

## **RECRUITMENT COMMITTEE**

At a Meeting of the Recruitment Committee held in the Anteroom, Clydebank Town Hall, Dumbarton Road, Clydebank on Friday, 10 November 2006 at 9.30 a.m.

**Present:** Councillors James Flynn, \*Duncan McDonald, Connie O'Sullivan,  
\*\*Martin Rooney and Andy White.

\*Attended for item concerning post of Director of Housing, Regeneration and Environmental Services only.

\*\* Attended for item concerning post of Director of Social Work Services only.

**Attending:** David McMillan, Chief Executive and Tricia O'Neill, Head of Personnel Services.

**Councillor Andy White in the Chair**

### **EXCLUSION OF PRESS AND PUBLIC**

The Committee agreed to pass the following resolution:-

"That under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act."

### **INTERVIEWS FOR POST OF DIRECTOR OF SOCIAL WORK SERVICES**

It was noted:-

- (a) that since the shortleeting meeting one of the candidates, J Donnelly, had withdrawn her application; and
- (b) that the remaining candidate had been asked to undertake a 10-minute presentation on a predetermined topic and respond to 5 set questions which were issued 15 minutes prior to the interview.

The Committee proceeded to hear a presentation and interview Mr W Clark for the post of Director of Social Work Services.

Thereafter, an interview assessment sheet was completed by Members scoring their overall assessment of the candidate.

Following discussion, the Committee agreed that the post be offered to Mr Clark.

NOTE: Councillor Rooney left the meeting at this point in the proceedings and Councillor McDonald entered the meeting.

### **POST OF DIRECTOR OF HOUSING, REGENERATION AND ENVIRONMENTAL SERVICES**

The Committee was updated in relation to the post of Director of Housing, Regeneration and Environmental Services.

The Committee was advised of the actions taken by the Head of Personnel and the Chief Executive in pursuing satisfactory references for the preferred candidate.

It was noted that the candidate, Mr B Woodcock, had subsequently withdrawn his application for the post.

In response to inaccurate and misleading press reports in relation to the recruitment exercise, it was agreed that the Chief Executive and Head of Personnel would prepare a briefing note for issue to all members updating them on the position.

It was also agreed that the Chief Executive should respond directly to the press in relation to reporting inaccuracies.

The Committee noted that the agreed recruitment procedures had been adhered to in relation to the appointment and that these had worked. However the Head of Personnel was requested to review the existing arrangements to ensure they continued to meet best practice in supporting the appointment process.

Discussion took place in relation to the departmental structure and interim arrangements. The Committee agreed that the post would not be re-advertised at this time and, in the interim, the post would be shared by the two internal candidates, Mr R Dinnie and Mr I Hodgson. Each would have responsibility for a specific remit on an acting basis and the position would be reviewed in three months.

The meeting closed at 11.45 a.m.