

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 28 November 2007 at 9.05 a.m.

**Present:** Councillors Margaret Bootland, Jim Brown, Jim Finn and David McBride.

**Attending:** Angus Bodie, Manager of Roads, Waste and Transport; John Corcoran, Section Head - Architectural Services; David Webster, Section Head (Performance Management) and Craig Stewart, Committee Officer, Legal, Administrative and Regulatory Services.

**Apologies:** Apologies for absence were intimated on behalf of Councillors Jim Bolland, Geoff Calvert, Jonathan McColl and Jim McElhill.

**Councillor Jim Finn in the Chair**

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Committee held on 24 October 2007 were submitted and approved as a correct record, subject to the undernoted correction in relation to the item of business under the heading 'Dumbarton Golf Club – Repairs to Embankment'.

The wording of Paragraph (2) be amended to read:-

“(2) that officers make appropriate arrangements for funding”.

### **AWARDING OF CONTRACTS DURING THE PERIOD NOVEMBER 2007 TO MARCH 2008**

A report was submitted by the Acting Executive Director of Housing, Environmental and Economic Development (Housing & Regeneration Services) seeking approval of arrangements to enable the prompt issue of letters of acceptance for the most economically advantageous tenders received during November 2007 to March 2008.

After discussion and having heard the Section Head – Architectural Services in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) that authority be delegated to the Acting Executive Director of Housing, Environmental and Economic Development, in consultation with the relevant Service Convener and the Chief Executive, to accept the most economically advantageous tenders received during the period November 2007 to March 2008 as referred to in paragraphs 2.1 and 2.2 of the report; and
- (2) that the Acting Executive Director of Housing, Environmental and Economic Development be instructed to submit a report to a future meeting of the Tendering Committee confirming those contracts awarded during the period November 2007 to March 2008.

### **BOQUHANRAN HOUSE, CLYDEBANK – ALTERATIONS TO EXISTING WATER TANK**

A report was submitted by the Acting Executive Director of Housing, Environmental and Economic Development (Housing & Regeneration Services) advising of tenders received for the replacement of the existing water tank and associated works at Boquhanran House, Clydebank and seeking approval to accept the most economically advantageous tender.

After discussion and having heard the Section Head – Architectural Services in answer to Members' questions, the Committee agreed to approve the awarding of the contract to DCF Building Services Ltd. in the amount of £30,652.00 as the most economically advantageous tender.

### **RISK & PERFORMANCE MANAGEMENT SYSTEM**

A report was submitted by the Chief Executive on the proposed procurement of an integrated risk & performance management system.

After discussion and having heard the Section Head (Performance Management) in elaboration and in answer to Members' questions, the Committee agreed to approve the recommendation for the purchase of the Covalent system, provided by Consilium Technologies Ltd., to replace the Action Planning database.

The Meeting closed at 9.20 a.m.