

# Agenda



## Alexander Cross Cameron Bequest Committee

**Date:** Wednesday, 21 August 2019

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**Time:** 13:15

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**Venue:** Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank

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**Contact:** Nuala Borthwick, Committee Officer  
Tel: 01389 737594 [nuala.borthwick@west-dunbarton.gov.uk](mailto:nuala.borthwick@west-dunbarton.gov.uk)

Dear Member

Please attend a meeting of the Alexander Cross Cameron Bequest Committee as detailed above. The business is shown on the attached agenda.

Yours faithfully

**JOYCE WHITE**

Chief Executive

Distribution:-

Provost William Hendrie (Chair)  
Councillor Jim Brown  
Councillor Diane Docherty  
Councillor Jim Finn  
Councillor Daniel Lennie  
Councillor Douglas McAllister  
Councillor Marie McNair  
Councillor John Mooney  
Councillor Lawrence O'Neill

All other Councillors for information

Chief Executive  
Strategic Director – Transformation and Public Service Reform  
Strategic Director – Regeneration, Environment & Growth  
Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: 8 August 2019

# ALEXANDER CROSS CAMERON BEQUEST COMMITTEE

WEDNESDAY, 21 AUGUST 2019

## AGENDA

**1 APOLOGIES**

**2 DECLARATIONS OF INTEREST**

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

**3 OPEN FORUM**

The Committee is asked to note that no open forum questions have been submitted by members of the public.

**4 MINUTES OF PREVIOUS MEETINGS**

**5 - 8**

Submit for approval as correct records:-

- (a) Minutes of Special Meeting of the Alexander Cross Cameron Bequest Committee held on 19 June 2019; and
- (b) Minutes of Special Meeting of the Alexander Cross Cameron Bequest Committee held on 26 June 2019.

**5 GRANT APPLICATIONS**

**9 - 14**

Submit report by the Strategic Lead – Resources requesting consideration of an application for funding received from Faifley Art Group.

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## **ALEXANDER CROSS CAMERON BEQUEST COMMITTEE**

At a Special Meeting of the Alexander Cross Cameron Bequest Committee held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 19 June 2019 at 1.30 p.m.

**Present:** Provost William Hendrie and Councillors Jim Brown, Daniel Lennie and Marie McNair.

**Attending:** Gillian McNeilly, Finance Manager; Alan Douglas, Manager of Legal Services and Nuala Borthwick and Gabriella Gonda, Committee Officers.

**Apologies:** Apologies for absence were intimated on behalf of Councillor Diane Docherty, Jim Finn, John Mooney and Lawrence O'Neill.

**Provost William Hendrie in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda at this point in the meeting.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Alexander Cross Cameron Bequest Committee held on 21 November 2018 were submitted and approved as a correct record.

### **OPEN FORUM**

The Committee noted that no open forum questions had been submitted by members of the public.

### **ALEXANDER CROSS CAMERON BEQUEST FUND – GRANT APPLICATION**

A report was submitted by the Strategic Lead – Resources requesting consideration of an application for funding received from 6<sup>th</sup> Clydebank Scouts.

After discussion and having heard the Finance Manager and Manager of Legal Services in further explanation of the report and in answer to Members' questions, the Committee agreed to continue the application to the Special Meeting of the

Committee being held on 26 June 2019, to allow for further information to be obtained.

The meeting closed at 1.36 p.m.

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## ALEXANDER CROSS CAMERON BEQUEST COMMITTEE

At a Special Meeting of the Alexander Cross Cameron Bequest Committee held in the Civic Space, Council Offices, 16 Church Street, Dumbarton on Wednesday, 26 June 2019 at 12.30 p.m.

**Present:** Provost William Hendrie and Councillors Jim Brown and Marie McNair.

**Attending:** Jackie Allison, Business Unit Finance Partner; Sally Michael, Principal Solicitor; and Gabriella Gonda and Scott Kelly, Committee Officers.

**Apologies:** Apologies for absence were intimated on behalf of Councillors Diane Docherty, Jim Finn, Daniel Lennie, John Mooney and Lawrence O'Neill.

**Provost William Hendrie in the Chair**

### DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### ALEXANDER CROSS CAMERON BEQUEST FUND – GRANT APPLICATION

With reference to the Minutes of the Special Meeting of the Alexander Cross Cameron Bequest Committee held on 19 June 2019, a report was submitted by the Strategic Lead – Resources requesting consideration of an application for funding received from 6th Clydebank Scouts.

After discussion and having heard the Business Unit Finance Partner in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note that following the Special Meeting of the Committee held on 19 June 2019, officers had received some additional information from the applicant but had been unable to clarify certain matters; and
- (2) to continue consideration of the application to a future meeting of the Committee, which would be held after the summer recess, in order that officers could obtain information from the applicant which would confirm the organisation's annual running costs.

## **ALEXANDER CROSS CAMERON BEQUEST FUND – GRANT APPLICATION**

A report was submitted by the Strategic Lead – Resources requesting consideration of an application for funding received from Clydebank East Community Council.

After discussion and having heard the Business Unit Finance Partner and the Principal Solicitor, the Committee agreed:-

- (1) to approve the awarding of a grant of £3,500 to Clydebank East Community Council for the purpose of a Gala Day as outlined in Appendix A to the report;
- (2) to note that this would be the second successive year that such a grant had been awarded to the organisation and that the purpose of the Alexander Cross Cameron Fund was to provide grant assistance 'towards the cost of one-off community activities';
- (3) that in view of (2) above, to request that officers write to the Office of the Scottish Charity Regulator (OSCR) to request authority for the Trust Deed to be amended to clarify that 'one-off community activities' could be interpreted to include annual events; and
- (4) that officers should provide the applicant with information on possible alternative sources of funding for their Gala Day in future years.

The meeting closed at 12.45 p.m.



**WEST DUNBARTONSHIRE COUNCIL**  
**Report by Strategic Lead, Resources**  
**Alexander Cross Cameron Fund Committee**  
**21 August 2019**

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**Subject: Grant Applications**

**1. Purpose**

- 1.1** The purpose of this report is to provide information on a grant application to the Alexander Cross Cameron Trust Fund and to make an officer recommendation for Members consideration.

**2. Recommendations**

- 2.1** The Committee is asked to agree £512 award is made to the organisation for the reasons provided within the Appendix.

**3. Background**

- 3.1** The Trust Deed states that the purpose of the Alexander Cross Cameron Fund is for 'considering applications by or on behalf of non-profit making community groups for grant assistance towards the cost of one-off community activities within Clydebank the objectives of which are in the opinion of the Trustee, to assist and relieve those in need by reason of age, ill health, disability, financial hardship or other disadvantage. For the avoidance of doubt no grant assistance shall be paid in respect of the normal running costs of the community group itself'.
- 3.2** Alexander Cross Cameron Fund grants are administered by the West Dunbartonshire Council and are reported to the fund as and when applications are received.
- 3.3** Per the draft Financial Statements, the value of fund as at 31 March 2019 was £120,030. Since 31 March 2019 one grant for the sum of £3,500 has been awarded, therefore £116,530 remains available for distribution.

**4. Main Issues**

Grant Applications

- 4.1** One application for grant funding has been received. Members should note that an amount of £512 is being recommended with full details being provided in the attached Appendix.
- 4.2** Members will note the reasons provided by officers in relation to the recommendations of award and will need to ensure that when making awards that these are made in line with the aims and purposes of the Trust Fund.
- 5. Option Appraisal**
- 5.1** No option appraisal consideration was required for this report.
- 6. People Implications**
- 6.1** There are no people implications.
- 7. Financial Implications**
- 7.1** It is recommended that £512 grant is awarded from the Alexander Cross Cameron Fund.
- 8. Risk Analysis**
- 8.1** The Committee must consider financial and reputational risks when considering grant applications. The financial risk is not only that the Alexander Cross Cameron Fund remains financially viable, but also that the organisations funded by the Fund comply with the Conditions of Grant which cover issues such as discrimination, health and safety, insurance, etc. As stated at 4.2 above, Members must ensure funds awarded are for the purposes of the Trust Fund.
- 9. Equalities Impact Assessment (EIA)**
- 9.1** No issues were identified in a screening of applications.
- 10. Environmental Sustainability**
- 10.1** No environmental sustainability issues require to be raised in connection with this report.
- 11. Consultation**
- 11.1** All organisations are consulted regarding recommendations of grant prior to the report being submitted to committee.

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Stephen West  
Strategic Lead, Resources  
Date: 21 August 2019

**Person to Contact:** Adrian Gray, Business Unit Finance Partner,  
Corporate Functions  
Telephone: (01389) 737838  
E-mail: [adrian.gray@west-dunbarton.gov.uk](mailto:adrian.gray@west-dunbarton.gov.uk)

**Appendices:** Appendix : Detail of applications for assessment

**Background Papers:** Grant Application Forms

**Wards Affected:** Ward 4, 5 and 6



**Alexander Cross Cameron Fund  
for consideration on 21 August 2019  
(2019/20)**

Organisation	Purpose of organisation	Grant requested	Purpose of grant	Comments
Faifley Art Group	The group's aim is to increase opportunities for members to develop skills in appreciation of visual arts within a sociable, like minded group, whilst keeping our fees as low as possible so as to make the group financially accessible to all.	£512	To take the group on an educational outing, to Perth or Ayr, visiting art venues, providing transport and lunch.	<p><b>Total cost is £612</b></p> <p><b>Group contribution:</b> £100 from Social Transport Grant</p> <p><b>Recommendation: £512</b> 6 People in the group are resident out with the Clydebank area. The full grant has been recommended as the cost of the bus would not reduce if 6 less people attended the trip. While lunch is included the recommended award does not cover the full cost of the bus and lunch for the 15 members who are resident in Clydebank.</p>

Number of members	How often does it meet	Other grants applied for/ awarded	Bank Balance	Accounts balance
21 members (of which 6 are residents out with the Clydebank area) including 6 Committee Members	Weekly	Tesco bags of Help £1,000 May/June 2019 for IT equipment; Clydebank Trust £200 May 2019 for Tuition; and Social Transport Grant £100 May 2019 for outing	£1,288.56 at 30 <sup>th</sup> Apr 19	£1,718.78 as at 31/10/18 (per income and expenditure accounts).