



**West Dunbartonshire Community Health & Care Partnership  
Professional Advisory Group  
14<sup>th</sup> December 2011, 2.00pm  
Boardroom, Hartfield**

**DRAFT MINUTE**

**Present:**

Kevin Fellows	Clinical Director, CHCP (PAG Chair)
Neil Mackay	GP, Alexandria
William Wilkie	Lead Optometrist
Stephen Dunn	GP, Dumbarton
Michele Mackintosh	Lead Dietician
Bill Skelly	Primary Care Contracts Manager
Fiona White	District Nurse
Mark Dickinson	Lead Community Pharmacist

**In attendance**

Kate McGloan	Family Health Services Manager, Primary Care Support
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**1. Welcome and Apologies**

K Fellows welcomed everyone to the meeting and introductions were made.

Apologies were submitted on behalf of David Brunton, Neil Chalmers, Anne Ritchie, Ishbel MacIver, David Elliott, John Russell and Soumen Sengupta.

**2. Minutes of previous meeting**

Minutes of meeting held on 19<sup>th</sup> October 2011 were accepted as an accurate record, proposed by Bill Skelly and seconded by William Wilkie.

**3. Matters Arising:**

**Optometry**

Optometry training courses have been organised for January and March. Any concerns regarding optometry services should be raised with W Wilkie at the PAG meetings.

**Quality and Outcomes Framework (QOF) Event**

Feedback and presentations have been circulated to the CHCP Senior Management Team and to GPs. K Fellows agreed to forward the presentations to B Skelly and M Mackintosh.

**KF**

### **District Nursing Review**

The PAG expressed the view that, whilst it is appropriate to seek to modernise pathways and structures, the primary focus should remain the delivery of high quality personalised district nursing to patients. An update on the review will be requested for the next meeting.

**KF**

### **4. Primary Care Reporting**

A Board paper on Primary Care Reporting was tabled and discussed. The Performance Indicators within the report potentially provide a structure for the work of the PAG. It was suggested that comparison between practices could improve performance and provide motivation. This information should also be presented to the Locality Groups. Areas of particular interest were Dementia, ABI, FAST and Breastfeeding.

**KF/SS**

### **5. Protected Learning Event**

The group agreed this event had been interesting and informative, with all sessions being well attended. M Dickinson will contact P Macintyre regarding Child Protection Training for pharmacy only.

**MD**

### **6. Alexandria Health and Care Centre**

It was confirmed that the Full Business Case was formally approved by the Health Board on 15<sup>th</sup> November 2011. It will now be considered by Scottish Government on 16<sup>th</sup> December 2011, with the decision known in early January 2012.

### **7. Change Fund**

New posts are currently being filled. Work has commenced at Vale of Leven Hospital regarding rapid access to Day Hospital reviews. Dr Zaida, Consultant, will report on progress to the next Lomond Locality Group meeting. Training on the Liverpool Care Pathway has been organised for care homes.

### **8. DNA at Cervical Cytology**

There are still issues regarding attendance rates for hospital colposcopy appointments. It was suggested that the service providers, rather than GP practices, should contact patients to encourage attendance.

**KF**

### **9. Scottish Health Survey**

Tabled for information - members of the public may contact their GP or Community Health Partnership to seek advice.

### **10. Reports (for information)**

Minutes from the Older People Strategy Group, Long Term Conditions Group and Diabetes Steering Group were noted. W Wilkie sought guidance on alerting GPs to slight changes observed

in optometry. It was agreed that the concern should be noted on the optometry referral form but marked “not for onward referral to ophthalmology”.

**11. AOCB**

The Allied Health Professions (AHP) re-design is almost complete, with changes in the management of podiatry, dietetics and physiotherapy. Transition plans are in place – there will be no significant difference in services.

Pharmacy packs for patients with a visual impairment - a query was raised on feedback from this pilot. M Dickinson will investigate. It was noted that not all pharmacies were displaying a poster. B Skelly agreed to ascertain whether posters were still available.

**MD**

**BS**

**12. DONM**

Wednesday 15<sup>th</sup> February 2012, 2.00pm, Boardroom, Hartfield