

## RECRUITMENT COMMITTEE

At a Meeting of the Recruitment Committee held on Thursday, 19 May 2006 in Meeting Room 1, Council Offices, Garshake Road, Dumbarton at 10.00 a.m.

**Present:** Councillors Denis Agnew, James Flynn, Craig McLaughlin, Connie O'Sullivan and Andy White.

**Attending:** Tim Huntingford, Chief Executive and Tricia O'Neill, Head of Personnel Services.

**Councillor Andy White in the Chair**

### EXCLUSION OF PRESS AND PUBLIC

9135 The Committee approved the following resolution:-

“That under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.”

### POST OF DIRECTOR OF EDUCATION AND CULTURAL SERVICES

(a) Shortleat of Candidates

9136 The Committee had under consideration 8 applications in respect of the above post.

9137 After discussion and having heard Mr. Huntingford and Ms. O'Neill in answer to Members' questions, it was agreed that a shortleat of 4 applicants be invited to attend for interview as follows:-

**G Crosbie  
L Townsend  
T Lanagan  
F Mitchell**

(b) Arrangements for Interview

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After discussion, the Committee agreed:-

- (1) that interviews in respect of this post be conducted on Thursday 8 June 2006, in the Council Chambers, Town Hall, Clydebank;
- (2) that each candidate should give a 10 minute presentation, following which Members would have the opportunity to ask candidates additional questions;
- (3) that the candidates would then be asked 5 set questions, which would be given to each candidate 15 minutes before the start of the interview;
- (4) that following the 5 set questions, Members would be allowed approximately 5 minutes to ask supplementary questions;
- (5) that the total time allocated to each candidate would be 50 minutes;
- (6) that the topic for the presentation would be "Outline your vision for education and cultural services as an agent for growth and change in the community of West Dunbartonshire";
- (7) that an informal interview would take place on 31 May 2006 with Michael O'Neill, Director of Education, North Lanarkshire acting as external assessor and Tricia O'Neill, Head of Personnel. This interview would address key professional issues and a report would be made to the Recruitment Committee;
- (8) that the candidate would also be asked to undertake a psychometric test and feedback on this would be presented to the Recruitment Committee; and
- (9) that Michael O'Neill, Director of Education, North Lanarkshire, the Chief Executive and the Head of Personnel would be in attendance at the interviews on 8 June 2006 to provide professional advice to the Committee.

The meeting closed at approximately 11.30 a.m.