

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Social Work and Health

Tendering Committee: 7 May 2008

Subject: Scottish Vocational Qualification Training Tendering Procedures

1. Purpose of Report

- 1.1 To update the Committee in relation to the above, to advise of tenders received and seek approval to award a contract for the provision of Scottish Vocational Qualification training for Social Work and Health employees.

2. Background

- 2.1 The Tendering Committee of 5 September 2007 agreed to the initiation of an open tendering route for the provision of Scottish Vocational Qualification training for Social Work and Health employees.

3. Main Issues

- 3.1 An advert inviting tenders was placed in OJEU on 26 November 2007 and in "The Herald" on 6 November 2007. Tender packs were issued to 23 providers by the Quality Assurance and Training Section of the Department of Social Work and Health. On the closing date, eight valid tenders were received from the following Providers:

- a) James Watt College of Further and Higher Education, Finnart Street, Greenock, Renfrewshire, PA16 8HF
- b) Inverclyde & North Ayrshire Care Services Ltd., East Lodge, Poltalloch, Kilmartin, Near Lochgilphead, Argyll & Bute, PA31 8QS
- c) Carnegie College Ltd. Lauder College, Halbeath, Dunfermline, Fife, KY11 8DY
- d) Mpower/Carman Social Inclusion Centre, 174 Main Street, Renton, West Dunbartonshire, G82 4PF
- e) Health & Social Care Training Consortium Ltd., 22 Backbrae Street, Kilsyth, G65 0NH
- f) Clydebank College, College Square, Aurora Avenue, Queens' Quay, Clydebank, West Dunbartonshire, G81 1BF
- g) The UK Centre for Continuing Professional Development Ltd., 191 Station Road, Shotts, ML7 4BA

h) The Tell Organisation Ltd., Tell House, Bankhead Road, Dumbarton, West Dunbartonshire, G82 2RT

3.2 The eight valid tenders have been comprehensively evaluated on the following five criteria with each of the criteria given a weighting:

Evaluation Criteria	Weighting
Compliance	5%
Registration & record	15%
Capacity	15%
Experience	15%
Financial Cost	50%
Total	100%

3.3 The evaluation team comprised of staff from both the Department of Social Work & Health and Legal, Administrative & Regulatory Services.

3.4 The completed evaluation matrix is attached for information at Appendix 1 from which it can be seen that Provider 6, Clydebank College, is the preferred bidder.

3.5 The tender states that the contract period will end on 31st March 2011 with the option to extend for a further two periods of 12 months each if required.

4. Personnel Issues

4.1 The Social Work and Health Department has a responsibility to undertake training in respect of all care staff who are currently not qualified to the level required by the Care Commission. This will allow relevant employees to become registered with the Scottish Social Services Council.

4.2 The training to be undertaken under this tender will provide training for 85 Social Work & Health members of staff will be trained in each year of the contract.

5. Financial Implications

5.1 The tender cost for Provider 6, Clydebank College, is within the available budget. There is an existing budget of £100,000 per annum. The total overall cost for the 3-year period should be in the region of £300,000 and will be met from the Social Work and Health Department's Training account.

6. Risk Analysis

- 6.1** Failure to award the contract will prevent the Council from supporting Social Work and Health employees gain a Scottish Vocational Qualification. Employees will fail to meet the registration requirements for the Care Commission and Scottish Social Services Council.
- 6.2** To perform their role and register with the Scottish Social Services Council, in terms of the Regulation of Care (Scotland) Act 2001, employees will be required to hold an appropriate Scottish Vocational Qualification.

7. Conclusions

- 7.1** The tendering process has successfully identified a provider who can deliver the overall best service at a competitive price for Council over the period of the contract.

8. Recommendation

- 8.1** The Committee is invited to consider and approve the award of this contract to Provider 6, Clydebank College, for a period of three years with the option to extend for two further periods of 12 months each if required.

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Appendices: Appendix 1: Tender for provision of Scottish Vocational Qualification training Service - Evaluation Scoring

Background: Tender Committee Report on 5th September 2007 entitled "Scottish Vocational Qualification Training Tendering Procedures"

Appendix 1

Evaluation Scoring of submitted Tenders for provision of Scottish Vocational Qualification training Service

	Provider	Total Score	Placing
1	James Watt College of Further and Higher Education, Finnart Street, Greenock, Renfrewshire, PA16 8HF	48	5th
2	Inverclyde & North Ayrshire Care Services Ltd., East Lodge, Poltalloch, Kilmartin, Near Lochgilphead, Argyll & Bute, PA31 8QS	27	8th
3	Carnegie College Ltd. Lauder College, Halbeath, Dunfermline, Fife, KY11 8DY	54	4th
4	Mpower/Carman Social Inclusion Centre, 174 Main Street, Renton, West Dunbartonshire, G82 4P	57	3rd
5	Health & Social Care Training Consortium Ltd., 22 Backbrae Street, Kilsyth, G65 0NH	30	7th
6	Clydebank College, College Square, Aurora Avenue, Queens' Quay, Clydebank, West Dunbartonshire, G81 1BF	96	1st
7	The UK Centre for Continuing Professional Development Ltd., 191 Station Road, Shotts, ML7 4BA	40	6th
8	The Tell Organisation Ltd., Tell House, Bankhead Road, Dumbarton, West Dunbartonshire, G82 2RT	74.5	2nd