

**WEST DUNBARTONSHIRE COUNCIL**  
**Report by the Executive Director of Corporate Services**  
**Corporate and Efficient Governance Committee : 25 August 2010**

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**Subject : Corporate Services Budgetary Control Report : Period 3 2010/11**

**1. Purpose**

- 1.1 The purpose of this report is to advise the Committee of the performance of the Corporate Services budget for the period to 30 June 2010.

**2. Background**

- 2.1 At a meeting of West Dunbartonshire Council on 28 January 2010, Members agreed the revenue estimates for 2010/2011. At that time, a total net budget of £11.390m was approved for the Corporate Services Department.
- 2.2 Between 28 January and 30 June, there have been a number of restructures and reviews within the Council, some which have been completed, quantified and budgets adjusted. The Corporate Services department has been affected by transferring budget to the department for:
- (a) the centralisation of Human Resources & Organisational Development, and
  - (b) the web re-design, now being managed by ICT
- 2.3 The current annual departmental budget now stands at £12.216m. There are a number of further adjustments which will require to be made, as and when further restructures are agreed.

**3. Main Issues**

- 3.1 The summary report brings out a favourable variance to date (underspend) of £0.075m (2%).
- 3.2 There are three main variances highlighted in the report –
- (a) Corporate Resources - £31,566 Adverse  
The targeted saving level due to centralisation and restructures are currently allocated to this budget. As such, this overspend is offset by savings elsewhere in the departmental budget. Once structures are finalised this target will be allocated to individual services.
  - (b) Finance - £22,285 Favourable  
This favourable variance is mainly due to staffing vacancies currently held.
  - (c) Human Resources and Organisational Development - £25,080 Favourable  
This favourable variance is due to the recent centralisation and restructure of the service and some staffing vacancies currently held.

#### **4. People Implications**

4.1 There are no personnel issues.

#### **5. Financial Implications**

5.1 There are no financial implications.

#### **6. Risk Analysis**

6.1 The present variance should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results.

#### **7. Equalities Impact Assessment**

7.1 No significant issues were identified in a screening for potential equality impact of this report.

#### **8. Conclusions and Recommendations**

8.1 There is a favourable variance of £0.075m in the Corporate Services departmental budget to date.

8.2 This report is submitted for Committee's consideration and comment.

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**Joyce White**  
**Executive Director of Corporate Services**

**Date: 3 August 2010**

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**Appendix:** Corporate Services Department - Budgetary Control Report Period 3

**Background Papers:** General Services Revenue Estimates and Council Tax –  
Report to Council 28 January 2010  
Budget Book 2010/11  
Ledger prints – Period 3

**Wards Affected:** All Wards