

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on Wednesday, 5 September 2007 at 9.35 a.m.

**Present:** Councillors Jim Bollan, Jim Brown, Jim Finn, David McBride and Jonathan McColl.

**Attending:** John Corcoran, Section Head - Architectural Services; Max Agnew, Section Head - Quality Assurance & Training Section, Social Work & Health; Martin Feeney – Section Head, Housing Maintenance (Clydebank); Brian Gardiner, Quality and Assurance Officer, Social Work & Health; and Craig Stewart, Administrative Assistant, Legal, Administrative and Regulatory Services.

**Apologies:** Apologies were intimated on behalf of Councillors Margaret Bootland and Geoff Calvert.

**Councillor Jim Finn in the Chair**

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Committee held on 22 August 2007 were submitted and approved as a correct record.

### **SCOTTISH VOCATIONAL QUALIFICATION TRAINING TENDERING PROCEDURES**

A report was submitted by the Executive Director of Social Work & Health:-

- (a) providing information regarding the requirement to go out to tender to secure contracts for the provision of Scottish Vocational Qualification training for Social Work Services employees; and
- (b) seeking approval to proceed with the tendering process in order to secure the appropriate training for employees.

Having heard the Section Head - Quality Assurance & Training in further explanation and in answer to Members' questions, the Committee agreed that the Executive Director be authorised to proceed with the necessary arrangements to secure tenders for the provision of Scottish Vocational Qualification training beginning in 2008.

**TENDER FOR THE SUPPLY AND DELIVERY OF PVCu DOORS,  
WINDOWS AND SCREENS**

A report was submitted by the Acting Executive Director of Housing, Environment and Economic Development (Housing & Regeneration Services) seeking approval to award a contract for the supply and delivery of PVCu doors, windows and screens.

Having heard the Section Head - Housing Maintenance (Clydebank), the Committee agreed to approve the award of this contract to Avonholm Windows for a period of three years and that any extension of the contract would be the subject of a future report to the Tendering Committee.

**ALTERATIONS – BRUCE STREET DAYCARE CENTRE, DUMBARTON**

A report was submitted by the Acting Executive Director of Housing, Environment and Economic Development (Housing & Regeneration Services) advising of tenders received for the Alterations at Bruce Street Daycare Centre, Dumbarton and seeking approval to accept the most economically advantageous tender.

After discussion and having heard the Section Head - Architectural Services in answer to Members' questions, the Committee agreed to approve the awarding of the contract to DCF Joiners & Building Services in the amount of £102,557 as the most economically advantageous tender.

The Meeting closed at 9.45 a.m.