PERIOD END DATE | **31 December 2020** |

PERIOD | **9** |

Budget Details	Project Life Financials					
	Budget	**Spend to Date**		**Forecast Spend**	**Variance**	
	£000	**£000**	**%**	**£000**	**£000**	**%**

1 | **ICT Modernisation**

Project Life Financials	504	397	79%	504	0	0%
Current Year Financials	504	397	79%	400	(104)	-21%

Project Description   This budget is to facilitate ICT infrastructure and modernise working practices.
Project Manager   Patricia Kerr
Lead Officer   Victoria Rogers
Project Lifecycle   Planned End Date   31-Mar-21   Forecast End Date   30-Jun-21
Main Issues / Reason for Variance

No change from previous period. £0.045m ICT Mod retention is being held. Also holding £0.060m Scottish Exec match funding relating to Civtech Asset Tracking project pending review of the project sponsorship by Civtech. Continue to estimate that approx. £0.100m will be required to be rephased to 2021/22 which includes HSCP capital.

Mitigating Action
Prioritisation of projects will continue to be reviewed and if possible the projects will be accelerated.
Anticipated Outcome

Delay to some of the projects and associated spend.

2 | **IoT Employee Resilience Support - new project 2020/21**

Project Life Financials	200	50	25%	100	(100)	-50%
Current Year Financials	200	50	25%	50	(150)	-75%

Project Description   Employee Resilience Online Support Tool.
Project Manager   Alison McBride
Lead Officer   Victoria Rogers
Project Lifecycle   Planned End Date   31-Mar-21   Forecast End Date   28-Feb-22
Main Issues / Reason for Variance

Project underway and progressing well with full Council roll out expected in quarter 4 of this financial year. Budget allocation for this project is more than required with £0.050m required in 2020/21 and £0.050m required in 2021/22. £0.100m reported as underspend in the current financial year with £0.050m required to be rephased to 2021/22 for project completion.

Mitigating Action
To finalise the budget allocation for this project.
Anticipated Outcome

Project delayed marginally. Budget requirement is £0.050m p.a. for two years. The additional £0.100m is not required and reported as underspend.

3 | **Upgrade of Clydebank Library**

Project Life Financials	500	500	100%	500	0	0%
Current Year Financials	1	2	128%	2	0	28%

Project Description   Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and the original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.

Project Manager   Michelle Lynn

Lead Officer   Malcolm Bennie

Project Lifecycle   Planned End Date   31-Mar-21   End Date   30-Nov-20
Main Issues / Reason for Variance

Project Complete.

Mitigating Action
None required at this time.
Anticipated Outcome

Full refurbishment of library delivered within amended timescales.

PERIOD END DATE | **31 December 2020**

PERIOD | **9**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4	**365 Implementation**						
	Project Life Financials	200	2	1%	200	0	0%
	Current Year Financials	100	2	2%	70	(30)	-30%
	Project Description	Project services to delivery Microsoft 365 Implementation including 3rd party supplier, training, technical consultancy etc.					
	Project Manager	Dorota Piotrowicz/ Patricia Kerr					
	Lead Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22

Main Issues / Reason for Variance

Aspiration is to deliver mailbox migration from April 2021 with users addressing storage and data tidy actions early in 2021 and supplier engagement procurement steps are in progress. The demand for additional features following MSTeams rollout and in support of overall digital transformation aspirations continues. The revenue implications on licensing is also under review. Project is delayed overall however aspects (MS Teams deployment) has made progress ahead of plan due to COVID-19. Project resourcing costs have still to be charged to this budget. Also additional investigation of suppliers used by other public sector organisation has helped refine the specification of requirements before engaging a supplier but has delayed the spend. It is expected that £0.070m - £0.080m will be committed during this financial year but invoicing may extend into 2021/22 depending on supplier availability.

Mitigating Action

There may need to be flexibility across the year end in terms of when services are delivered by the supplier and this will be clarified when roll out plan is agreed.

Anticipated Outcome

Project was always anticipated to be a phased implementation and therefore delivery on time and on budget over the 2 years remains the expected outcome.

5	**Education Software Licensing Refresh - new project 2020/21**						
	Project Life Financials	270	2	1%	270	0	0%
	Current Year Financials	30	2	5%	20	(10)	-33%
	Project Description	End of Life Software Upgrades for Education					
	Project Manager	James Gallacher/ Patricia Kerr					
	Lead Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		31-Mar-22

Main Issues / Reason for Variance

Two education end of life (EOL) applications upgraded and payment due. it is estimated that £0.010m will be required to be rephased to 2021/22 however other applications may be identified during annual Public Services Network (PSN) due end January 2021.

Mitigating Action

None required at this time as awaiting PSN test which may revise the spend estimate.

Anticipated Outcome

Delivery of some software upgrades.