

**WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton G82 3PU**

20 April 2007

**MEETING: TENDERING COMMITTEE**

**WEDNESDAY, 25 APRIL 2007 at 1.30 p.m.  
MEETING ROOM 1  
COUNCIL OFFICES  
GARSHAKE ROAD  
DUMBARTON**

Dear Member,

Please attend a Meeting of the **Tendering Committee** to be held in Meeting Room 1, Council Chambers, Garshake Road, Dumbarton on **Wednesday, 25 April 2007 at 1.30 p.m.**

The business is as undernoted.

Yours faithfully

**DAVID McMILLAN**

Chief Executive

**BUSINESS:**

- 1. APOLOGIES**
- 2. MINUTES OF PREVIOUS MEETING**

Submit, for approval as a correct record, Minutes of Meeting of the Committee held on 28 February 2007.

**3. TENDER FOR THE SUPPLY OF A PERFORMANCE MANAGEMENT SYSTEM**

Submit report by the Chief Executive seeking approval to initiate a tender for the supply and delivery of a new Performance Management System (PMS).

**4. TENDER FOR THE SUPPLY AND MAINTENANCE OF AN EXTERNALLY MANAGED ANTI-SPAM SERVICE**

Submit report by the Chief Executive seeking approval to tender for an externally managed Anti-spam service.

**5. PROVISION OF DATA ARCHIVING SYSTEM**

Submit report by the Chief Executive seeking approval for the tendering process to commence for a data archiving tool for the Council.

**6. AWARDING OF CONTRACT FOR UPGRADE TO LIBRARY MANAGEMENT SYSTEM**

Submit report by the Director of Education and Cultural Services advising on the outcome of the evaluation of tenders submitted for the provision of a new Library Management System (LMS) and seeking approval to award the contract to the recommended supplier.

For information on the above agenda please contact Craig Stewart, Administrative Assistant (Committees), Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU Tel: (01389) 737251 e-mail: [craig.stewart@west-dunbarton.gov.uk](mailto:craig.stewart@west-dunbarton.gov.uk)

**Distribution:**

Provost Alistair Macdonald  
Councillor Tony Devine (Convener)  
Councillor Denis Agnew  
Councillor Jim Bollan  
Councillor Jackie Maceira  
Councillor Duncan McDonald  
Councillor Craig McLaughlin

Chief Executive  
All Directors

**All other Councillors for information**