

**WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton G82 3PU**

9 June 2006

**MEETING: SOCIAL JUSTICE COMMITTEE**

**WEDNESDAY, 14 JUNE 2006  
COUNCIL CHAMBERS  
CLYDEBANK TOWN HALL  
DUMBARTON ROAD  
CLYDEBANK**

Dear Member

Please attend a Meeting of the **Social Justice Committee** to be held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 14 June 2006 at 11.00 a.m.

The business is as shown on the enclosed agenda.

Yours faithfully

**TIM HUNTINGFORD**

Chief Executive

**Distribution:**

Councillor D. Agnew (Convener)  
Councillor J. Bollan  
Councillor D. Brogan  
Councillor J. Flynn  
Councillor D. McAllister  
Councillor C. McLaughlin  
Councillor L. McColl  
Councillor M. McNair  
Councillor M. Rooney  
Councillor A. White

All other Councillors for information

Chief Executive  
Director of Education and Cultural Services  
Director of Housing, Regeneration and Environmental Services  
Acting Director of Social Work Services

## **SOCIAL JUSTICE COMMITTEE**

**WEDNESDAY, 14 JUNE 2006**

### **AGENDA**

**1. APOLOGIES**

**2. MINUTES OF PREVIOUS MEETING**

Submit, for approval as a correct record, Minutes of Meeting of the Social Justice Committee held on 12 April 2006.

**3. TACKLING ANTI SOCIAL BEHAVIOUR : MOBILE CCTV**

Submit report by the Director of Housing, Regeneration and Environmental Services seeking retrospective agreement to allocate current Scottish Executive anti social behaviour funding to meet revenue costs of £20,000 per year, to enable the acquisition of a mobile CCTV vehicle funded by the Scottish Executive's Proceeds of Crime Re-investment initiative.

**4. DOCUMENT IMAGE PROCESSING AND WORKFLOW SYSTEM**

Submit report by the Director of Housing, Regeneration and Environmental Services seeking approval for the purchase of software to implement a Document Image Processing and Workflow System in housing management.

**5. STATISTICAL INFORMATION: WAITING LISTS, VOIDS, LETS & HOMELESS**

Submit report by the Director of Housing, Regeneration and Environmental Services providing statistical information in relation to the waiting list for West Dunbartonshire Council (WDC) houses, the reasons for termination of tenancies and the void and lets position as at 28 April 2006.

**6./**

**6. COMMERCIAL PROPERTIES HELD ON THE HOUSING REVENUE ACCOUNT**

Submit report by the Director of Housing, Regeneration and Environmental Services seeking approval for the disposal of 27 commercial properties within West Dunbartonshire as specified in Appendix 1 of the report.

**7. HALDANE UNITED FOOTBALL CLUB**

Submit report by the Director of Housing, Regeneration and Environmental Services seeking agreement to authorise a free let of the premises located at 2a Manse Drive, Haldane, Alexandria to the Haldane United Football Club.

**8. HOMELESS APPLICATIONS**

Submit report by the Director of Housing, Regeneration and Environmental Services providing information on the reasons for the increase in homeless applications.

**9. PROPOSED ALTERATIONS TO THE WEST DUNBARTONSHIRE COUNCIL SCOTTISH SECURE TENANCY AGREEMENT**

Submit report by the Director of Housing, Regeneration and Environmental Services seeking approval to alter the current Scottish Secure Tenancy Agreement which was approved by West Dunbartonshire Council in August 2002. The proposed alterations are in response to matters raised in the Communities Scotland Pathfinder Inspection Report on WDC landlord services, which was published in July 2004.

**10. HOUSE SALES**

Submit report by the Director of Housing, Regeneration and Environmental Services providing information on West Dunbartonshire Council houses sold under the Right to Buy Scheme between 1 April 2005 and 31 March 2006. The appendix to the report gives details of houses sold by type and by area, together with information for the financial year 2004/2005 for comparison purposes.

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**11. SERVICE PLAN 2005 – 2009**

Submit report by the Director of Housing, Regeneration and Environmental Services seeking approval for the Housing, Regeneration and Environmental Services' Service Plan which includes those actions carried forward from 2005/2006 and new actions for 2006/2007.

**Note:-** Copies of the draft Service Plan 2005 – 2009 have been placed in Members' rooms and are available for viewing from Committee Administration.

**12. SINGLE TRADE MEASURED TERM CONTRACTS – 2006/2010**

Submit report by the Director of Housing, Regeneration and Environmental Services providing information on the current situation of Single Trade Measured Term Contracts for housing and property maintenance work and seeking instruction in relation to contract extensions and proposed partnering arrangements.

**13. FOURTH HECA (HOME ENERGY CONSERVATION ACT) PROGRESS REPORT 2003-2005**

Submit report by the Director of Housing, Regeneration and Environmental Services advising of progress made in increasing domestic energy efficiency, as reported in the Fourth HECA (Home Energy Conservation Act) Progress Report 2003 – 2005.

**14. HOUSING, REGENERATION AND ENVIRONMENTAL SERVICES - PERFORMANCE REPORT**

Submit report by the Director of Housing, Regeneration and Environmental Services providing information on the performance of areas within the housing service. The report contains information on:-

- (a) Statutory Performance Indicators for the fourth quarter of 2005/2006 and unaudited year end performance figures where available (Appendix 1 to the report).
- (b) the Department's programme of Best Value Reviews for the housing service (Appendix 2 to the report).

**15. CARE COMMISSION INSPECTION REPORTS**

Submit report by the Acting Director of Social Work Services providing information on two inspection reports received from the Care Commission on Care Homes for Older People managed by West Dunbartonshire Council. These cover the period between October 2005 and December 2005.

**16. SHARING EXPERIENCE: DEVELOPING THE STRATEGY FOR A SCOTLAND WITH AN AGEING POPULATION – A NATIONAL CONSULTATION**

Submit report by the Acting Director of Social Work Services providing information on:-

- (a) the important national consultation 'Sharing Experience: Developing the Strategy for a Scotland with an Aging Population – A National Consultation'
- (b) local responses in relation to the Consultation; and
- (c) the draft response to the Scottish Executive.

**17. PROPOSED SALE OF MARELEN HOUSE, 57 DRUMRY ROAD, CLYDEBANK**

Submit report by the Acting Director of Social Work Services seeking approval to declare Marelen House surplus to the operational requirements of Social Work Services and for the disposal of this property on the open market.

**18. SOCIAL WORK SERVICES - ANNUAL PERFORMANCE REPORT 2005/06 AND QUARTERLY PERFORMANCE REPORT**

Submit report by the Acting Director of Social Work Services providing information on the performance of the Department of Social Work Services across all service areas.

**19./**

**19. SOCIAL WORK SERVICES DEPARTMENTAL SERVICE PLAN: REVIEW 2006-2007**

Submit report by the Acting Director of Social Work Services providing information on the annual review of the Social Work Services Departmental Service Plan for the period 2006/2007.

**20. SMART TECHNOLOGY IN SHELTERED HOUSING - UPDATE REPORT**

With reference to the Minutes of Meeting of the Community Safety and Environmental Services Committee held on 3 May 2006 (page 2426, paragraph 8953 refers, submit report by the Acting Director of Social Work Services providing an update of progress on the installation of smart technology in the Council's sheltered housing complexes.

**21. SUPPORTING PEOPLE FUNDED SERVICES: UNMET NEED**

Submit report by the Acting Director of Social Work Services providing an update on the levels of unmet need for services funded through the Supporting People Grant.

For information on the above agenda please contact Nuala Borthwick, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737594 and e-mail: [nuala.borthwick@west-dunbarton.gov.uk](mailto:nuala.borthwick@west-dunbarton.gov.uk)