

## TENDERING COMMITTEE

At a Meeting of the Tendering Committee held by video conference on Wednesday, 21 April 2021 at 9.15 a.m.

**Present:** Provost William Hendrie and Councillors Gail Casey, Ian Dickson and Diane Docherty.

**Attending:** Angela Wilson, Chief Officer – Supply, Distribution and Property; Annabel Travers, Procurement Manager; David Aitken, Angus Cameron and Derek McLean, Business Partners – Strategic Procurement; and Scott Kelly, Committee Officer.

**Apologies:** Apologies for absence were intimated on behalf of Councillors Marie McNair and Lawrence O'Neill.

**Councillor Ian Dickson in the Chair**

### DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 17 March 2021 were submitted and approved as a correct record.

### OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

### CONTRACT AUTHORISATION REPORT – SUPPLY AND DELIVERY OF TYRES AND ASSOCIATED SERVICES

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for the Supply and Delivery of Tyres and Associated Services.

Having heard Mr Aitken, Business Partner – Strategic Procurement, and the Chief Officer – Supply, Distribution and Property in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for the Supply and Delivery of Tyres and Associated Services (Lot 1, Cars and Vans) to McConechy's Tyres Services Ltd, and to note that the estimated value of the initial two year contract was £64,500 ex VAT and that the overall four year contract was £129,000 ex VAT;
- (2) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for the Supply and Delivery of Tyres and Associated Services (Lot 2, Trucks) to McConechy's Tyres Services Ltd, and to note that the estimated value of the initial two year contract was £77,000 ex VAT and that the overall four year contract was £154,000 ex VAT; and
- (3) to note that the contracts shall be for a period of two years from 1 May 2021 with an option to extend for a further two 12 month periods until 30 April 2025, and that the combined overall estimated value for both contracts for the initial two year contract was £141,500 ex VAT and the overall four year contract was £283,000 ex VAT.

### **CONTRACT AUTHORISATION REPORT – COMMUNITY LINK WORKERS SERVICE**

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for a Community Link Workers Service.

Following discussion and having heard Mr Cameron, Business Partner – Strategic Procurement, the Procurement Manager and the Chief Officer – Supply, Distribution and Property in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the West Dunbartonshire Health & Social Care Partnership, the award of the contract for the Community Link Workers Service to The Health and Social Care Alliance Scotland; and
- (2) to note that the contract shall be for a maximum period of six years (initial three year period, with the option to extend on a further three occasions of up to 12 months on each occasion) and at an initial value of £1,059,211 ex VAT, rising to £2,255,758 ex VAT should all available extension options be activated, and that the estimated commencement date of the contract was 3 May 2021.

## **CONTRACT AUTHORISATION REPORT – PROVISION OF GRITTERS**

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for the Provision of Gritters.

Having heard Mr McLean, Business Partner – Strategic Procurement, in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for the Provision of Gritters to ECON Engineering Ltd;
- (2) to note that the contract will have a total value of £545,784 ex VAT and a commencement date of 23 April 2021; and
- (3) to note that the warranty shall be for a period of five years from the delivery date.

## **CONTRACT AUTHORISATION REPORT – PROVISION OF CAREFIRST SOFTWARE SUPPORT AND MAINTENANCE SERVICES**

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for the Provision of CareFirst Software Support and Maintenance Services.

Having heard Mr McLean, Business Partner – Strategic Procurement, in further explanation of the report and in answer to a Member's question, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the West Dunbartonshire Health & Social Care Partnership, the award of the contract for the Provision of CareFirst Software Support and Maintenance Services to OLM Systems Ltd;
- (2) to note the contract will be placed by West Dunbartonshire Council; and
- (3) to note: (i) that the contract shall be for a period of three years and at an estimated contract value of £270,000 ex VAT; (ii) that the cost for year one was fixed at £88,269, with costs in years two and three subject to price escalation in line with the Retail Price Index (RPI) which was forecast to be 2.5% for 2021; and (iii) that the estimated commencement date will be on 21 April 2021.

## **CONTRACT AUTHORISATION REPORT – RENTON FOOTBRIDGE CONSTRUCTION WORKS**

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for Renton Footbridge Construction Works.

Following discussion and having heard Mr Aitken, Business Partner – Strategic Procurement, in further explanation of the report and in answer to a Member's questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the Contract for Renton Footbridge Construction Works to Balfour Beatty Civil Engineering Ltd; and
- (2) to note that the contract shall be for a maximum period of three months and at a value of £475,000 ex VAT, and that the estimated commencement date of the contract was 4 May 2021.

The meeting closed at 9.50 a.m.