

## **WEST DUNBARTONSHIRE LICENSING BOARD**

At a Hybrid Special Meeting of West Dunbartonshire Licensing Board held in the Civic Space, Council Offices, 16 Church Street, Dumbarton on Thursday, 14 October 2021 at 10:00 a.m.

**Present:** Councillors Karen Conaghan, Ian Dickson, Diane Docherty, Caroline McAllister and Jonathan McColl.

**Attending:** Raymond Lynch, Depute Clerk to the Licensing Board, Robert Mackie, Senior Officer (Licensing Services); Peter Clyde, Licensing Standards Officer; and Scott Kelly and Ashley MacIntyre, Committee Officers.

**Also Attending:** Chris Kelly, Health Improvement Lead, NHS Scotland.

**Apologies:** Apologies for absence were intimated on behalf of Councillor John Millar and Peter Hessett, Clerk to the Licensing Board.

**Councillor Ian Dickson in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Licensing Board held on Wednesday, 1 September 2021 were submitted and approved as a correct record.

### **LICENSING BOARD MEETING DATES 2021-2022**

A report was submitted by the Clerk to the Licensing Board proposing meeting dates of the Licensing Board following an agreed Council and committee timetable to June 2022.

### **DECIDED:-**

Having heard the Depute Clerk to the Licensing Board, the Board agreed the undernoted future meeting dates: -

- Tuesday, 2 November 2021 at 2.00 p.m.
- Tuesday, 7 December 2021 at 10.00 a.m.
- Tuesday, 15 February 2022 at 10.00 a.m.
- Tuesday, 19 April 2022 at 10.00 a.m.
- Tuesday, 21 June 2022 at 10.00 a.m.

### **EXTENSIONS TO LICENSING HOURS OVER THE FESTIVE PERIOD 2021**

A report was submitted for by the Clerk to the Licensing Board proposing a policy on the granting of Applications for Extended Hours over the 2021/2022 Festive Period in terms of Section 68 of the Licensing (Scotland) Act 2005.

Having heard the Depute Clerk to the Licensing Board, the Board agreed:-

- (1) that the period for granting applications for extended hours in respect of the 2020/2021 Festive Period should be from Friday, 10 December 2021 to Monday, 4 January 2022 inclusive;
- (2) that premises licence holders without significant entertainment (public houses, hotel bars and members' clubs fall into this category) may apply for 1 hour more than the normal licensed hours during the festive period with the exception of Hogmanay;
- (3) that premises licence holders without significant entertainment (public houses, hotel bars and members' clubs) may apply for extended hours to 3 am on Hogmanay on condition that last entry to the premises is 11pm and the event is pre-ticketed;
- (4) that premises licence holders offering significant entertainment (Nightclubs) may apply until 4 am during the festive period;
- (5) that authority for the granting of applications for extensions to licensing hours over the Festive Period is delegated to the Clerk to the Licensing Board, if in accordance with the foregoing agreed recommendations; and
- (6) that should applications for extended hours be submitted which fallout with the agreed hours, or aforementioned recommendations, within the time period defined at 2.1(a) above, then any such applications may require to be submitted to the Board for consideration, particularly where objections are forthcoming.

### **DECIDED:-**

Following consideration, the Board agreed the recommendations.

## **LICENSING BOARD ANNUAL FUNCTIONS REPORT 2020-2021**

A report was submitted by the Clerk to the Licensing Board advising of the Board's Annual Functions Report in relation to the period 2020-2021.

### **DECIDED:-**

Following discussion and having heard the Depute Clerk to the Licensing Board and the Licensing Standards Officer, the Board agreed to approve the terms of the draft Functions Report for 2020-2021 as detailed at Appendix 1 to the report, subject to corrections being made to minor typographical and formatting errors.

### **THE GAMBLING ACT 2005: REVIEW OF LICENSING BOARD'S STATEMENT OF PRINCIPLES**

A report was submitted by the Clerk to the Licensing Board seeking approval of the Board to consult on a review of the Board's Statement of Principles under the Gambling Act 2005.

Having heard from the Depute Clerk to the Licensing Board, the Board agreed:-

- (1) to approve the terms of the draft Statement of Principles (Appendix 1 to the report) for consultation;
- (2) to seek views on any factors that the Board may consider as relevant to its Local Area Profile within its Statement of Principles;
- (3) to authorise the Clerk to the Board to consult the bodies and persons listed at Appendix 2 of the draft Statement of Principles on the terms of the draft in accordance with the Statutory Guidance from the Gambling Commission; and
- (4) following consultation, to receive a further report with a final version of the Statement of Principles for consideration and approval.

### **DECIDED:-**

Following consideration, the Board agreed the recommendations.

The meeting closed at 10:11 a.m.