

WEST DUNBARTONSHIRE COUNCIL

Report by the Acting Executive Director of Housing, Environmental and Economic Development (Housing and Regeneration)

Tendering Committee: 24 October 2007

Subject: Tender for the Supply and Delivery of Kitchen Worktops

1. Purpose

- 1.1 This report seeks Committee approval to initiate a tender for the supply and delivery of Kitchen Worktops.

2. Background

- 2.1 The Council commenced a Prudential Borrowing programme providing for the replacement of all kitchens in Authority owned houses in financial year 2003/2004.
- 2.2 The Council approved a 5 year programme for Kitchen Installations.

3. Main Issues

- 3.1 This tender seeks to provide continuity of service for the Kitchen Installation Programme. The supply of worktops will continue to allow the programme of installation to be undertaken by the in house DLO, Repairs and Maintenance Housing Repairs Plus.

4. Personnel Issues

- 4.1 Nil.

5. Financial Implications

- 5.1 The anticipated cost for the supply of worktops is in the region of £90,000 per annum. It is proposed to award the contract for a period of 30 Months with an option to extend for 12 months + 12 Months. The cost of this service will be met from the Housing Maintenance Trading Account.

6. Risk Analysis

- 6.1 Failure to initiate a tender exercise is regarded as a risk to continued service provision.

7. Conclusions

7.1 A tendering exercise will provide a competitive, robust and transparent option for service continuation.

8. Recommendation

8.1 The Committee is invited to consider and approve the initiation of an open tendering route for the supply and delivery of kitchen worktops.

Irving Hodgson

**Acting Director of Housing, Environmental and Economic Development
(Housing and Regeneration)**

Date: 12 October 2007

Persons to Contact: Stephen McGonagle - Manager of Repairs and Maintenance, telephone: 01389 778338

Martin Feeney - Section Head, Housing Maintenance (Clydebank), telephone: 0141 562 2381

Appendices: Nil

Background Papers: None

Wards Affected: All