

WEST DUNBARTONSHIRE COUNCIL

Report by the Strategic Director of Transformation and Public Sector Reform Corporate Services Committee – 13 February 2019

Subject: Corporate Services Budgetary Control Report to 31 December 2018 (Period 9)

1. Purpose

- 1.1 The purpose of this report is to advise the Committee on the performance of the Corporate Services budget for the period to 31 December 2018.

2. Recommendations

- 2.1 Members are asked to:

- i) note that the revenue account currently shows a projected annual favourable variance of £0.319m (1.55% of the total budget); and
- ii) note that the capital projects being reported to this Committee are projecting to underspend by £0.087m in 2018/19 and an overspend of £0.013m over the project life, and an in-year slippage of £0.492m.

3. Background

Revenue

- 3.1 At the meeting of West Dunbartonshire Council on 5 March 2018, Members agreed the revenue estimates for 2018/2019, including a total net Corporate Services budget of £18.719m. Budget transfers have taken place increasing the budget to £20.635m as detailed below.

	£m
Budget agreed March 2018	18.719
Education Resource Centre from Education	0.010
Property costs from One Stop Shop to Homeless	(0.058)
Centrally held CAS budgets	0.992
Printing budgets to central budget	0.129
Software budgets to central budget	0.028
Recurring Variances	(0.025)
Non-Domestic Rates Budget from central budget	0.016
Information Workers budget to Housing & Employability	(0.116)
Office Accommodation budget from Asset Management	1.292
Music Services budget to Education	(0.468)
Information Workers budget to Housing & Employability	(0.024)
Library book fund from Education	0.010
Office Accommodation saving to Central Repairs budget	0.130
	20.635

Capital

- 3.2 At the meeting of Council on 5 March 2018, Members also agreed the updated 10 year General Services Capital Plan. The three years from 2018/19 to 2020/21 have been approved in detail with the remaining five years from 2021/22 to 2025/26 being indicative at this stage.

4. Main Issues

Revenue

- 4.1 The summary report at Appendix 1 identifies a projected annual favourable variance (underspend) of £0.319m (1.55% of the total budget). Detailed service reports are attached as Appendix 2.
- 4.2 Notes on the projected annual variances in excess of £0.050m are highlighted and noted within Appendix 3, with additional information on action being taken to minimise or mitigate overspends where possible.
- 4.3 Although the report indicates that expenditure is favourable in comparison to that anticipated during the budget exercise, the present variance should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results.
- 4.4 Agreed savings and management adjustments for 2018/19 are monitored with current indications showing that of the total target being monitored (£0.174m), the majority of actions are currently on target to be achieved. (see Appendix 4). It should be noted that any variances are included within the service information and variances identified within this report.

Capital

- 4.5 The overall Corporate Services programme summary report at Appendix 5 shows that planned expenditure and resource is projected to show a favourable variance of £0.087m in the current year and an adverse variance of £0.013m for the project life. In addition to the underspend noted above, there is a projected project slippage within 2018/19 of £0.492m. Further details are noted in appendices 6 and 7.
- 4.6 From the analysis within the appendices it can be seen that there are two projects with material slippage, these are listed as follows:

Project Name	Slippage (£m)
Transformation Infrastructure – Libraries & Museums	0.221
ICT Modernisation	0.276

5. Option Appraisal

- 5.1 No option appraisal was required for this report.

6. People Implications

6.1 There are no people implications.

7. Financial and Procurement Implications

7.1 Other than the financial position noted above, there are no financial or procurement implications from this budgetary control report.

8. Risk Analysis

8.1 The main financial risks to the ongoing financial position relate to unforeseen costs being identified between now and the end of the financial year. This can affect all service areas

9. Equalities Impact Assessment (EIA)

9.1 No equalities impact assessment was required in relation to this report.

10. Consultation

10.1 All departments involved in delivering the revenue and capital budgets have been consulted in the compilation of this report.

11. Strategic Assessment

11.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

Angela Wilson

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Date: 28 January 2019

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Appendices:

- Appendix 1 - Revenue Budgetary Control 2018/19
– Summary Report
- Appendix 2 - Revenue Budgetary Control 2018/19
– Service Reports
- Appendix 3 - Analysis of Revenue Variances over
£50,000

- Appendix 4 - 2017/18 Efficiencies and Management Adjustments Monitoring
- Appendix 5 - Overall Capital Programme Summary Financials
- Appendix 6 - Capital Programme – Red Status
- Appendix 7 - Capital Programme – Green Status

Background Papers: Ledger output – Period 9
General Services Revenue Estimates 2018/19
General Services Capital Plan 2019/20 to 2025/26 - Council
5 March 2018

Wards Affected All Wards