

WEST DUNBARTONSHIRE COUNCIL**Report by Strategic Director – Transformation & Public Service Reform****Tendering Committee: 11 March 2020**

Subject: Contract Authorisation Report – Treatment and Disposal of Recyclable and Residual Waste for Street Sweepings and Gully waste.

1. Purpose

1.1 The purpose of this report is to seek the approval of the Tendering Committee to authorise the Strategic Lead - Regulatory to conclude the award of the contract for the Treatment and Disposal of Recyclable and Residual Waste for Street Sweeping and Gully waste.

2. Recommendations

2.1 It is recommended that the Tendering Committee:

- a) Authorise the Strategic Lead Regulatory to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for the provision of Street Sweeping and Gully waste to Barr Environmental Limited; and.
- b) Note that the contract shall be for a period of 3 years with the option to extend for 12 months. The overall value of the contract over 3 years was estimated at £55,000 (£18,500 per annum & £36.65 per tonne) ex VAT but may vary based on previous spend. The contract start date will be 1 April 2020.

3. Background

3.1 The Council has a legal duty to protect the environment and to ensure that residents of West Dunbartonshire have their waste and recycling collected and treated in accordance with the relevant legislation taking account of the waste hierarchy i.e. prevention, reuse, recycle, recover value, disposal. The Council also has a duty to ensure that its facilities and assets are properly managed and maintained. Furthermore, the Council has a duty to ensure that the non-housing, operational buildings under its control comply with the appropriate statutory regulatory and corporate standards. Roads currently have 20 yard skip(s) situated on site within Richmond Street depot and Elm Road depot for collection of street sweepings and Gully waste. When the skip reaches full capacity our contractor is notified and they then uplift the skip(s) and transfer to Auchencarroch Landfill with a gate fee of £36.65 per tonne.

3.2 Barr Environmental Ltd were the previous contractor and Historical spend for previous years 2017/18 and 2018/19 has been captured as £33,145.41 and

£18,413.00. The budget for the Treatment and Disposal of Recyclable and Residual Waste for Street Sweeping and Gully waste is part of the wider waste services budget of £4,598,548 which was approved on 27 March 2019.

- 3.3** The route to market for this requirement is a mini-competition via the Treatment and Disposal of Recyclable and Residual Waste 27/17 (DPS framework) to ensure that best value is obtained and the service is fit for purpose.
- 3.4** This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the Public Contracts (Scotland) Regulations 2016 (below the EU threshold) for Works. A Contract Strategy document was also approved by the Business Partner - Strategic Procurement (Place) on 10 December 2019.

4. Main Issues

- 4.1** Tender documents were published on the Public Contracts Scotland-Tender advertising portal on 18 November 2019. All 21 suppliers awarded to this framework were invited to participate but only 10 contractors' expressed an interest, with four contractors' submitting a response by the deadline for the submissions on 22 January 2020.
- 4.2** Four tender submissions were evaluated against pre-determined Award criteria forming part of the published tender documents which assessed competence, experience and capacity.
- 4.3** Four tender submissions were evaluated against a set of award criteria which was based on a Price / Quality ratio of 60 % / 40%. The scores relative to the award criteria of each tender, are as follows:

	Weighting	Barr	J&M Murdoch	Levenseat	Wm Thompson
Street Sweeping					
Technology 13.20%		11.56%	9.91%	11.56%	11.56%
Technology	3.30%	2.48%	2.48%	2.48%	2.48%
Treatments	3.30%	3.30%	3.30%	3.30%	3.30%
Outputs	3.30%	2.48%	1.65%	2.48%	2.48%
Contract Management	3.30%	3.30%	2.48%	3.30%	3.30%
Waste Reception 12.00%		9.00%	6.00%	7.00%	6.00%
Waste Reception	4.00%	3.00%	4.00%	3.00%	2.00%
Bulk Collection	4.00%	4.00%	2.00%	2.00%	2.00%
Site Management	4.00%	2.00%	0.00%	2.00%	2.00%
Contingencies/Reporting 13.20%		7.70%	7.70%	9.90%	7.70%
Contingencies	4.40%	3.30%	3.30%	3.30%	3.30%

Non-compliance	4.40%	1.10%	1.10%	3.30%	1.10%
Reporting	4.40%	3.30%	3.30%	3.30%	3.30%
Social Benefits 1.60%		1.60%	1.60%	1.60%	1.60%
Social Benefits	1.60%	1.60%	1.60%	1.60%	1.60%
Weighted Quality Total	40%	29.85%	25.20%	30.05%	26.85%
Unit Price Sub Total		£36.65	£68.00	£46.26	£41.70
Price Sub Total %	60%	60.00%	32.34%	47.54%	52.73%
Total Score		89.85%	57.54%	77.59%	79.58%

4.4 It is recommended that the contract is awarded to Barr Environmental Limited, Killoch Department, Ochiltree, East Ayrhire KA182RN who has provided the most economically advantageous tender. The contract shall be for a period of three years with an option to extend for 12 months at an overall estimated value of £74,000 ex VAT.

4.5 Barr Environmental Limited pay the minimum wage and will obtain Fair Living Wage accreditation during the course of this contract.

4.6 Barr Environmental Limited have committed to delivery of the following social benefits as a result of delivery of this contract:

- Commitment to recruit one member of staff from WDC geographical area
- Sponsor a charity that promotes physical or mental health or wellbeing
- Sponsor a local sports team for a minimum of 1 year
- Committed support for fair and ethically traded goods
- Support the equality agenda
- Any measurable and committed support to the fair work practices for workers

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 Financial costs in respect of this contract will be included from the Council's Waste Service budget of £4,598,548 for Waste Removal 2019/20.

6.2 This procurement exercise was conducted in accordance with the agreed contract strategy and the provisions of Contract Standing Orders, the Financial Regulations and relevant procurement legislation.

7. Risk Analysis

7.1 Should the Tendering Committee decide not to proceed as recommended then this will delay the project, may have financial implications and may result in legal challenge.

8. Equalities Impact Assessment (EIA)

8.1 An equalities screening was not required as the procurement was a call-off via the Scotland Excel FA / DPS (Treatment and Disposal of Recyclable and Residual Waste 27-17). The Council will follow the guidance and principles contained within the terms of the FA / DPS.

9. Strategic Assessment

9.1 The works undertaken will contribute to delivery of the Council strategic priorities by supporting the strong local economy and improved employment opportunities.

Name: Angela Wilson

Designation: Strategic Director - Transformation & Public Service Reform

Date: 11 March 2020

Person to Contact: Jenna McCrum - Senior Procurement Officer, Corporate Procurement Unit, Council Offices, 16 Church Street, Dumbarton. Telephone: 01389 737856.
Email: Jenna.mccrum@west-dunbarton.gov.uk

Appendices: Not Applicable

Background Papers: The Contract Strategy
EIA Screening

Wards Affected: All