

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in Committee Room 3, Council Offices, Garshake Road, Dumbarton on Wednesday, 21 March 2018 at 9.15 a.m.

Present: Provost William Hendrie and Councillors Gail Casey, Ian Dickson, Diane Docherty, Jim Finn, Marie McNair, Lawrence O'Neill and Brian Walker.

Attending: Stephen West, Strategic Lead - Resources; Ronnie Dinnie, Strategic Lead - Environment & Neighbourhood; Annabel Travers, Procurement Manager; Alison Wood, Business Partner - Strategic Procurement; David Aitken, Business Partner - Strategic Procurement; Ian Hutchison, Senior Procurement Officer; Aileen Toland, Procurement Officer; and Craig Stewart, Committee Officer.

Councillor Jim Finn in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 21 February 2018 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – CASH IN TRANSIT (CASH COLLECTION, RECEIVING, HOLDING & TRANSFER SERVICE)

A report was submitted by the Strategic Lead - Resources seeking approval to authorise the Strategic Lead - Regulatory to conclude the award of the contract for Cash in Transit.

After discussion and having heard the Procurement Officer in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) that the Strategic Lead - Regulatory be authorised to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for Cash in Transit to Security Plus + Limited;
- (2) to note that the contract shall be for a period of three years with the option to extend for up to a further two 12 month periods;
- (3) to note that the tender was advertised with two lots (Lot 1 for the Council and Lot 2 for West Dunbartonshire Leisure Trust (WDLT)) with bidders required to bid for both lots; and
- (4) to note: (i) that the three year value of the contract for the Council was £66,069.00, excluding VAT; (ii) that the value of the contract over the five year term for the Council was £110,115.00, excluding VAT; (iii) that the three year value of the contract for WDLT was £16,380.00, excluding VAT; and (iv) that the value of the contract over the five year term for WDLT was £27,300, excluding VAT.

CONTRACT AUTHORISATION REPORT – PAYMENT PROCESSING

A report was submitted by the Strategic Lead - Resources seeking approval to authorise the Strategic Lead - Regulatory to conclude the award of the contract for Payment Processing.

After discussion and having heard the Procurement Officer in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) that the Strategic Lead - Regulatory be authorised to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for Payment Processing to Allpay Limited; and
- (2) to note: (i) that the contract shall be for a period of three years with the option to extend for up to a further 12 month period; (ii) that the three year value of the contract was £168,000, excluding VAT; and (iii) that the value of the contract over the full four years was £224,000, excluding VAT.

CONTRACT AUTHORISATION REPORT – CASH RECEIPTING SYSTEM

A report was submitted by the Strategic Lead - Resources seeking approval to authorise the Strategic Lead - Regulatory to conclude the award of the contract for the Cash Receipting System.

After discussion and having heard the Procurement Officer and the Procurement Manager in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) that the Strategic Lead - Regulatory be authorised to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for the Cash Receipting System to Capita Business Services Limited; and
- (2) to note: (i) that the contract shall be for a period of three years with the option to extend for a further two 12 month periods; (ii) that the three year value of the contract was £72,584.91, excluding VAT; and (iii) that the five year value of the contract is £90,692.57, excluding VAT.

CONTRACT AUTHORISATION REPORT – ROADS CIVILS FRAMEWORK AGREEMENT

A report was submitted by the Strategic Lead - Resources seeking approval to authorise the Strategic Lead - Regulatory to conclude the award of the collaborative Roads Civils Framework Agreement.

After discussion and having heard the Senior Procurement Officer and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) that the Strategic Lead - Regulatory be authorised to conclude on behalf of West Dunbartonshire Council (the Council), the award of the collaborative Roads Civils Framework Agreement (FA) to the following bidders:-

Lot 1 – Large

Rank	Tenderer Name	Location
1.	Luddon Construction Ltd	Glasgow
2.	Tarmac Ltd	South Normanton
3.	JH Civil Engineering Ltd	Airdrie
4.	Hillhouse Quarry Group Ltd	Troon
5.	MacLay Civil Engineering Ltd	Airdrie
6.	Mac Asphalt Ltd	Paisley

Lot 2 – Small

Rank	Tenderer Name	Location
1.	JH Civil Engineering Ltd	Airdrie
2.	Mac Asphalt Ltd	Paisley
3.	Newlay Civil Engineering	Airdrie
4.	Luddon Construction Ltd	Glasgow
5.	MacLay Civil Engineering Ltd	Airdrie
6.	Hillhouse Quarry Group Ltd	Troon
7.	Coltart Contracts Ltd	Kilmarnock
8.	Lighways (Contractors) Ltd	Larbert
9.	Newmac Asphalt Services Ltd	Paisley
10.	Tarmac Ltd	South Normanton
11.	John McGeady Ltd	Glasgow
12.	Centre Great	Bridgend

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- (2) to note: (i) that the FA shall be for a period of two years with the option to extend by a further two periods of 12 months; and (ii) that the value of the FA over the four year term for the three Councils was £21.5million, excluding VAT; and
- (3) that the Strategic Lead - Regulatory be authorised to conclude on behalf of the three Councils, any contracts these Councils will award in the first two years of commencing the Roads Civils FA, with a total value no greater than £11.5 million over the initial two year period, excluding VAT.

The meeting closed at 9.34 a.m.