

## West Dunbartonshire Community Health & Care Partnership

### Shadow Committee - 16<sup>th</sup> September 2010

Report By: CHCP Director

#### CHCP Committee – Proposed Schedule of Meetings

#### 1 Recommendation

The shadow CHCP Committee are recommended to approve the proposed schedule of meeting dates as set out below.

#### 2 Background

Members will recall at the first meeting of the Shadow Committee it was agreed that a proposed schedule of meetings should be presented for consideration.

The draft Scheme of Establishment states that the CHCP Committee should meet at least six times per fiscal year. This equates exactly to the frequency for both of the previous governance committees.

Coincidentally, both former committees alternated the locations for their meetings between Clydebank and Dumbarton. Additionally the CHP Committee alternated the starting time for its meeting between 2pm and 4pm. Service Committee meetings of the Council have generally met at 10am.

#### 3 Proposals

It is proposed to use a combination of the previously planned dates and times of the former committees as a baseline for the schedule of meetings for the new Committee, continuing to meet in alternating locations and providing both morning and afternoon start times for meetings.

Date	location	start time
20 <sup>th</sup> October	Dumbarton	10am
15 <sup>th</sup> December	Clydebank	2pm
2 <sup>nd</sup> February	Dumbarton	4pm
6 <sup>th</sup> April	Clydebank	2pm
22 <sup>nd</sup> June	Dumbarton	4pm
21 <sup>st</sup> September	Clydebank	10am
16 <sup>th</sup> November	Dumbarton	10am

Members of the Shadow Committee are invited to consider the proposed schedule as set out above and instruct the Director to make the necessary administrative arrangements.

Usually Clydebank meetings would be held in the Council Chambers but these are going to be unavailable during the course of 2011 due to a planned refurbishment programme. During 2011 the option is to hold all meetings in Dumbarton or to use alternative premises in Clydebank such as the Dalmuir CE centre. The Committee are invited to determine their preference.

**Keith Redpath**  
**Director**

**2<sup>nd</sup> September 2010.**