

West Dunbartonshire Licensing Board

*Peter Hessem, LLB(Hons), DipLP, Clerk to the Licensing Board
Council Offices, Garshake Road, Dumbarton G82 3PU
Telephone 01389 737800 Fax No. 01389 737870
E-mail: peter.hessem@west-dunbarton.gov.uk*

31 May 2018

**SPECIAL MEETING OF WEST DUNBARTONSHIRE LICENSING BOARD:-
WEDNESDAY, 13 JUNE 2018
BROCK MEETING ROOM, 16 CHURCH STREET, DUMBARTON G82 1QL**

Dear Sir/Madam

Notice is hereby given that a Special Meeting of West Dunbartonshire Licensing Board will be held in Brock Meeting Room, 16 Church Street, Dumbarton G82 1QL at 12.30 p.m. on Wednesday, 13 June 2018. **The pre-meeting for Board Members will also be held in Brock Meeting Room commencing at 12.00 noon.**

The document pack for the meeting is attached. Members are requested to note that the document pack contains confidential information that should not be made available to the press or public.

I shall be obliged if you will advise Nuala Borthwick, Committee Officer (telephone 01389 737594 or email nuala.borthwick@west-dunbarton.gov.uk) if you are unable to attend the meeting.

Yours faithfully

PETER HESSETT

Clerk to the Licensing Board

Distribution:-

Councillor Jim Brown (Chair)
Councillor Ian Dickson
Councillor Diane Docherty
Councillor Marie McNair
Councillor Jonathan McColl
Councillor John Millar
Councillor John Mooney
Councillor Brian Walker

All other Councillors for information

Chief Executive

Date issued: 31 May 2018

SPECIAL LICENSING BOARD - WEDNESDAY, 13 JUNE 2018

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 LICENSING BOARD HEARING PROCEDURE 5

Submit for information the Licensing Board's Hearing Procedure for Review of a Premises/Personal Licence.

4 REVIEW OF PREMISES LICENCE – MOUNTBLOW BAR 7 - 13

In terms of Section 83(7) of the Licensing (Scotland) Act 2005, Members are requested to hold a Hearing to consider a Premises Licence for the Mountblow Bar, 832 Dumbarton Road, Clydebank G81.

In this respect, submit letter from the Chief Constable, Police Scotland and report by the Licensing Standards Officer.

5 REVIEW OF PERSONAL LICENCE – CATHERINE SWEENEY 15 - 18

In terms of Section 83(7) of the Licensing (Scotland) Act 2005, Members are requested to hold a Hearing to consider a Personal Licence held by Mrs Catherine Sweeney.

In this respect, submit letter from the Chief Constable, Police Scotland.

6 REVIEW OF PERSONAL LICENCE – GERARD CASSIDY 19 - 22

In terms of Section 83(7) of the Licensing (Scotland) Act 2005, Members are requested to hold a Hearing to consider a Personal Licence held by Mr Gerard Cassidy.

In this respect, submit letter from the Chief Constable, Police Scotland.

For information on the above agenda please contact Nuala Borthwick, Committee Officer, Regulatory, Municipal Buildings, College Street, Dumbarton G82 1NR. Tel: (01389) 737594
Email: nuala.borthwick@west-dunbarton.gov.uk

LICENSING BOARD PROCEDURE NOTE

Licensing Board – Review of Premises/Personal Licence

The steps in the procedure are:-

1. Check who is present – Licence Holder, Agent, Police etc.
2. Check if the Licence Holder has received the letter of complaint from the Police
3. and the report from the Licensing Standards Officer (LSO).
4. Check if there are any preliminary issues.
5. Hear from Police Scotland.
6. Opportunity for the Licence Holder to ask questions to the Police, via the Chair.
7. Opportunity for Board Members and their advisor to ask questions to the Police.
8. Hear from Licensing Standards Officer.
9. Opportunity for the Licence Holder to ask questions to the LSO, via the Chair.
10. Opportunity for Board Members and their advisor to ask questions to the LSO.
11. Opportunity for Licence Holder to address the Board.
12. Board Members and their advisor may ask questions to the Licence Holder.
13. Board Members may ask questions of any party present.
14. The LSO, followed by Police Scotland and thereafter the applicant to be given an opportunity to sum up. No new material should be introduced at this stage.
15. Board debates and decides what to do.
(Note – if the Board moves to suspend the licence, it does not decide the period of suspension at this point.)
16. If the Board has decided to suspend the licence, the Licence Holder has an opportunity to address the Board on the period of suspension.
17. The Board decides on the period of suspension.

REVIEW OF PREMISES LICENCE

Premises: Mountblow Bar, 832 Dumbarton Road, Clydebank G81 4BS

The following documents relating to the Review of Premises Licence for the above premises are included as appendices as detailed below:-

<u>List of Productions</u>	<u>Page(s)</u>
Appendix 1 Letter from Police Scotland requesting a Review of the Premises Licence	Page 9 - 10
Appendix 2 Report from Licensing Standards Officer	Page 11 - 13

PLEASE NOTE THAT CONFIDENTIAL PAGES HAVE BEEN REMOVED

REVIEW OF PERSONAL LICENCE

Personal Licence Holder: Ms Catherine Sweeney

The following document(s) relating to the Review of Personal Licence for the above personal licence holder is included as appendices as detailed below:-

<u>List of Production(s)</u>	<u>Page(s)</u>
Appendix 1 Letter from Police Scotland requesting a Review of the Personal Licence	Pages 17 - 18

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REVIEW OF PERSONAL LICENCE

Personal Licence Holder: Mr Gerard Cassidy

The following document(s) relating to the Review of Personal Licence for the above personal licence holder is included as appendices as detailed below:-

<u>List of Production(s)</u>	<u>Page(s)</u>
Appendix 1 Letter from Police Scotland requesting a Review of the Personal Licence	Pages 21 - 22

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