

WEST DUNBARTONSHIRE COUNCIL**Report by Strategic Director – Transformation & Public Sector Reform****Corporate Services Committee: 21 August 2019**

Subject: Update on progress of the Procurement Strategy 2017/22**1. Purpose**

- 1.1 The purpose of this report is to provide the Corporate Services Committee with an update on the outcomes achieved in 2018/19 relative to the Corporate Procurement Strategy and confirm the action plan for 2019/20.

2. Recommendations

- 2.1 It is recommended that the Corporate Services Committee:
- note the outcomes achieved within 2018/19 action plan and
 - note the actions / PIs for 2019/20.

3. Background

- 3.1 The Procurement Strategy (2017/21), approved by the Corporate Services Committee on 23 August 2017, supports the delivery of Council priorities through effective procurement, use of best practice methods, ensuring fairness, openness, transparency and proportionality and ensuring businesses within the community are engaged and encouraged to participate in the Council's contracts. Committee agreed that an annual report be provided outlining progress against the Procurement Strategy action plan.

4. Main Issues

- 4.1 Appendix 1 sets out the outcomes achieved within 2018/19 action plan and evidences progress on procurement capability, processes and performance. Of 15 actions, 7 were completed and 8 will continue to be progressed as planned throughout the remainder of the procurement strategy.
- 4.2 Improvements were made in 3 out of the 7 performance indicators (PIs) and 1 indicator remained the same. The PI for percentage of Purchase to Pay (P2P) savings achieved for 18/19 was 94% against a target of 100%. The P2P target has not been reached due to under performance on card rebate with the number of suppliers that can take card almost reached. Priority is being placed on implementing the Basware faster payment system to allow additional suppliers to be paid by card. The process will also allow additional embedded cards to be used.

4.3 Two performance indicators have been revised for 19/20 relating to the Contract & Supplier Management (CSM) policy and will support measurement of performance of contracts and social benefits. These were initially set prior to full implementation of the CSM policy. However, revised targets have been set which reflect the continuous changes required through the contract / supplier relationship management.

5. People Implications

5.1 There are no people implications arising from this report.

6. Financial and Procurement Implications

6.1 There are no financial implications arising from this report.

7. Risk Analysis

7.1 There is a risk that improved performance, process and capability in procurement is not achieved, however can be mitigated through the delivery of the procurement strategy action plan and performance indicators.

8. Equalities Impact Assessment (EIA)

8.1 An EIA is not required for this report.

9. Consultation

9.1 Consultation has taken place with Legal and Finance Services as appropriate.

10. Strategic Assessment

10.1 The Procurement Strategy supports the following strategic priorities:

- A Strong local economy and improved employment opportunities;
- Supported individuals, families and carers living independently and with dignity; and
- Efficient and effective frontline services that improve the everyday lives of residents.

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Designation: Strategic Director

Date: 19 August 2019

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Appendices: Appendix 1: Corporate Procurement Strategy Annual Update 2018/19

Background Papers: Corporate Services Committee:
Corporate Procurement Strategy 23 August 2017
Procurement Strategy Update and Procurement Annual
Report, 16 May 2018;
Procurement Annual Report, 22 May 2019

Wards Affected: All Council Wards

