

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

8 June 2011

**MEETING: RECRUITMENT AND INDIVIDUAL PERFORMANCE
MANAGEMENT COMMITTEE
MONDAY, 20 JUNE 2011
MEETING ROOM 1
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a Meeting of the **Recruitment and Individual Performance Management Committee** to be held in **Meeting Room 1, Council Offices, Garshake Road, Dumbarton** on Monday, 20 June 2011 at 1.30 p.m.

The business is as shown on the attached agenda.

Yours faithfully

DAVID MCMILLAN

Chief Executive

Distribution:-

Councillor Ronnie McColl
Councillor Jonathan McColl
Councillor Craig McLaughlin
Councillor Martin Rooney
Councillor Patrick McGlinchey
Councillor David McBride
Provost Denis Agnew

Councillor William Hendrie, Service Spokesperson for Housing, Environment and Economic Development (Housing Issues only) – **(Executive Director of Housing, Environmental and Economic Development – 2.35 p.m.)**

Councillor Jim McElhill, Service Spokesperson for Housing, Environment and Economic Development (all other Departmental areas) – **(Executive Director of Housing, Environmental and Economic Development – 2.35 p.m.)**

All other Councillors for Information

Chief Executive
Head of Human Resources and Organisational Development

RECRUITMENT & INDIVIDUAL PERFORMANCE MANAGEMENT COMMITTEE

MONDAY, 20 JUNE 2011

AGENDA

1. APOLOGIES

2. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to pass the following resolution:-

“That under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act”.

3. MINUTES OF PREVIOUS MEETING

Submit, for approval as a correct record, Minutes of Meeting of the Recruitment & Individual Performance Management Committee held on 15 June 2011.

4. PERFORMANCE MANAGEMENT AND APPRAISAL OF DIRECTOR OF THE COMMUNITY HEALTH AND CARE PARTNERHSIP AND EXECUTIVE DIRECTORS

The Committee is requested to consider a report by the Chief Executive on the performance management and appraisal of the Director of the Community Health and Care Partnership and each Executive Director.

In this connection and in conjunction with each Director/Executive Director, the Committee is requested:-

- (a) to discuss and provide feedback on the performance evaluation for 2010/2011;
- (b) to discuss and agree the annual performance objectives and targets for 2011/2012; and
- (c) to discuss and agree the related personal development plan.

Members are requested to note that the appointment times for each Director/Executive Director are as undernoted:-

- 1.45 p.m. Director of Community Health and Care Partnership**
- 2.35 p.m. Executive Director of Housing, Environmental and Economic Development**
- 3.25 p.m. Executive Director of Educational Services**
- 4.15 p.m. Executive Director of Corporate Services**

For information on the above agenda please contact Nuala Borthwick, Committee Officer, Legal, Administrative and Regulatory Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737594
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