

## WEST DUNBARTONSHIRE COUNCIL

### Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 27 January 2010

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**Subject: Fire Risk Assessments of Multi-Storey Housing Stock**

#### **1. Purpose**

- 1.1** To advise the Committee of tenders received for Fire Risk Assessment of Multi-Storey Housing Stock, and to seek approval to accept the most economically advantageous tender.

#### **2. Background**

- 2.1** Following representations by officers of Strathclyde Fire and Rescue in July 2009 it was decreed that fire risk assessments would be required at each of West Dunbartonshire Council's multi-storey housing blocks, these numbering 33 in total.
- 2.2** Tenders for this exercise were received on 21 December 2009 from two contractors.

#### **3. Main Issues**

- 3.1** The work comprises the completion of fire risk assessments at 33 no. multi-storey blocks.

#### **4. Personnel Issues**

- 4.1** Project planning and management and Quantity Surveying services are being carried out in-house by the Architectural Services Section of Housing, Environmental and Economic Development.

#### **5. Financial Implications**

- 5.1** The two tenders returned have been checked arithmetically and represent good value by current pricing levels and can be accommodated within the HRA Statutory Compliance budget.
- 5.2** Tenders were also assessed on a price/quality basis against a criteria detailed in the tender documents. Points were awarded to each tenderer, out of a maximum score of 100, to identify the most economic offer. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).

**6. Risk Analysis**

- 6.1** Failure to carry out this work could result in the Council being in contravention of the Fire (Scotland) Act 2005 and The Fire Safety (Scotland) Regulations 2006.

**7. Conclusions & Officers' Recommendations**

- 7.1** The works included in this contract will enable the Council to ensure compliance with the Fire (Scotland) Act 2005 and The Fire Safety (Scotland) Regulations 2006.
- 7.2** The Committee is invited to approve the awarding of the contract to CIPFA Property in the amount of £31,350.00.

**Elaine Melrose**

**Executive Director of Housing, Environmental and Economic Development**

**Date: 27 January 2010**

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**Person to Contact:** John Corcoran, Section Head - Architectural Services, Garshake Road, Dumbarton, telephone: 01389 737350, e-mail: john.corcoran@west-dunbarton.gov.uk

**Appendices:** Form ST/1 - Statement of Tenders Received

**Background Papers:** None

**Ward Affected:** 2, 3, 5 and 6