

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 17 December 2008 at 2.00 p.m.

**Present:** Councillors Jim Bollan, Jim Brown, Jim Finn and Jonathan McColl.

**Attending:** Joyce White, Executive Director of Corporate Services; Andrew Fraser, Head of Legal, Administrative and Regulatory Services; Tricia O'Neill, Head of Human Resources and Organisational Development; Vincent Gardiner, Manager of Exchequer; Jamie McCracken, Projects Officer, Forward Planning & Regeneration; Rodney Thornton, Section Head, Waste and Transport Services; Robert Robb, Senior Officer, Waste Services; Richard Holling, Section Leader, Finance & Debt Recovery; Sam Dove, HR/Payroll System Project Manager and Craig Stewart, Committee Officer, Legal, Administrative and Regulatory Services.

**Apologies:** Apologies were intimated on behalf of Councillors Margaret Bootland, David McBride, Jim McElhill and John Millar.

### **Councillor Jim Finn in the Chair**

#### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 10 December 2008 were submitted and approved as a correct record.

#### **HR/PAYROLL SYSTEM**

A report was submitted by the Executive Director of Corporate Services recommending the award of contract to a preferred supplier as a result of the HR/Payroll tender.

After discussion and having heard the Executive Director of Corporate Services in elaboration and in answer to Members' questions, the Committee agreed to award the contract to Frontier Software on the basis of the most economically advantageous tender.

#### **DEBT MANAGEMENT SERVICES**

A report was submitted by the Executive Director of Corporate Services recommending the appointment of debt management partners and Sheriff Officers to assist with the Council's debt recovery processes.

After discussion and having heard the Manager of Exchequer in further explanation and in answer to Members' questions, the Committee agreed that, subject to satisfactory terms and conditions being agreed, Walker Love be appointed as the Council's Primary Debt Manager & Sheriff Officers and Stirling Park LLP be appointed as Second Placement Debt Manager.

Councillor Bollan, having failed to obtain a seconder for a proposed amendment, asked that his dissent be recorded in respect of this item.

### **URGENT ITEMS OF BUSINESS**

The Chair, in terms of Section 50B(4)(b) of the Local Government (Scotland) Act 1973, as inserted by the Local Government (Access to Information) Act 1985, decided that the following 2 items of business be considered as a matter of urgency on the grounds that the action to be taken required early consideration.

#### **ALEXANDRIA SHOP FRONT IMPROVEMENTS, PHASE 4**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for works to carry out shop front improvements to a number of units on Main Street, Alexandria and seeking approval to accept the most economically advantageous tender.

After discussion and having heard the Projects Officer, Forward Planning & Regeneration in further explanation and in answer to Members' questions, the Committee agreed to approve the awarding of the contract to John Duff Joiners in the amount of £123,030 as the most economically advantageous tender.

#### **TENDER FOR THE RECYCLING/RECOVERY/DISPOSAL OF WASTE FROM HOUSEHOLD WASTE RECYCLING CENTRES/TRANSFER STATIONS**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the Recycling & Recovery and Disposal of Waste from Household Waste Recycling Centres and Transfer Stations and seeking approval to accept the most economically advantageous tender.

After discussion and having heard the relevant officers in elaboration and in answer to Members' questions, the Committee agreed to approve the awarding of the contract to Barr Environmental Ltd. as the most economically advantageous tender.

The meeting closed at 2.15 p.m.