

**Alexandria Health and Care Centre
Gateway Review – Stage 2
Action Plan in Response to Recommendations**

Recommendation	Status	Action	Lead	Deadline
Develop the existing high level objectives into a clear and robust vision for the new Centre focussing on how the various key components will work together through new service models, to overall community benefit.	Critical - <i>completed</i>	Project Board agreed Vision Statement and cascaded widely. (See attachment 1.)	Head of Strategy, Planning and Health Improvement	10 Nov 2010
Clarify responsibility within the CHCP for; day to day management of the input from that area, completion of the FBC and reporting on progress to the SRO.	Critical - <i>completed</i>	Project Board have confirmed responsibilities: Day-to-day management – C McNeill (Head of Community Health & Care Services) Completion of FBC: S Sengupta (Head of Strategy, Planning and Health Improvement) Reporting on Progress: J Donnelly (Senior Project Manager)	CHCP Director (Project Board Chair)	10 Nov 2010
Develop the project team's current thinking and established relationships into formal plans covering the key activities of; Benefits Realisation, Communications and Stakeholder Management.	Within 3 months	Project Board will receive and agree formal plans.	Head of Strategy, Planning and Health Improvement	15 Jan 2011
Revisit project governance and structure to provide effective strategic guidance and a practical management regime.	Within 3 months - <i>completed</i>	Project Board have confirmed governance arrangements and structure. (See attachment 2.)	CHCP Director (Project Board Chair)	10 Nov 2010