

**WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton G82 3PU**

10 May 2007

**STATUTORY MEETING: WEST DUNBARTONSHIRE COUNCIL**

**WEDNESDAY, 16 MAY 2007  
COUNCIL CHAMBERS  
COUNCIL OFFICES  
GARSHAKE ROAD  
DUMBARTON**

Dear Member,

Please attend the Statutory Meeting of **West Dunbartonshire Council** to be held in the **Council Chambers, Council Offices, Garshake Road, Dumbarton, on Wednesday, 16 May 2007 at 2.00 p.m.**

The business is as shown on the attached agenda.

Yours faithfully

**DAVID MCMILLAN**

Chief Executive

Distribution:-

All Members of West Dunbartonshire Council.

Chief Executive

Director of Education and Cultural Services

Acting Director of Housing, Regeneration and Environmental Services (Housing and Regeneration Services)

Acting Director of Housing, Regeneration and Environmental Services (Land and Environmental Services)

Director of Social Work Services

**STATUTORY MEETING**  
**WEST DUNBARTONSHIRE COUNCIL**  
**WEDNESDAY, 16 MAY 2007**

**AGENDA**

**1. APOLOGIES**

**2. LOCAL GOVERNMENT ELECTIONS – 3 MAY 2007**

Submit report by the Returning Officer on the results of the elections for West Dunbartonshire Council on 3 May 2007.

**3. ELECTION OF PROVOST**

The Council is requested to consider the election of the Provost.

**4. PRESENTATION TO PROVOST**

Duncan Thomson, Strathleven Artizans, will present a new gavel to the Provost.

**5. ADOPTION OF STANDING ORDERS AND SCHEME OF ADMINISTRATION**

Submit report by the Chief Executive providing information on the Council's Scheme of Administration and seeking approval of the adoption of Standing Orders.

**6. ELECTION OF DEPUTE PROVOST**

If the Standing Orders are approved, the Council is requested to consider the election of the Depute Provost.

**7. ELECTION OF LEADER OF THE COUNCIL AND DEPUTE LEADER OF COUNCIL**

If the Standing Orders are approved, the Council is requested to consider the election of:-

- (a) The Leader of the Council; and
- (b) The Depute Leader of Council.

**8. INTERIM COMMITTEE TIMETABLE TO JUNE 2007**

Submit report by the Chief Executive recommending approval of an interim timetable of meetings to June 2007 and requesting the Council to make nominations to Council Committees.

**9. INTERIM APPOINTMENTS TO WORKING GROUPS, OUTSIDE BODIES AND JOINT BOARDS )**

Submit report by the Chief Executive advising Council of the requirement for appointments to be made to Working Groups, Outside Bodies and Joint Boards.

**10. LICENSING (SCOTLAND) ACT 2005 - LOCAL LICENSING FORUM**

Submit report by the Chief Executive:-

- (a) providing the Council with information on the requirements under the Licensing (Scotland) Act 2005 ("the Act") to establish a Local Licensing Forum; and
- (b) seeking Council approval on the proposed membership of the Forum.

**11. APPOINTMENTS TO THE WEST DUNBARTONSHIRE CHILDREN'S PANEL ADVISORY COMMITTEE**

Submit report by the Chief Executive requesting the Council to make appointments to the West Dunbartonshire Children's Panel Advisory Committee.

## **12. ELECTED MEMBERS' SUPPORT SERVICES**

Submit report by the Chief Executive providing the Council with information on the support services provided to elected members and asking that consideration be given to these arrangements in light of the recent election.

## **13. ELECTED MEMBER TRAINING**

Submit report by the Chief Executive on the opportunities that will be made available to elected members to provide them with the range of skills, knowledge and competence required to assist them carry out their duties.

## **14. SCHEME OF MEMBERS' ALLOWANCES**

Submit report by the Chief Executive recommending a Scheme of Members' Allowances and Expenses.

For information on the above agenda please contact George Hawthorn, Senior Administrative Officer, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737204 or e-mail: [george.hawthorn@west-dunbarton.gov.uk](mailto:george.hawthorn@west-dunbarton.gov.uk).