

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Officer – Supply, Distribution and Property

Tendering Committee: 4 August 2021

Subject: Provision of a Replacement Boiler at St Mary's Primary School**1. Purpose**

- 1.1** The purpose of this report is to advise Members of a contract that was approved by the Chief Officer – Regulatory and Regeneration in consultation with the Convener of Tendering Committee for the Provision of a Replacement Boiler at St Mary's Primary School.

2. Recommendations

- 2.1** It is recommended that Members note the appointment of James Ramsey (Glasgow) Ltd for the Provision of a Replacement Boiler at St Mary's Primary School, the contract shall be for a period of 12 weeks and at a total value of £148,868 ex VAT. The estimated commencement date of the contract is 20 July 2021.

3. Background

- 3.1** The works comprise of replacing the existing plant to condensing gas boilers for heating and an independent gas fired water for hot water production. The works to convert from oil to gas will take place only during the school summer break, whilst the School is closed.
- 3.2** The budget for a Replacement Gas Boiler at is a Capital Budget that was included as part of the General Services Plan that was approved on the 4 March 2020. This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the Procurement Regulations. A Contract Strategy document was also approved on the 12 May 2021.
- 3.3** A report on *Contracts to be Awarded During the Summer Recess* was approved at the Tendering Committee on 2 June 2021 to grant delegated authority to the Chief Officer – Regulatory and Regeneration in consultation with the Convener of Tendering Committee to approve the award of the contract for the Provision of a Replacement Boiler at St Mary's Primary School. The Chief Officer - Regulatory & Regeneration was to conclude the award. A further report detailing the outcome of the contract for Provision of a Replacement Boiler at St Mary's Primary School was to be submitted to the next appropriate Tendering Committee for noting, in accordance with Standing Orders 35(b) iv.

4. Main Issues

- 4.1** A contract notice was published on the Public Contracts Scotland advertising portal on the 12 May 2021 and 13 potential bidders expressed an interest, with

six bidders submitting a response by the deadline for the submissions of 12 noon on 2 June 2021.

4.2 The six tender submissions were evaluated by representatives from the Energy Compliance Team, Corporate Procurement Unit, Health & Safety Services and Finance Services against pre-determined selection criteria forming part of the published tender documents which assessed competence, experience, and capacity. Six tender submissions passed the selection criteria.

4.3 Six tender submissions were evaluated against a set of award criteria which was based on Price / Quality ratio of 70% / 30%. The scores relative to the award criteria of each tenderer are as follows:

| | Weighting | Valley Group | Soron Limited | Truedeal Limited | SFM Scotland Limited | James Ramsey Glasgow Ltd | ECG Building Maintenance Ltd |
|--------------------------------|---------------|---------------|---------------|------------------|----------------------|--------------------------|------------------------------|
| Quality (30%) | | | | | | | |
| Service Delivery & Methodology | (6%) | 4.5% | 3% | 4.5% | 3% | 4.5% | 3% |
| Project Plans | (6%) | 4.5% | 4.5 | 6 | 4.5% | 6% | 3% |
| Quality Management | (6%) | 4.5% | 4.5% | 4.5% | 3% | 4.5% | 3% |
| Key Risks | (3%) | 2.25% | 1.5% | 1.5% | 0.75% | 1.5% | 3% |
| Coronavirus | (3%) | 2.25% | 1.5% | 3% | 1.5% | 2.25% | 3% |
| Social Benefits | (4.5%) | 4.5% | 4.5% | 4.5% | 4.5% | 4.5% | 4.5% |
| e-Procurement | (1.5%) | 1.13% | 0.38% | 1.5% | 1.5% | 1.5% | 1.5% |
| Quality Sub-Total %: | (30%) | 23.63% | 19.88% | 25.5% | 18.75% | 24.75% | 24% |
| Price (70%) | | | | | | | |
| Price | (70%) | £156,862 | £213,749.54 | £189,837 | £190,870.90 | £148,868 | £143,787 |
| Total Score | 100% | 87.8% | 66.1% | 78.5% | 71.5% | 92.4% | 91% |

4.4 The Chief Officer – Regulatory and Regeneration in consultation with the Convener of Tendering Committee approved the award of contract for Provision of a Replacement Boiler at St Mary's Primary School on 16th July 2021 to James Ramsey (Glasgow) Ltd of Glasgow who had provided the most economically advantageous tender. The Chief Officer - Regulatory &

Regeneration concluded the award. The contract is for a maximum period of 12 weeks at a value of £148,848, ex VAT. The value of the contract is below the value approved at in the General Services Capital Plan.

4.5 James Ramsey (Glasgow) Ltd has committed to paying all staff as a minimum, the real Living Wage (£9.50 per hour) and promotes Fair Working Practices across their organisation. Further, James Ramsey (Glasgow) Ltd has committed to delivery of 50 Social Benefits Points a direct result of delivery of this contract:

- Use of a West Dunbartonshire based organization for sub-contracting opportunities;
- Donation of goods to local food-share scheme;
- Donation to the Community Fund to provide support for victims of domestic abuse; and
- Donation of hours of labour to support a local community project

The social benefits will be discussed at the implementation meeting with James Ramsey (Glasgow) Ltd and actions to take these forward will be agreed.

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 Financial costs in respect of this contract will be met from the approved capital of the Energy Compliance Team. Out of a Budget of £235,000 the cost provided by the Supplier was £148,848 so a total saving of £86,152.

6.2 This procurement exercise was conducted in accordance with the agreed contract strategy produced by the Corporate Procurement Unit in consultation with Energy Compliance officers and the provisions of Contract Standing Orders, the Financial Regulations and relevant Procurement Legislation.

7. Risk Analysis

7.1 James Ramsey (Glasgow) Ltd has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.

8. Equalities Impact Assessment (EIA)

8.1 An equalities impact assessment screening was undertaken by the Energy Compliance Team to identify if there Equalities Impact. The result was that there was no Equalities Impact.

9. Consultation

9.1 Consultation has taken place with Energy Compliance, Legal Services and Finance Services.

10. Strategic Assessment

10.1 Provision of a Replacement Boiler at St Mary's Primary School will contribute to the Council's strategic priorities

- A Strong local economy and improved employment opportunities;
- Efficient and effective frontline services that improve the everyday lives of residents.

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Designation: Chief Officer – Supply, Distribution and Property

Date: 04/08/2021

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Appendices: N/A

Background Papers: EIA Screening

Wards Affected: Leven