

WEST DUNBARTONSHIRE COUNCIL

Report by the Interim Executive Director of Corporate Services Corporate and Efficient Governance Committee: 18 January 2012

Subject: Corporate Services Budgetary Control Report: Period 8 2011/12

1. Purpose

- 1.1 The purpose of this report is to advise the Committee of the performance of the Corporate Services budget for the period to 30 November 2011.

2. Background

- 2.1 At a meeting of West Dunbartonshire Council on 9 February 2011, Members agreed the revenue estimates for 2011/2012. A total net budget of £12.804m was approved for the Corporate Services Department.
- 2.2 Between 9 February and 15 December there has been budget reviews (e.g. targeted management savings, spending freeze) within the Council, which have completed, quantified and budgets adjusted. Following these changes the annual departmental budget was revised to £12.799m.
- 2.3 A revised budget (probable outturn) of £12.808m was reported to members on 15 December 2011. The probable outturn indicated an overspend from revised budget of £0.009m within Corporate Services. Therefore this report compares actual income and expenditure to the probable outturn position.

3. Main Issues

- 3.1 The Appendix notes the annual probable outturn and a comparison of the phased outturn against the actual spend to date on the departmental budgets.
- 3.2 The summary report identifies a favourable variance to date (underspend) of £0.140m (1.58%).
- 3.3 There are two main variances highlighted in the report:
- (a) Environmental Health - £49,119 Favourable

This favourable variance is mainly due to late filling of two maternity leave vacancies and one staff member leaving earlier than anticipated.
 - (b) Human Resources and Organisational Development - £46,203 Favourable
The favourable variance is due to an underspend in salary costs arising from a combination of vacancies, secondment and maternity leave.
- 3.4 Appendix 2 details the period 8 position on cultural activities of the Council.

4. People Implications

4.1 There are no people implications.

5. Financial Implications

5.1 There are no financial implications.

6. Risk Analysis

6.1 The present variance should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results.

7. Equalities Impact Assessment

7.1 No issues were identified in a screening for potential equality impact of this report.

8. Strategic Assessment

8.1 The report is for noting and, therefore, does not directly affect any of the strategic priorities.

9. Conclusions and Recommendations

9.1 There is a favourable variance, against probable outturn, of £0.142m in the Corporate Services departmental budget to date.

9.2 This report is submitted for Committee's consideration and comment.

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Date: 23 December 2011

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Appendix: Corporate Services Department - Budgetary Control Report Period 8

Background Papers: General Services Revenue Estimates and Council Tax –
Report to Council 28 January 2011
Budget Book 2012/13
Ledger prints – Period 8

Wards Affected: All Wards