

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Tuesday, 26 May 2010 at 9.30 a.m.

Present: Councillors Jim Bolland, Jim Brown, Jim Finn, David McBride, Jim McElhill and John Millar.

Attending: Peter Barry, Community Planning Partnership Manager; Craig Jardine, Manager, Educational Estates; Dorothy Farquhar, Section Head, ICT & Business Development; Lynn Townsend, Head of Service (Support), Educational Services and Scott Kelly, Committee Officer, Legal, Administrative and Regulatory Services.

Apologies: Apologies for absence were intimated on behalf of Councillors Margaret Bootland and Jonathan McColl.

Councillor Jim Finn in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 20 April 2010 were submitted and approved as a correct record.

TENDER FOR THE DELIVERY OF COMMUNITY PLANNING PARTNERSHIP – COMMUNITY ENGAGEMENT SERVICES

A report was submitted by the Chief Executive advising of tenders received for the delivery of Community Planning Partnership (CPP) community engagement services and seeking approval to accept the lowest tender.

After hearing the Community Planning Partnership Manager in further explanation and in answer to Members' questions, the Committee agreed to approve the awarding of the contract to ODS in the amount of £48,825.

SCHOOLS REGENERATION PROJECT – ICT ACTIVE EQUIPMENT

A report was submitted by the Executive Director of Educational Services advising of tenders received for the provision of a Local Area Network (LAN) infrastructure and Internet Protocol (IP) telephony solution for the three new primary schools, Bonhill Primary School, Goldenhill Primary School and St Eunan's Primary School, and seeking approval to accept the best value tender.

After hearing the Manager, Educational Estates and the Section Head, ICT & Business Development in further explanation and in answer to Members' questions, the Committee agreed to approve the awarding of the contract to Capita IT services in the amount of £123,387.15 plus maintenance costs of £15,299.50 per year, for a duration of five years, amounting to £76,497.50 over the period, as detailed in paragraph 5.2 of the report.

ADDITIONAL SUPPORT NEEDS AND/OR MEDICAL NEEDS TRANSPORT TENDERS TO BE AWARDED FOR 2010/2011, 2011/2012 AND 2012/2013

A report was submitted by the Executive Director of Educational Services:-

- (a) presenting for noting, contracts to be awarded for sums not exceeding £50,000 in connection with Additional Support Needs and/or Medical Needs Transport Tenders;
- (b) presenting for approval, contracts to be awarded for sums exceeding £50,000; and
- (c) requesting approval for the Executive Director of Educational Services to re-award contracts not exceeding £50,000 as required.

After hearing the Head of Service (Support), Educational Services in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note those contracts listed for sums not exceeding £50,000 for Additional Support Needs Transport including contracts required for pupils with medical needs, as detailed in Appendix I to the report;
- (2) to approve the awarding of the contracts exceeding £50,000 for Additional Support Needs Transport, including contracts required for pupils with medical needs, as detailed in Appendix II to the report;
- (3) that delegated authority be granted to the Executive Director of Educational Services to approve the re-awarding of contracts not exceeding £50,000 as required; and
- (4) to request that the Licensing Section submits a report to a future meeting of the Tendering Committee outlining the background checks that are conducted to establish the suitability of taxi operators when applications for licences are received.

The meeting closed at 9.40 a.m.