

## WEST DUNBARTONSHIRE COUNCIL

### Report by the Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 20 October 2010

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**Subject: Door Entry and Close Upgrades, 2010 - 2011**

#### **1. Purpose**

- 1.1 To advise the Committee of tenders received for the Door Entry and Close Upgrades 2010 - 2011 and to seek approval to accept the lowest tender.

#### **2. Background**

- 2.1 Tenders for the project were received on 8 September 2010 from five contractors.

#### **3. Main Issues**

- 3.1 The work comprises the removal and upgrading of the existing secure door entry system or the complete installations of new door entry systems as appropriate together with all associated alterations required to entrance platts.

#### **4. People Implications**

- 4.1 Design and Quantity Surveying services are being carried out in-house by the Architectural Services Section of Housing, Environmental and Economic Development.
- 4.2 CDM Regulations compliance is being undertaken by Northcroft who were appointed to act as CDM Coordinator for the Council.

#### **5. Financial Implications**

- 5.1 The two lowest tenders have been checked arithmetically and represent good value by current pricing levels. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).
- 5.2 The lowest tender can be accommodated within the HRA Capital Budget 2010/2011.

#### **6. Risk Analysis**

- 6.1 All risks have been fully considered in the contract documentation and appropriate measures will be incorporated in the construction phase health and safety plan for the project in accordance with the CDM Regulations 2007.

6.2 Failure to execute these improvements will prolong the increased risk of vandalism as well as continuing to present a less defensible space in terms of security within the common areas.

## 7 Equalities Impact

7.1 No significant issues were identified in a screening for potential equality impact of this service.

## 8. Conclusions & Recommendations

8.1 The works included in this contract will significantly improve the security of each of the buildings as well as providing a more aesthetically appealing shared common access for each of the tenants.

8.2 The Committee is invited to approve the awarding of the contract to DCF Joiners & Building Services in the amount of £196,330.50.

**Elaine Melrose**

**Executive Director of Housing, Environmental and Economic Development**

**Date: 20 October 2010**

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**Appendices:** Form ST/1 - Statement of Tenders Received

**Background Papers:** None

**Wards Affected:** 2,3,4 and 5