

**WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton G82 3PU**

6 April 2004

**MEETING: SOCIAL JUSTICE COMMITTEE**

**WEDNESDAY, 14 APRIL 2004  
COUNCIL CHAMBERS  
MUNICIPAL BUILDINGS  
STATION ROAD  
DUMBARTON**

Dear Member

Please attend a Meeting of the **Social Justice Committee** to be held in the Council Chambers, Municipal Buildings, Station Road, Dumbarton on Wednesday, 14 April 2004 at 10.00 a.m.

The business is as shown on the enclosed agenda.

Yours faithfully

**TIM HUNTINGFORD**

Chief Executive

**Distribution:**

Councillor J. Flynn (Convener)  
Councillor D. Agnew  
Councillor J. Bollan  
Councillor D. Brogan  
Councillor D. McAllister  
Councillor M. McGregor  
Councillor L. McColl  
Councillor M. McNair  
Councillor M. Rooney  
Councillor A. White

All other Councillors for information

Chief Executive  
Director of Commercial and Technical Services  
Director of Corporate Services  
Director of Economic, Planning and Environmental Services  
Director of Education and Cultural Services  
Director of Social Work and Housing Services

**SOCIAL JUSTICE COMMITTEE**

**WEDNESDAY, 14 APRIL 2004**

**AGENDA**

**1. APOLOGIES**

**2. MINUTES OF PREVIOUS MEETING**

(Pages 1 - 8)

Submit, for approval as a correct record, Minutes of Meeting of the Social Justice Committee held on 11 February 2004.

**3. SCOTTISH EXECUTIVE WORKING GROUP ON HATE CRIME –  
CONSULTATION PAPER**

(Pages 9 - 12)

Submit report by the Head of Legal and Administrative Services seeking views on the proposed response to the Scottish Executive's Working Group on Hate Crime Consultation Paper.

**4. CAFÉ CONNECT (SERVICES FOR ADULTS WITH LEARNING  
DISABILITIES)**

(Pages 13 - 14)

Submit report by the Director of Social Work and Housing Services advising of the opening of Café Connect.

**5. SOCIAL WORK GRANTS TO VOLUNTARY ORGANISATIONS**

(Pages 15 - 21)

Submit report by the Director of Social Work and Housing Services making recommendations on the level of grants payable to voluntary organisations.

**6. HRA CAPITAL BUDGETARY CONTROL REPORT - PERIOD 11, 2003/04**

(Pages 23 - 27)

Submit report by the Director of Social Work and Housing Services advising of the progress of the HRA Capital Programme to 29 February 2004.

**7. HOUSING REVENUE ACCOUNT BUDGETARY POSITION 2003/04**

(Pages 29 - 34)

Submit report by the Director of Social Work and Housing Services informing on how key elements within the Housing Revenue Account are performing against the projected outturn for the period ended 29 February 2004 (Period 11).

**8. HOUSING MAINTENANCE TRADING ACCOUNT AND WINDOW FACTORY FINANCIAL PERFORMANCE – 2003/2004 PERIOD 11**

(Pages 35 - 37)

Submit report by the Director of Social Work and Housing Services presenting interim cumulative financial information for the 11 months from 1 April 2003 to 29 February 2004 (Period 11).

**9. SOCIAL WORK AND HOUSING BUDGETARY POSITION 2003/04**

(Pages 39 - 102)

Submit report by the Director of Social Work and Housing Services informing on how key elements within the Social Work and Housing (excluding HRA) departments are performing against probable outturn for the period ended 29 February 2004 (Period 11).

**10. VOIDS AND LETTINGS**

(Pages 103 - 109)

Submit report by the Director of Social Work and Housing Services providing:-

- (a) details of void figures at 28 February 2004

- (b) an analysis of voids at 28 February 2004
- (c) details of the number of voids per ward at 28 February 2004
- (d) an analysis of lets for the period April to February 2004

**11. HOMELESSNESS STATISTICS**

(Pages 111 - 114)

Submit report by the Director of Social Work and Housing Services providing statistical information on homelessness applications in West Dunbartonshire for the period January to December 2003 and giving a comparison with the previous year.

**12. MYSTERY CUSTOMER SURVEY**

(Pages 115 - 116)

Submit report by the Director of Social Work and Housing Services providing information on a Mystery Customer Survey and its findings to assist in the monitoring and improvement of service standards at each of the three Area Housing Offices in Clydebank, Dumbarton and Alexandria.

**13. HOUSING & COUNCIL TAX BENEFIT PERFORMANCE**

(Pages 117 - 120)

Submit report by the Director of Social Work and Housing Services providing an update on the Housing and Council Tax Benefit performance to the end of December 2003.

**14. RENT ARREARS**

(Pages 121 - 123)

Submit report by the Director of Social Work and Housing Services providing an update on the rent arrears position to the end of February 2004.

For information on the above agenda please contact Craig Stewart, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251. e-mail: [craig.stewart@west-dunbarton.gov.uk](mailto:craig.stewart@west-dunbarton.gov.uk)