

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 21 February 2018 at 9.15 a.m.

Present: Provost William Hendrie and Councillors Gail Casey, Ian Dickson, Diane Docherty, Jim Finn, Marie McNair, Lawrence O'Neill and Brian Walker.

Attending: Stephen West, Strategic Lead - Resources; Alison Wood, Business Partner - Strategic Procurement; Aileen Toland, Procurement Officer; and Scott Kelly, Committee Officer.

Councillor Jim Finn in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in the item of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 31 January 2018 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – BUSINESS GATEWAY WORKSHOPS AND EXPERT HELP SERVICES

A report was submitted by the Strategic Lead - Resources seeking approval to authorise the Strategic Lead - Regulatory to conclude the award of the contract for Business Gateway Workshops and Expert Help Services.

Having heard the Procurement Officer in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Strategic Lead - Regulatory to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for Business Gateway Workshops and Expert Help Services to Business Development Advisers Limited;
- (2) to note that the contract shall be for a period of 24 months with an option to break at the 12 month point and an option to extend for an additional 12 months (the maximum period being 36 months); and
- (3) to note that the value of the contract over the full three years was £139,104, excluding VAT.

The meeting closed at 9.18 a.m.