MSF Fire Risk Assessment Works.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Progress on this programme will be closely monitored on a regular basis through the Better Homes Project Board.						
17 Salaries/central support/offices						
Project Life Financials	12,776	1,637	13%	12,776	0	0%
Current Year Financials	2,455	1,637	67%	2,455	0	0%
Project Description	Allocation of costs from other WDC services who support the HRA capital programme					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
TOTAL GREEN						
Project Life Financials	60,792	8,744	14%	60,792	0	0%
Current Year Financials	13,755	8,744	64%	13,655	(100)	-1%

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 7

MONTH END DATE

30 November 2021

PERIOD

8

Budget Details	Project Life Financials					
	Budget	Spend to Date	Forecast Spend	Variance		
	£000	£000	%	£000	£000	%

1 NEW BUILD GRANT						
Project Life Financials	(39,600)	(23,814)	60%	(40,623)	(1,023)	3%
Current Year Financials	(5,000)	0	0%	(5,155)	(155)	3%
Project Description	Grant to facilitate the building of new build housing					
Project Lifecycle	Planned End Date		Forecast End Date			
Main Issues / Reason for Variance						
Overall, there is a favourable project life variance of £1.023m which relates to additional grant income successfully negotiated by Officers in relation to the increased grant per unit at Aitkenbar, Haldane and Dumbarton Harbour and the additional grant generated from the buyback scheme. Current year favourable variance of £0.155m relates to additional income anticipated to be received from Scottish Government in relation to increase of costs at Dumbarton Harbour.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
The project life overall variance will be favourable by £1.023m due to additional Scottish Government Grant Income.						
TOTAL RESOURCES						
Project Life Financials	243,899	81,303	33%	244,273	(374)	0%
Current Year Financials	48,327	20,257	42%	38,818	9,509	20%

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF AFFORDABLE HOUSING SUPPLY PROGRAMME

APPENDIX 8

MONTH END DATE

30 November 2021

PERIOD

8

Site	Project Life Financials					
	Budget	Spend to Date	Forecast Spend	Variance		RAG Status
	£000	£000	£000	£000	%	
St Andrews	22,647	21,881	22,647	-	0%	
Haldane PS	11,572	11,425	11,572	-	0%	→
Aitkenbar PS	10,669	9,941	10,669	-	0%	→
Clydebank East	21,645	3,666	21,645	-	0%	→
Creveul Court	3,811	3,751	3,811	-	0%	→
Dumbarton Harbour	8,124	8,454	8,434	310	4%	↓
Queens Quay (site B)	6,925	5,270	6,925	-	0%	→
Future Developments	46,132	1,221	46,132	-	0%	→
Fees and Staffing Costs	4,351	1,232	4,351	-	0%	→
Total Expenditure	135,876	66,841	136,186	310		↓

WEST DUNBARTONSHIRE COUNCIL

Report by: Chief Officer – Roads and Neighbourhood (Shared Service)

Council: 22 December 2021

Subject: Dalmuir Municipal Golf Course Update**1. Purpose**

- 1.1 The purpose of this report is to update members on the implementation of proposals agreed at the Council meeting held on 29 January 2020, in relation to increasing participation numbers at Dalmuir Municipal Golf Course and reducing the subsidy required to operate the facility.

2. Recommendations

- 2.1 It is recommended that the Council:
- i. Notes the increased usage levels and subsequent reduction in the subsidy required to operate the Dalmuir Municipal Golf Course as detailed in sections 4.4 & 4.5; and
 - ii. Agrees that Officers will continue with the agreed pricing structure and will also progress marketing opportunities to maximise participation levels at the facility.

3. Background

- 3.1 In March 2019, as part of the 2019/20 budget setting meeting, Council agreed to increase all golf fees by 20% to better recognise the value of the service provided, whilst remaining lower than local competitors. It was anticipated that this would raise an additional £20k in revenue. The implementation of this increase in fees resulted in season ticket sales reducing from 183 in 2018/19 to 146 in 2019/20. The overall income generated remained the same.
- 3.2 Following a discussion at the Council meeting of 29 January 2020 it was agreed that
- i. The proposed fee structure for 2020/21 would be:
 - Adult season ticket - £250
 - Junior season ticket - £50
 - Senior Citizen season ticket - £125
 - Adult visitor per round - £10
 - Junior visitor per round - £5

- ii. Develop a marketing campaign to highlight what is on offer using both West Dunbartonshire Council and West Dunbartonshire Leisure Trust social media platforms. This will target current West Dunbartonshire Leisure Trust leisure club members, nomadic golfers with no current club affiliation and youngsters looking to take up the sport. The campaign will include the following:

Email

- Existing customers for renewal
- Previous customers – win-back campaign
- West Dunbartonshire Leisure Trust customers – integrated package offer

Social Media

- Posts on West Dunbartonshire Council and West Dunbartonshire Leisure Trust Facebook/Twitter/Instagram

West Dunbartonshire Council Employee Offer

- Promoted via the intranet and payslip advertising

Leaflets and Posters

- West Dunbartonshire Leisure Trust sites
- Libraries
- Community Centres and schools
- Press Inserts Lennox Herald, Dumbarton Reporter and Clydebank Post

Digital

- West Dunbartonshire Council homepage
- West Dunbartonshire Leisure Trust App targeted notifications

Plasma Screens

- Church Street
- Clydebank Town Centre Office
- West Dunbartonshire Leisure Trust sites

Develop a leisure package partnership with West Dunbartonshire Leisure Trust to its existing 5,000 members that would include unlimited golf for an additional fee of £200.

- iii. Introduce Foot-golf as a means of increasing income.
- iv. Agree that Officers explore the potential for Community Asset Transfer of Dalmuir Municipal Golf Course as a long term sustainable option
- v. Agree that Officers explore the option of developing the Dalmuir Bowling Pavilion into a café clubhouse.

3.3 The report identified that the agreed proposals had a savings target for financial year 2020/21 of £30k. It was anticipated that this would be delivered by increasing participation levels. The target for the first year was to increase the general season ticket sales to 250.

4. Main Issues

4.1 West Dunbartonshire Council has one eighteen hole municipal golf course located in Dalmuir. Over the past three years there has been a steady decline in season ticket sales for the facility, from 183 members in 2017/18 to 146 members in 2019/20.

4.2 This decline in usage has resulted in reduced income, thus increasing the subsidy required by the Council to continue to operate the facility. The level of subsidy required to operate the facility in 2019/20 was £130k.

4.3 Due to the initial COVID19 lockdown the golf course was closed from 23 March to 29 May 2020 and a number of the agreed proposals detailed in 3.2 of this report were not able to be implemented. Despite this the membership uptake and general participation numbers at the golf course have increased significantly. The new pricing structure appears to have pitched the course as an attractive offer for members and visitors.

4.4 The following table provides the membership numbers and participation levels over the last four financial years including 2020/21, up to and including 31 October 2021:

Year	Membership Numbers	No. of visitor rounds
2017/18	183	3,635
2018/9	179	3,482
2019/20	146	3,035
2020/21	207	5,278
1 April to 31 October 2021/22	264	5,800

4.5 As detailed in section 3.3 of this report Officers were set a savings target of £30k for financial year 2020/21 in relation to reducing the subsidy required to operate the golf course. The actual subsidy reduction achieved in 2020/21 was £70k, with an additional subsidy reduction predicted for 2021/22 of £13k.

The table below identifies the operating costs and income generated over the last three financial years:

Year	Operating Costs	Income	Subsidy
2019/20	£187,000	£57,000	£130,000
2020/21	£195,000	£135,000	£60,000
2021/22	£202,800	£155,000*	£47,000

*projected 2021/22 full year income

5. People Implications

5.1 There are no direct people implications resulting from this report.

6. Financial Implications

6.1 This report identifies that the reduction in required subsidy is anticipated to be £83k during the 2021/22 financial year. This is set out in item 4.5 with the level of subsidy required reducing from £130k in 19/20 to a forecast subsidy of £47k in 21/22. This is £53k more than the £30k target identified within the Council report of 29 January 2020.

7. Risk Analysis

7.1 As detailed in section 4.2 of this report the level of subsidy required to provide a municipal golf course at Dalmuir is not sustainable in the long term. If the level of subsidy is not reduced there is a risk that the facility could close.

8. Equalities Impact Assessment (EIA)

8.1 An initial screening confirms there is no adverse impact.

9. Consultation

9.1 As detailed in the report of 29 January 2020 engagement has taken place with user groups and other interested parties. This has informed the recommendations made in this paper.

10. Strategic Assessment

10.1 This report supports the Council's Strategic objective of efficient and effective public services that improve the lives of residents.

Gail Macfarlane

Chief Officer – Roads and Neighbourhood Services

Date: 10 December 2021

Person to Contact: Ian Bain, Greenspace Manager

Appendices: None

Background Papers: EIA

Wards Affected: All