

31 December 2020

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Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
Making Tax Digital							
Project Life Financials		40	0	0%	40	0	0%
Current Year Financials		40	0	0%	0	(40)	-100%
Project Description	Making Tax Digital.						
Project Manager	Karen Shannon						
Lead Officer	Stephen West						
Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		31-Oct-21	
Main Issues / Reason for Variance							
Making Tax Digital deliverables/ guidance has changed since this capital bid was submitted. Officers need to reassess WDC plans for Making Tax Digital to ensure that the Council remain compliant. Due to COVID- 19 HMRC have delayed the next stage of MTD until October 2021. Progress has been made on the digital linking of data on our excel spreadsheets in preparation of the next phase launch. Budget is therefore required to be rephased to 2021/22.							
Mitigating Action							
None required.							
Anticipated Outcome							
Making Tax Digital.							
Agresso development							
Project Life Financials		30	0	0%	30	0	0%
Current Year Financials		30	0	0%	10	(20)	-67%
Project Description	2020/21 bid is to carry out an upgrade of Agresso which was last upgraded in 2015. Requirement						
Project Manager	Adrian Gray						
Lead Officer	Stephen West						
Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		31-Jul-21	
Main Issues / Reason for Variance							
Project progress is taking longer than anticipated due to delays in selecting suitable consultancy provider. Part of the project work can only be completed within a limited availability window which will close at the end of January. Work would then not be possible until July 2021 at the earliest due to financial year end. It is therefore estimated at this time that only £0.010m of the budget will be spent this financial year, with £0.020m required to be rephased to 2021/22 for project completion.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Development of Agresso system later than anticipated but within original budget.							
Legal Case Management System							
Project Life Financials		33	0	0%	33	0	0%
Current Year Financials		33	0	0%	0	(33)	-100%
Project Description	Legal Case Management System						
Project Manager	Alan Douglas						
Lead Officer	Peter Hessett						
Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		31-Mar-22	
Main Issues / Reason for Variance							
The project will resume following lockdown and Officers are able to access the hardware the system will run on. Tenders received have been held so Officers expect project can be completed within budget, when project is able to resume. It is therefore expected completion may not be possible in 2020/21, therefore budget is required to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
New legal case management system.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 December 2020

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4	ICT Security & DR						
	Project Life Financials	404	19	5%	404	0	0%
	Current Year Financials	404	19	5%	240	(164)	-41%
	Project Description	The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the Disaster recovery capabilities of WDC.					
	Project Manager	Brian Miller/ Patricia Kerr					
	Lead Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
	Main Issues / Reason for Variance						
	Over £0.200m committed and purchase orders raised and delivery £0.106m of switches in progress. Forecasted spend for 2020/21 still expected to be approx. £0.240m with £0.164m required to be rephased to 2021/22, however this is subject to the outcome of the annual network security test scheduled for end January. A further update will be provided for the period 10 report.						
	Mitigating Action						
	Reprofile this budget.						
	Anticipated Outcome						
	Underspend during 2020/21 with remaining budget carried to 2021/22.						

5	Internet of Things Asset Tracking - new project 2020/21						
	Project Life Financials	240	0	0%	0	(240)	-100%
	Current Year Financials	240	0	0%	0	(240)	-100%
	Project Description	Asset Tracking.					
	Project Manager	Patricia Kerr					
	Lead Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date			N/A
Main Issues / Reason for Variance							
Confirmed that project will continue and with no additional financial contribution from WDC but we will continue on project to assist with product input, testing and signoff. WDC will administer the Scottish Gov funding of £0.060m. Budget no longer required as business case did not demonstrate a benefit to justify additional spend.							
Mitigating Action							
Report budget no longer required.							
Anticipated Outcome							
No spend and budget returned to capital plan.							

**WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS**

APPENDIX 6

PERIOD END DATE

31 December 2020

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

6	Heritage Capital Fund						
	Project Life Financials	4,000	228	6%	4,000	0	0%
	Current Year Financials	940	121	13%	430	(510)	-54%
	Project Description	Heritage Capital Fund.					
	Project Manager	Sarah Christie/ Michelle Lynn					
	Lead Officer	Malcolm Bennie					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance							
<p>Council approved a £4m investment in Cultural assets in March 2018. In February 2019 the Cultural Committee approved a £0.330m investment in Alexandria Library, a £0.015m investment in consultancy work to scope out a museum at Clydebanks Library, and in April 2019 approved £0.252m to upgrade Clydebanks Town Hall roof and stonework and £0.060m for the Town Hall investment programme. For future years, in November 2019 Committee approved £1.408m investment at Clydebanks Town Hall, £0.575m investment in a new museum in the basement of Clydebanks Library, and £0.015m in consultancy work to scope out improvements at the Back Door Gallery. Works have been delayed during the period of COVID-19 lockdown however are resuming as restrictions are lifted. With regards to works relating to the Museum Space at Clydebanks Library, phase 1 of the project is complete and phase 2 preparatory work has now commenced. With regards to the Town Hall element, consultancy on spatial redesign of gallery spaces has now completed and next steps are being considered. With regards to Dalmeir Gallery Improvement works, consultancy on spatial redesign of the gallery space within Dalmeir Library has also now completed and next steps are being considered. Works to Alexandria Library due to commence January 2021 and awaiting confirmation of delivery date for lift - COVID restrictions has impacted on the manufacture of same. At this time it is estimated that £0.430m will be spent in 2020/21 with £0.510m required to be rephased to 2021/22.</p>							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Project to be delivered on budget and within revised timescale.							

7	Transformation of Infrastructure Libraries and Museums						
	Project Life Financials	421	143	34%	421	0	0%
	Current Year Financials	322	44	14%	44	(278)	-86%
	Project Description	To improve performance and efficiency of Council's Libraries and Cultural Services.					
	Project Manager	David Main					
	Lead Officer	Malcolm Bennie					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Sep-21		
	Main Issues / Reason for Variance						
	COVID-19 brought unexpected challenges and delays to this project. A tender specification has been finalised with Corporate Procurement Unit (CPU) colleagues to maximise impact of acquiring replacement mobile shelving across the library network, new public PC furniture, staff desks and children's library areas. It appears highly unlikely that full spend will be achieved in 2020/21, however the tender and contract award is continuing to progress and is anticipated to complete before end of financial year 2020/21. Likely project completion and full spend is now anticipated to be achieved within the first 6 months of 2021/22.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Project will be delivered within budget.						

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Telephone System Upgrade						
Project Life Financials	15	0	0%	15	0	0%
Current Year Financials	15	0	0%	0	(15)	-100%
Project Description	To improve Housing Repairs telephone platform for incoming calls, providing improved Management Information.					
Project Manager	Stephen Daly					
Lead Officer	Malcolm Bennie					
Project Lifecycle	Planned End Date	31-Mar-21	End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works scoped with ICT but delayed due to COVID-19 lockdown and prioritising of support for critical services by both ICT and Citizen Services. Work will be undertaken to take this forward with ICT in 2020/21. With ongoing changes in demand and priorities as well as the need for professional external support it is anticipated this work will continue into 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To upgrade telephone system.						

9	Payment Card Industry Data Security Standard (PCIDSS)						
	Project Life Financials	30	0	0%	30	0	0%
	Current Year Financials	30	0	0%	0	(30)	-100%
	Project Description	Module would ensure that WDC were compliant with the current requirements of PCIDSS for card payments without the need for numerous costly workarounds.					
	Project Manager	Karen Shannon					
	Lead Officer	Stephen West					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Before the PCIDSS module can be implemented it is necessary to perform a system upgrade to allow the module to function correctly. Other work priorities including other project work that has arisen from other service areas have delayed the progression of the PCIDSS information, including the system upgrade and as a result the budget is required to be rephased to 2021/22.						
	Mitigating Action						
	None at this time.						
	Anticipated Outcome						
	Upgraded version with PCI compliant telephone payment system.						

31 December 2020

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	£000	£000	%	£000	£000	%
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Project Life Financials	5,050	0	0%	5,050	0	0%
Current Year Financials	300	0	0%	50	(250)	-83%

Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-24
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Due to the impact of the COVID-19 pandemic, this project has been disrupted. A Project Board has been established and Officers are currently reviewing to determine what spend may be possible in this financial year. Scope for appointment of an external architect is our for tender returns and appointment end January is likely - detailed of phased payments for this work will be confirmed at that time. At this time it is estimated that £0.050m will be spend this financial year with £0.250m required to be rephased to 2021/22.

None available at this time.

Re-development of Glen cairn House in Dumbarton High St to a purpose built library and museum, within budget albeit later than originally anticipated.