

WEST DUNBARTONSHIRE COMMUNITY HEALTH AND CARE PARTNERSHIP

At a Meeting of the West Dunbartonshire Community Health and Care Partnership held in the Seminar Room, Vale Centre for Health & Care, Main Street, Alexandria, on Wednesday, 21 August 2013 at 2.00 p.m.

Present: Councillors Gail Casey, Jonathan McColl, Marie McNair, Martin Rooney and Hazel Sorrell (West Dunbartonshire Council); and Keith Redpath, Director, West Dunbartonshire Community Health and Care Partnership; Dr Kevin Fellows, Clinical Director, Community Health and Care Partnership; Anne McDougall, Chair, Public Partnership Forum; Ross McCulloch, Co-Chair, Local Partnership Forum; Catherine Benton MBE and Peter Daniels OBE, NHS Greater Glasgow and Clyde.

Attending: Christine McNeill, Head of Community Health & Care Services; Jackie Irvine, Head of Children's Health, Care & Criminal Justice Services; John Russell, Head of Mental Health, Learning Disability & Addictions; Janice Rainey, Finance Business Partner, Sharon Elliott, Acting Section Head – Quality Assurance; CHCP; Nigel Ettles, Principal Solicitor and Nuala Borthwick, Committee Officer, West Dunbartonshire Council.

Also Attending: Barry Sillers, Acute Services Planning Manager, NHS Greater Glasgow and Clyde.

Apology: An apology for absence was intimated by Councillor John Mooney.

Councillor Gail Casey in the Chair

DECLARATIONS OF INTEREST

Councillor Rooney declared a financial interest of his spouse in the item under the heading 'Care Inspectorate Inspectorate Reports for Older People's Care Homes operated by Independent Sector in West Dunbartonshire', his spouse being a member of staff at a care home in West Dunbartonshire, and intimated that he would take part in discussions thereon.

Councillor Casey declared a financial interest in the item under the heading 'Care Inspectorate Reports for Support Services operated by Independent Sector Providers in West Dunbartonshire', her employer being the care provider of one of the support services, and intimated that she would take part in the discussions thereon.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the West Dunbartonshire Community Health & Care Partnership held on 15 May 2013 were submitted and approved as a correct record.

THE NEW VALE CENTRE FOR HEALTH & CARE

A report was submitted by the Partnership Director advising of the successful delivery of the Vale Centre for Health & Care.

Following discussion and having heard the Chair, the Partnership agreed:-

- (1) to congratulate staff involved on the successful delivery of the new Vale Centre for Health & Care;
- (2) to note that the West Dunbartonshire Access Panel had already recognised the Vale Centre with a best practice award for “accessible design and innovation” and that a letter of thanks would be sent to the Access Panel in recognition of the award; and
- (3) otherwise to note the contents of the report.

NHS GREATER GLASGOW & CLYDE VISION FOR THE VALE – PATIENT ACTIVITY INFORMATION UPDATE

A report was submitted by the Partnership Director on levels of patient activity and the degree to which they are consistent with the NHS Greater Glasgow and Clyde Vision for the Vale.

Following discussion and having heard the Partnership Director and the Acute Services Planning Manager, NHS Greater Glasgow and Clyde in further explanation of the report and in answer to Members’ questions, the Partnership agreed:-

- (1) to note that the activity data was consistent with that previously predicted; and
- (2) otherwise to note the contents of the report.

WEST DUNBARTONSHIRE CHCP ORGANISATIONAL PERFORMANCE REVIEW – YEAR END FEEDBACK 2012/13

A report was submitted by the Partnership Director providing information on the CHCP’s year end Organisational Performance Review (for the period 2012/13) held in June 2013.

Following discussion and having heard the Partnership Director and the Head of Mental Health, Learning Disability and Addictions in further explanation of the report and in answer to Members' questions, the Partnership agreed to note the contents of the report.

WEST DUNBARTONSHIRE CHCP ATTENDANCE MANAGEMENT ACTION PLAN 2013-2014

A report was submitted by the Partnership Director providing an update on the Attendance Management Action Plan which, in order to satisfy organisational targets, identifies actions to be taken to reduce absence levels.

Following discussion and having heard the Partnership Director and the Head of Community Health & Care Services in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) to approve the Management Action Plan for 2013-2014;
- (2) that the absence levels for the CHCP for NHS employees for the period 1 April 2012 – 31 March 2013 would be converted from percentage into Full-Time Equivalent (FTE) days and provided to Members of the Partnership; and
- (3) otherwise to note the contents of the report.

UPDATE ON HEALTH AND SOCIAL CARE INTEGRATION LEGISLATION: THE PUBLIC BODIES (JOINT WORKING) BILL

A report was submitted by the Partnership Director providing an update on the publication of the Public Bodies (Joint Working) (Scotland) Bill 2013.

Following discussion and having heard the Partnership Director in further explanation of the report, the Partnership agreed:-

- (1) to confirm its support for the principle of West Dunbartonshire being an early adopter of the new legislation;
- (2) to note that the Chief Executives of NHSGGC, East Renfrewshire, Inverclyde and West Dunbartonshire Councils had agreed to establish a working group reporting to all four Chief Executives to develop a plan that could allow the transition of the current CHCPs in those three areas to shadow Health and Social Care Partnerships by April 2014; and
- (3) to note that a further detailed report on the development of the transition plan referred to in (2) above would be presented to the CHCP Committee prior to any final change proposals being presented to the full Council and the NHS Board.

WEST DUNBARTONSHIRE COMMUNITY PLANNING PARTNERSHIP SINGLE OUTCOME AGREEMENT 2013-14 REFRESH

A report was submitted by the Partnership Director providing information on the refreshed West Dunbartonshire Community Planning Partnership Single Outcome Agreement (SOA) for 2013-14.

Having heard the Chair, Councillor Casey, the Partnership agreed to endorse the West Dunbartonshire Community Planning Partnership Single Outcome Agreement 2013-14 Refresh.

CARE INSPECTORATE REPORTS FOR OLDER PEOPLE'S RESIDENTIAL SERVICES OPERATED BY WEST DUNBARTONSHIRE COUNCIL

A report was submitted by the Partnership Director providing information on the most recent inspection report of the Council's own Older People's Residential Care Homes.

Following discussion and having heard the Head of Community Health & Care Services in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (a) to note the work undertaken in relation to staffing and training to ensure grades awarded reflect the quality levels expected by the Council; and
- (b) otherwise to note the contents of the report.

CARE INSPECTORATE REPORTS FOR SUPPORT SERVICES MANAGED BY WEST DUNBARTONSHIRE COUNCIL

A report was submitted by the Partnership Director providing information on the most recent inspection report for the CHCP's own Learning Disability Service.

The Partnership agreed to note the contents of the report and the work undertaken to ensure grades awarded reflect the quality levels expected by the Council.

CARE INSPECTORATE REPORTS FOR OLDER PEOPLE'S CARE HOMES OPERATED BY INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE

A report was submitted by the Partnership Director providing an update on the most recent Care Inspectorate assessments for four independent sector older people's Care Homes within West Dunbartonshire.

Following discussion and having heard the Partnership Director and officers in further explanation of the report and in answer to questions from Members, the Partnership agreed to note the contents of the report and the implications of the awarding of low grades.

CARE INSPECTORATE REPORTS FOR SUPPORT SERVICES OPERATED BY INDEPENDENT SECTOR PROVIDERS IN WEST DUNBARTONSHIRE

A report was submitted by the Partnership Director providing a routine up-date on the most recent Care Inspectorate assessments for three independent sector support services for Older People, Adults and Children and Young People services within West Dunbartonshire.

Following discussion and having heard the Partnership Director in answer to a Member's question, the Partnership agreed:-

- (1) to note the very positive reports from the Care Inspectorate for each of the support services covered in the report; and
- (2) otherwise to note the contents of the report.

FINANCIAL REPORT 2013/14 AS AT PERIOD 3 (30 JUNE 2013) (WDC)

A report was submitted by the Partnership Director providing an update on the financial performance of the West Dunbartonshire Community Health & Care Partnership to 30 June 2013 (Period 3).

Following discussion and having heard the Partnership Director and the Head of Children's Health, Care & Criminal Justice in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) to note the position at period 3, showing the revenue account with an adverse variance of £0.093m and an anticipated breakeven in the capital plan; and
- (2) otherwise to note the contents of the report.

FINANCE AND CAPITAL WORKS REPORT FOR THE PERIOD ENDED 30 JUNE 2013 (NHS ONLY)

A report was submitted by the Partnership Director providing an update on the financial planning by the NHS Board and CHCP, and of the overall revenue position of the Community Health & Care Partnership and its Capital Programme for 2013/14 (NHS only).

Following discussion and having heard the Partnership Director and the Clinical Director in further explanation of the report, the Partnership agreed to note the contents of the Financial and Capital Works Report for the period ended 30 June 2013.

**MINUTES OF MEETING OF THE WEST DUNBARTONSHIRE COMMUNITY
HEALTH & CARE PARTNERSHIP PUBLIC PARTNERSHIP FORUM**

The draft Minutes of Meeting of the West Dunbartonshire CHCP Public Partnership Forum held on 20 June 2013 were submitted and noted.

**MINUTES OF MEETING OF THE WEST DUNBARTONSHIRE COMMUNITY
HEALTH & CARE PARTNERSHIP JOINT STAFF FORUM**

The draft Minutes of Meeting of the West Dunbartonshire CHCP Joint Staff Forum held on 29 July 2013 were submitted and noted.

It was noted that the West Dunbartonshire CHCP and trade union representatives had won a prestigious national award in recognition of the successful way Council and NHS staff have worked together to deliver a range of services.

**MINUTES OF MEETING OF THE WEST DUNBARTONSHIRE COMMUNITY
HEALTH & CARE PARTNERSHIP PROFESSIONAL ADVISORY GROUP**

The draft Minutes of Meeting of the West Dunbartonshire CHCP Professional Advisory Group held on 12 June 2013 were submitted and noted.

The meeting closed at 3.25 p.m.

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