

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Executive

Audit and Performance Review Committee: 21 June 2006

Subject : Progress report on the development of the TeamMate electronic working papers package

1. Purpose

- 1.1** The purpose of this report is to advise Members of the progress being made in the development of the TeamMate electronic working papers package by Internal Audit.

2. Background

- 2.1** At the Audit and Performance Review Committee on 8 March 2006, Elected Members were advised that Internal Audit had purchased TeamMate, a powerful electronic work paper package marketed by PricewaterhouseCoopers (PWC), Chartered Accountants.

3. Main Issues

Development

- 3.1** The development of this package has continued to progress well, and live implementation of TeamMate took place on schedule during May 2006, when it was used by Project Team members to carry out a Regularity Audit at a Primary School. It is anticipated that further audits, both Regularity and Systems, will be shortly performed by members of the Project Team. Within the next few months, TeamMate will be rolled out to all other Internal Audit staff.
- 3.2** The development of other TeamMate modules will take place as part of an additional project in due course.

Scottish Local Authority User Group

- 3.3** Three other Scottish Local Authority Internal Audit Sections use TeamMate. In order to benefit from sharing ideas and learning from each other's experiences, a Scottish Local Authority User Group has recently been established and met for the first time on 1 June 2006 at the Council Offices in Dumbarton.

4. Personnel Issues

- 4.1** There are no personnel issues to report.

5. Financial Implications

- 5.1** The cost of this project has been accommodated within the departmental budget provision.

6. Conclusions

- 6.1** The development of TeamMate within Internal Audit has to date progressed according to plan and, when this package is in general use across the Section, it is expected to add value to the service being provided.

7. Recommendations

- 7.1** Members are asked to note the progress being made in the development of the TeamMate electronic working papers package.

Tim Huntingford
Chief Executive

Person to Contact: Colin McDougall, Section Head (Internal Audit),
Room 9, Council Offices, Garshake Road, Dumbarton
Telephone (01389-737436)
Email: colin.mcdougall@west-dunbarton.gov.uk

Background Papers: Audit and Performance Review Committee 8 March 2006

Wards Affected: All