

Economic Development Strategy 2011/16

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Report Layout: HEED Economic Development Strategy 2011-2016



Icon	Name
Th	1. Headline targets for Economic Development Strategy 2011-16

PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	
CED/PPP/007 Employment rate	69%	67%	67%	The target within the Economic Development Strategy is to increase the Employment Rate from 66.6%, June 2010 to 71% by 2016.	Michael Gill
H/ED/017 Business stock per 10,000 of adult population (16+)	217		223	The target between 2011 and 2016 within the Economic Development Strategy is to raise the number of active enterprises in West Dunbartonshire by 10%. The latest figure available relates to the 2009 dataset published in Nov 2010. Data for 2010/11 will be available Nov 2011.	Gillian Scholes
H/ED/024 Private sector investment generated for major regeneration sites in WD	N/A	N/A	£25,000,000	The Economic Development Strategy has a target to deliver £200 million of private sector investment through our regeneration sites by 2016. The current economic climate has had an affect on private sector investment which has delayed progress on some proposed development activity. The private sector investment generated will be monitored and reported on annually.	Marnie Ritchie

Icon	Name
	2. Stimulating economic growth and strengthening the business base

Icon	Name
	2.1 Increasing the number of new business starts

PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	
H/ED/003 Number of businesses receiving start up grants	103	92	90	Progress to end of August 2011 - 54 start-up grants approved.	Gillian Scholes
H/ED/020 Number of businesses given advice and assistance to start up	N/A	230	240	Progress to end of August 2011 141 start-ups assisted in West Dunbartonshire.	Gillian Scholes
H/ED/033 Number of business start up workshops delivered	N/A	99	70	Progress up to end of August 2011 50 start-up workshops delivered in West Dunbartonshire.	Gillian Scholes

Icon	Name
	2.2 Growing innovative, competitive and sustainable businesses

PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	
H/ED/021 Number of businesses assisted with	N/A	253	200	108 businesses assisted with an intervention	Gillian Scholes

PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	
Council business support intervention					up to end of September 2011.
H/ED/025 Number of businesses provided with one-to-one advice	N/A	N/A	N/A		<p>These projects relate to advice and consultancy element of Fit for Growth, a 3yr ERDF programme over three local authorities. The overall programme has not yet commenced due to approval delays and setting-up of the process with lead partner EDC. Targets for overall programme and initiative details for e-commerce and Energy Savings advice have still to be agreed with ESEP.</p> <p>Despite the delays across the three authority areas we have provided 160 businesses with 1-1 advice, completed 6 Action Plans, 17 Business Development Reviews, and 11 specialist events.</p> <p>An extensive programme of further promotion including recent Dunbartonshire Business Show is being developed to drive the activity level and support our local businesses.</p>
H/ED/026 Number of action plans for VAT+start ups	N/A	N/A	N/A		
H/ED/027 Number of business development reviews carried out with existing businesses	N/A	N/A	N/A		
H/ED/028 Number of business plans revised for existing businesses	N/A	N/A	N/A		
H/ED/029 Number of businesses to receive e-commerce advice	N/A	N/A	N/A		
H/ED/030 Number of businesses to receive energy saving advice	N/A	N/A	N/A		
H/ED/031 Number of specialist events/workshops held	N/A	N/A	N/A		

Gillian Scholes







Icon	Name
	2.3 Supporting access to finance for growth





PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	
H/ED/032 Number of businesses with a WOSLF business loan	N/A	3	5		Progress to end of August 2011 - 3 WOSLF loans approved.



Gillian Scholes

PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	


Icon	Name
	2.4 Supporting the development of key growth sectors

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/2011/ED/10 Develop strategic marketing campaign that promote West Dunbartonshire for tourism and business investment			31-Mar-2012	A strategic working group has been established and met. A marketing strategy for the area is being developed.	Establish Strategic Working Group	31-Aug-2011	Yes	Working group established with 1st meeting mid-Sept 2011 (internal WDC)	Gillian Scholes
					Organise and host Dunbartonshire Business Show	28-Sep-2011	Yes		
					Develop draft marketing campaign	29-Feb-2012	No		
					Implement marketing campaign	31-Mar-2012	No		
H/2011/ED/11 Refresh the tourism action plan 2011/2012			31-Mar-2012		Consult partners & stakeholders on content of current strategy and action plan	31-Oct-2011	Yes	Partners and stakeholders have been surveyed. Results are being analysed and will be used to refresh strategy and action plan.	Gillian Scholes
					Refresh tourism strategy and action plan	29-Feb-2012	No		
					Implement tourism action plan	31-Mar-2012	No		
H/2011/ED/12 Investigate the feasibility of new industries			31-Mar-2012	This has been identified as an action through the Economic Development	Establish working group	31-Aug-2011	Yes	Key Growth Sector working group has been established and met.	Gillian Scholes

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
as key growth sectors for West Dunbartonshire				Strategy. A working group will be established in the near future.	Conduct feasibility review of new industries as key growth sectors	29-Feb-2012	No		
					Report results and develop action plan	31-Mar-2012	No		
H/ED/STRATEGY/01 Install 2 shop-jackets within Dumbarton Town Centre			31-Mar-2011	This project is now completed and involved the installation of a deli 'shop' to 119 High Street and a butchers 'shop' to 34 High Street.			Yes	Project completed.	Marnie Ritchie
H/ED/STRATEGY/02 Provide 10 retail businesses with a business review and action plan and further grant funding towards implementation			31-Mar-2012	Liaison with businesses has taken longer than anticipated. All Action Plans have been prepared by Retail Mentors and are expected to be with WDC by 31st October 2011.	Develop and agree project details (Business Support and Regeneration).	02-Apr-2011	Yes	Consultants brief developed and prepared to guide project and inform appointed retail consultants.	Marnie Ritchie
					Complete action plans for participating businesses.	31-Oct-2011	No	The process requires the participation of a number of businesses in their free time and so this stage is taking longer to complete than first anticipated.	
					Confirm premises, specifications and costs for businesses participating in retail improvement grant.	30-Nov-2011	No		
					Issue grant allocation on to participating businesses subject to satisfactory completion and sign off.	09-Feb-2012	No		

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
					Appoint retail consultants to undertake action plans with businesses		Yes	Retail Mentors appointed on 1 June 2011.	
H/ED/STRATEG Y/03 Regenerate Bowling basin		<div style="border: 1px solid black; width: 80px; height: 20px; display: flex; align-items: center; justify-content: center;">0%</div>	20-Mar-2016	Discussions have taken place with British Waterways in May and August of this year regarding the development of their plans for the area.	Liaise with and assist British Waterways in developing and progressing their proposals for Bowling Basin.	31-Mar-2012	No	BW have indicated they hope to obtain planning permission within 2012.	Pamela Clifford; Marnie Ritchie
H/ED/STRATEG Y/04 Regenerate Lomondgate		<div style="border: 1px solid black; width: 80px; height: 20px; display: flex; align-items: center; justify-content: center;">20%</div>	31-Mar-2015	Some developments at Lomondgate are currently on site and progressing despite the economic downturn.	Submit a TIF proposal for the Lomondgate and Vale of Leven Industrial Estate area to the Scottish Future's Trust.	19-Aug-2011	Yes	A response is currently awaited on whether our proposal has been successful.	Pamela Clifford; Marnie Ritchie
					Develop and agree a Service Level Agreement with Strathleven Regeneration CIC.	30-Nov-2011	No	Draft agreement being considered.	
					Support Strathleven Regeneration Company to deliver business and industrial elements of Lomondgate	31-Mar-2015	No	A TIF application has been submitted which aims to deliver infrastructure for the Business Village and Business Park. The outcome is currently awaited.	
					Support the delivery of residential units at Lomondgate	31-Mar-2015	No	338 units are planned on the south side of the A82. Walker Group recently commenced with building 110	

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
								residential units at the Maltings and Persimmon is on site to deliver 119 units.	
					Support the delivery of roadside services at Lomondgate	31-Mar-2015	No	Premier Inn and pub/restaurant now complete and operational. A Costa Coffee Drive -Thru is currently being constructed. Interest is still being sought for a petrol filling station operator.	

Icon	Name
	2.5 Encouraging inward investment

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/ED/STRATEG Y/05 Continue to provide core funding to Clyde Waterfront, Clydebank Rebuilt & Strathleven Regeneration Company to assist with project delivery		<div style="background-color: #4f81bd; color: white; padding: 2px; display: inline-block;">100%</div>	31-Mar-2012	Funding has been provided to commit to projects.	Commit funding in 2011/12 for Clydebank Rebuilt, Strathleven Regeneration Company and Clyde Waterfront	01-Apr-2011	Yes	Capital and revenue funding has been provided to Clydebank Rebuilt and revenue funding has been provided to Strathleven Regeneration Company and Clyde Waterfront.	Marnie Ritchie
H/ED/STRATEG Y/06 Provide funding contribution to		<div style="background-color: #4f81bd; color: white; padding: 2px; display: inline-block;">100%</div>	31-Mar-2012		The required funding allocation has been provided within the General Services Capital Budget for these	01-Apr-2011	Yes	Funding will support project management and access to Queens Quay with works	Marnie Ritchie

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
Clydebank Rebuilt to assist them to develop capital projects.					projects.			currently on site for a new car park.	

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	2.6 Increasing the value of exports



Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/ED/STRATEG Y/26 Make local businesses with export potential aware of the "Smart Exporter"		<input type="text" value="33%"/>	31-Mar-2012	A meeting has been held with SDI to discuss the organisation of an event during March 2012.	Invite 'Smart Exporter' to attend Business Show	28-Sep-2011	Yes	'Smart Exporter' attended Dunbartonshire Business Show as exhibitors.	Gillian Scholes
					Arrange 'Smart Exporter' event for local businesses	31-Mar-2012	No		
					Obtain feedback from Smart Exporter event	31-Mar-2012	No		


Icon	Name
	3. Improving the skills of our people and supporting them into work

Icon	Name
	3.1 Assisting people back into work

PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	

PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	
H/EDSTRATEGY/2 Number of participants receiving support	N/A	N/A	1,600	The WDEP II became operational on 1st July 2011. European Reporting Quarter for Claim 1 is July, August and September 2011 and performance against targets can be updated during October 2011.	Michael Gill
H/EDSTRATEGY/3 Number of participants with multiple deprivation	N/A	N/A	960	The WDEP II became operational on 1st July 2011. European Reporting Quarter for Claim 1 is July, August and September 2011 and performance against targets can be updated during October 2011.	Michael Gill
H/EDSTRATEGY/4 Number of participants in NEET group	N/A	N/A	360	The WDEP II became operational on 1st July 2011. European Reporting Quarter for Claim 1 is July, August and September 2011 and performance against targets can be updated during October 2011.	Michael Gill
H/EDSTRATEGY/5 Number of participants with disabilities or health issues	N/A	N/A	400	The WDEP II became operational on 1st July 2011. European Reporting Quarter for Claim 1 is July, August and September 2011 and performance against targets can be updated during October 2011.	Michael Gill
H/EDSTRATEGY/6 Number of participants entering employment	N/A	N/A	480	The WDEP II became operational on 1st July 2011. European Reporting Quarter for Claim 1 is July, August and September 2011 and performance against targets can be updated during October 2011.	
H/EDSTRATEGY/7 Number of participants entering education or training	N/A	N/A	240	The WDEP II became operational on 1st July 2011. European Reporting Quarter for Claim 1 is July, August and September 2011 and performance against targets can be updated during October 2011.	Michael Gill
H/EDSTRATEGY/8 Number of participants in employment six months after leaving	N/A	N/A	300	The WDEP II became operational on 1st July 2011. European Reporting Quarter for Claim 1 is July, August and September 2011 and performance against targets can be updated during October 2011.	Michael Gill

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/ED/STRATEG Y/28 Develop an employer engagement toolkit		<div style="border: 1px solid black; background-color: #4a86e8; color: white; padding: 2px; display: inline-block;">25%</div>	19-Mar-2012		Request Tendering Committee approval to tender for Employer Engagement Services.	10-Jun-2011	Yes	Tender committee approved Employer Engagement Service to go out to tender.	Michael Gill
					Publish Employer Engagement Service tender on Public Contract Scotland.	10-Oct-2011	No		
					Award the Employer Engagement Contract to successful bidder.	12-Dec-2011	No		
					Work with contracted organisation to produce the Employer Engagement Tool Kit.	19-Mar-2012	No		
H/ED/STRATEG Y/29 Explore external funding opportunities for employability support		<div style="border: 1px solid black; background-color: #4a86e8; color: white; padding: 2px; display: inline-block;">100%</div>	31-Mar-2012		Complete final submission for ERDF Funding of £166,401 for a 3 year Job Brokerage Programme.	27-May-2011	Yes	Funding Achieved. July 2011 funding of £166,401 confirmed for over 3 years to June 2014.	Michael Gill
					Complete final submission for ESF Priority 5 funding for a two year Employability Programme.	04-Jul-2011	Yes	Funding Achieved. In June 2011 Funding of £1.2m confirmed for a two year programme.	

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	3.2 Meeting the skills needs for growth businesses



PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	
H/ED/004 Number of business employees trained	371	233	300	Economic climate has had an affect on capacity for businesses to carry out training. 185 Business employees trained to date.	Gillian Scholes

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/ED/STRATEGY/27 Research and collate information on the skills needs of growth industries		<input type="text" value="0%"/>	31-Mar-2012	Progress on-going.	Conduct desk top research on skills needs of growth industries	31-Dec-2011	No	Discussions on-going with Strategy team regarding areas to be researched.	Gillian Scholes
H/ED/STRATEGY/31 Develop tailored skills intervention for key sectors through CPP sector partnerships		<input type="text" value="0%"/>	31-Mar-2012	Proposal currently being developed.	Design and implement sector development fund to provide support to key sectors.	29-Feb-2012	No		Gillian Scholes
H/ED/STRATEGY/32 Investigate the feasibility of a Community Benefit Policy for West Dunbartonshire Council		<input type="text" value="0%"/>	31-Mar-2012		Research best practice across other LA areas	30-Nov-2011	No	Discussions on-going with procurement, legal and other LAs	Gillian Scholes
					Develop a Community Benefit Policy for West Dunbartonshire Council	31-Jan-2012	No		
					Implement Community Benefit Policy	31-Feb-2012	No		

Icon	Name
	3.3 Supporting young people in their transition to work

PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	

PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	
CED/EDSTRATEGY/1 Number of modern apprenticeships	N/A	N/A	20	12 Administration, 4 Construction, 1 Mechanical Engineer, 1 Land Services Engineer and 2 Green Space Apprentices were recruited from July to September 2011.	Michael Gill
H/DS/06/OP10-11 Number of Get Ready for Work opportunities provided	N/A		150	At 29 September 96 young people have joined our Get Ready for Work programme.	Michael Gill

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/ED/STRATEGY/33 Work in partnership with Young Enterprise Scotland to provide entrepreneurship support in educational establishments		<div style="background-color: #4f81bd; color: white; padding: 2px; display: inline-block;">100%</div>	31-Mar-2012	WDC attended Board meeting on 31 August 2011.	Attend Young Enterprise board meetings and support events initiated.	31-Mar-2012	Yes	On-going attendance.	Gillian Scholes
H/ED/STRATEGY/34 Develop a Service Level Agreement with Education to provide work placements for all school pupils in their final year of school		<div style="background-color: #4f81bd; color: white; padding: 2px; display: inline-block;">100%</div>	31-May-2011		Prepare a draft Service Level Agreement detailing the partners involved, the programme to be followed, funding and the remit and responsibilities of the Employability and Educational Services.	15-Apr-2011	Yes	Achieved	Michael Gill
					Finalise and sign off the Service Level Agreement.	27-May-2011	Yes	Achieved	


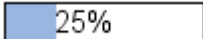

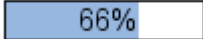
Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/ED/STRATEGY/35 Agree Service Delivery Agreement with Skills Development Scotland		<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	31-May-2011		Develop service delivery agreement with Skills Development Scotland	30-Sep-2011	Yes	Attended SDS workshop on 27 Sep 2011 to refresh agreement.	Michael Gill
H/ED/STRATEGY/36 Liaise with Education to inform of labour market trends/sector specific growth areas.		<div style="width: 0%;"><div style="width: 0%; background-color: #ccc; text-align: center;">0%</div></div>	31-Mar-2012		Undertake an end of year review of the School Work Experience programmes and produce a report on the performance of this initiative with recommendations for the academic year 2012/13.	27-Jan-2012	No		Michael Gill


Icon	Name
	3.4 Improving core employability skills


PI Code & Short Name	2009/10	2010/11	2011/12		Assigned To
	Value	Value	Target	Note	
H/EDSTRATEGY/9 Number of participants gaining a full qualification.	N/A	N/A	700	The WDEP II became operational on 1st July 2011. European Reporting Quarter for Claim 1 is July, August and September 2011 and performance against targets can be updated during October 2011.	Michael Gill


Icon	Name
	4. Creating a place where people choose to live work and invest


Icon	Name
	4.1 Enabling the delivery of our major regeneration sites


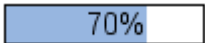

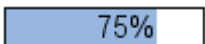
Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/2011/ED/01 Develop successful partnership models to enable the delivery of key regeneration sites			31-Mar-2012	A Developers Protocol has been drafted and circulated.	Establish formal working group/regular liaison meetings for all key sites	30-Jun-2011	Yes	A developers protocol has been produced and this is being circulated to all developers of key development sites. It outlines a new service to developers and landowners in terms of pre-application advice and an aftercare service. Initial liaison meetings have been undertaken for main sites.	Pamela Clifford; Marnie Ritchie
					Agree Developers Protocol	14-Oct-2011	No	It is intended to send the protocol formally to all developers and land owners. Developers have already been receiving a copy of the protocol informally for their comments.	
					Review Protocol following consultation with developers and amend appropriately	04-Nov-2011	No	Feedback from developers will be considered.	
					Undertake end of year review of liaison meetings and annual report on their effectiveness	30-Mar-2012	No	Any necessary changes will be made following this stage.	
H/2011/ED/02 Identify external funding streams			31-Mar-2012	A response is expected in late September early October from the Scottish Futures Trust regarding the TIF bid.	Submit a TIF application	19-Aug-2011	Yes	A submission was made to the Scottish Future's Trust on 19 August for a pilot Taxation Incremental Financing area at Lomondgate and the	Marnie Ritchie




Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
								Vale of Leven Industrial Estate. The result will be known in late September	
					Establish Funding Working group	30-Sep-2011	Yes	The funding group will consider funding opportunities on an ongoing basis that could assist with the delivery of our Economic Development Strategy. A meeting is being arranged for week commencing 10 October.	
					Investigate best practice funding models for local regeneration projects eg JESSICA.	31-Mar-2012	No	Discussions will take place with agents Amber Infrastructure Ltd, appointed to set up and manage the £50 million JESSICA programme.	
H/2011/ED/04 Prepare an Infrastructure Investment Plan		<div style="border: 1px solid black; background-color: #e0e0e0; padding: 2px; display: inline-block;">20%</div>	31-Mar-2012	There has been some delay in completing the research work due to time spent specifically on TIF work. This work should be completed by end of October and is unlikely to affect other milestones.	Establish a working group	31-Jul-2011	Yes	The working group has now been established. The first meeting took place on 19th July 2011.	Marnie Ritchie
					Complete research and baseline work	30-Sep-2011	No	Research for the TIF proposal at Lomondgate (ED/02) has informed this work but work on the TIF has delayed research and baseline work on the Plan.	
					Prepare draft plan	30-Nov-2011	No		
					Undertake consultation	31-Jan-	No		


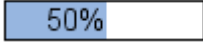

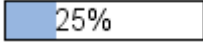
Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
						2012			
					Report to HEED Committee for approval	01-Mar-2012	No		
H/ED/STRATEGY/08 Maintain an up to date Development Plan and associated supplementary planning guidance		<div style="border: 1px solid black; width: 80px; height: 20px; background-color: #4f81bd; color: white; display: flex; align-items: center; justify-content: center;">60%</div>	31-Mar-2012		Update Development Plan Scheme and Participation Statement	01-Apr-2011	Yes		Alan Williamson
					Submit LDP SEA Scoping Report to Consultation Authorities	30-Apr-2011	Yes		
					Publish SDP Proposed Plan	30-Jun-2011	Yes		
					Submit SDP Proposed Plan to Scottish Ministers	31-Oct-2011	No		
					Publish LDP Main Issues Report	30-Mar-2012	No		


Icon	Name
	4.2 Creating attractive, competitive and safe town centres

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/2011/ED/06 Improve Mitchell Way shopping Centre & market adjoining development site		<div style="border: 1px solid black; width: 80px; height: 20px; background-color: #4f81bd; color: white; display: flex; align-items: center; justify-content: center;">33%</div>	31-Mar-2012	On 7 September HEED Committee approved the marketing of the site and work is being finalised to release the brief to the market in October.	Commence work to identify shopping centre improvements	01-Jun-2011	Yes	Initial works focussed on costs to remodel retail units at 4-18 Mitchell Way which is now to be demolished. Alternative proposals for 770K spend are now being developed.	Marnie Ritchie

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
					Marketing Brief Produced	31-Oct-2011	No		
					Tenders received and preferred developer chosen.	30-Mar-2012	No	Subject to PQQ and Tender process	
H/2011/ED/07 Implement Dumbarton Town Centre Improvement Plan			31-Mar-2012	At present 70% of the actions are complete. £450K of Town Centre Regeneration Funding has assisted in delivering 5 CCTV cameras, 18 new pedestrian finger post signs, 50 new car parking spaces, new heritage plaques for listed buildings and monuments, 21 new lighting columns along the quayside, improvements to the Riverside Lane area and Glencairn House, a High Street clean up, and support for a Pride in Our Town week, the introduction of Farmers markets and a shop local Christmas campaign leaflet and many more actions.					Marnie Ritchie
H/2011/ED/08 Review Dumbarton & Alexandria Town Centre Masterplans			31-Mar-2012	Dumbarton Review held up due to recent change in ownership of Artizan Centre.	Commence desk-based review and research best practice	31-Jul-2011	Yes	Work commenced July 2011.	Marnie Ritchie
					Commence preparation of review report with key recommendations.	31-Aug-2011	Yes	Report will be completed by end of October 2011.	

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
					Assess progress of desk based reviews and agree timescales for remaining work.	12-Sep-2011	Yes	Review work is underway. Dumbarton Review held up due to recent change of ownership of Artizan Centre.	
					Complete reports.	31-Oct-2011	No	On completion, reports will be circulated and next steps agreed.	
H/ED/STRATEG Y/09 Continue to provide support to stakeholder groups e.g. Dumbarton Town Centre Forum		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; color: white; text-align: center; padding: 2px;">100%</div>	31-Mar-2012	Meetings are arranged when required.	Facilitate Alexandria Regeneration Forum meetings when required in 2011/12.	31-Mar-2012	Yes	Meetings have been arranged, members invited, agendas developed and papers circulated as required for the Forum.	Marnie Ritchie
					Facilitate Dumbarton Town Centre Forum Meetings in 2011/12.	31-Mar-2012	Yes	Meetings have been arranged, members invited, agendas developed and papers circulated as required for the Forum.	
H/ED/STRATEG Y/13 Deliver a new supermarket in Clydebank town centre		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; color: white; text-align: center; padding: 2px;">33%</div>	31-Mar-2014	A planning application is currently awaited for the foodstore.	Assist Tesco with the submission of a Proposal of Application Notice (PAN)	19-Aug-2011	Yes		Marnie Ritchie
					Assist Tesco with the submission of a planning application.	30-Nov-2011	No	An application is expected end of November 2011.	
					Submit a planning application for the new leisure centre.	30-Nov-2011	No	This application will be submitted at the same time as the Tesco foodstore.	
H/ED/STRATEG Y/14 Deliver the Clydebank Civic Quarter		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; color: white; text-align: center; padding: 2px;">0%</div>	31-Mar-2015	The main works contract is currently ongoing and includes the Town Hall, Library and former Baths.	Completion of main works contract.	31-Mar-2012	No	Contract works have been delayed at the Town Hall and briefing note to members is being prepared.	Marnie Ritchie

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/ED/STRATEG Y/16 Complete St James Retail Park Dumbarton with appropriate edge of centre uses			31-Mar-2015	British Land have recently undertaken consultation events within Dumbarton town centre as part of their proposal of application notice.	Encourage British Land to deliver proposals for an acceptable number and size of retail units at St James which cannot be accommodated within Dumbarton town centre.	31-Mar-2012	No	The Retail Park is outwith the town centre and proposals should therefore avoid any potential impact on Dumbarton town centre.	Marnie Ritchie
					Provide support on lead up to planning application submission.		Yes	A representative for British Land was invited to outline plans at the Dumbarton Town Centre Forum February 2011 meeting. A stakeholder workshop was held in the New Burgh Hall Dumbarton on 13 July and plans were displayed within one of WDCs town centre car parks in September.	
H/ED/STRATEG Y/17 Introduce new businesses to Artizan Centre			31-Mar-2015	The Centre has recently been bought over by new owners Mars Pension Fund and LaSalle investment acts as their property agent.	Invite LaSalle onto Dumbarton Town Centre Forum and ask them to present their plans.	29-Aug-2011	Yes	A representative from LaSalle attended the Forum meeting on 29 August and presented their plans for improvements.	Marnie Ritchie
					Assist with the delivery of new occupiers to the Centre where possible.	31-Mar-2012	No	Details of a number of interested businesses have been relayed to LaSalle from WDC.	
					Encourage LaSalle to submit planning proposals that will enhance the Artizan Centre.	31-Mar-2012	No	A meeting is planned for 4 October to reveal plans prior to submitting a planning application.	





Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
					Schedule progress meetings with LaSalle to coincide with Forum meetings.	31-Mar-2012	No	Agents laSalle are based in London.	
H/ED/STRATEG Y/23 Regenerate town centre sites in Dumbarton		<input type="text" value="0%"/>	31-Mar-2012	Meetings have taken place with Vico in May and August of this year to identify appropriate proposals that could be submitted for consideration. A response is currently awaited.	Encourage private sector to deliver their town centre site in Dumbarton	31- Mar-2012	No	It was agreed in late August that the retail operator involved in discussions would set up a meeting between Development Management and the retail operator's architect.	Marnie Ritchie


Icon	Name
	4.3 Creating an integrated and sustainable transport infrastructure




Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/2011/ED/09 Animating the canal - Complete Canal Towpath Improvements		<input type="text" value="50%"/>	31-Mar-2012	A funding source has been identified by British Waterways and is currently being pursued.	Include funding for the remaining section of the towpath within the General Services Capital Budget for 2011/2012	30-Jun-2011	Yes	No Council capital funding is available for this project at the present time and it is likely that completion will rely on external sources.	Marnie Ritchie
					Explore funding opportunities with partner British Waterways and Canal	31-Mar-2012	No		


Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
					Liaison Group.				


Icon	Name
	4.4 Improving the quality and quantity of housing stock


Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/2011/HS/01 Investigate the potential to develop a new council house building programme			30-Aug-2012	Application submitted to Scottish Government in May to provide 75 new council homes in West Dunbartonshire.	Identify options for possible Council new build housing programme	01-Apr-2011	Yes	Complete.	John Kerr 2
					Engage in discussions with RLS over opportunities presented by the new SG Innovation and Investment Fund	31-May-2011	Yes	Complete.	
					Submit applications for Innovation and Investment Fund.	31-May-2011	Yes	Complete.	
					Receive notification on outcome of applications to Innovation and Investment Fund	16-Sep-2011	Yes	Successful application - £2,250,000 for 75 new build council homes in West Dunbartonshire	
					Agree on actions to implement a new council house building programme in West Dunbartonshire (report to HEED)	30-Nov-2011	No	Project Board has been appointed and will develop timeplan in November.	
H/2011/HS/05 Complete our Local Housing Strategy and			30-Nov-2012	Housing Issues Paper has been widely circulated and consultation events	Agree and circulate a Housing Issues Paper to commence consultation on the LHS	31-May-2011	Yes	Complete.	John Kerr 2

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
submit to the Scottish Government				are taking place in June. First stage of consultation will end on the 15th July.	Carry out First Stage Consultation	15-Jul-2011	Yes	Three deliberative events held in each of the main settlement areas, feedback from these and other consultation vehicles will inform the draft LHS to be published in late September.	
					Distribute Draft LHS to inform second stage consultation	30-Sep-2011	No	To be distributed on 10 October 2011	
					Report LHS to HEED Committee for approval	09-Nov-2011	No	Consultative Draft to be presented at HEED committee on 2nd November 2011	
					Carry out 2nd stage consultation on LHS	25-Nov-2011	No	Will take place throughout October and November	
					Submit West Dunbartonshire's Local Housing Strategy to the Scottish Government	30-Nov-2011	No	Milestone expected to be met within target.	
H/ED/STRATEGY/18 Encourage the delivery of private sector housing sites within and adjacent to Dumbarton town centre.		<input data-bbox="568 1171 770 1214" type="text" value="0%"/>	31-Mar-2016	This action requires Officers to establish regular contact with developers.	Establish a funding working group to investigate funding that could assist with the delivery of sites.	31-Oct-2011	No	A funding group will be established and this relates to a separate covalent action.	Pamela Clifford; Marnie Ritchie
					Contact all developers on a regular basis to obtain progress updates and review opportunities.	31-Mar-2012	No	A developers protocol has been drafted for approval and if appropriate developer liaison groups will be created for these sites in Dumbarton.	


Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
					Progress the development of an Infrastructure Investment Plan that could assist with the delivery of sites.	31-Mar-2012	No	An Infrastructure Investment Plan Working Group has been established. This relates to a separate covalent action.	
H/ED/STRATEGY/19 Encourage the delivery of public sector housing within and adjacent to Alexandria Town Centre.		<div style="border: 1px solid black; width: 80px; height: 20px; display: flex; align-items: center; justify-content: center;">0%</div>	31-Mar-2018	The majority of this work is being taken forward by the Council's Housing Strategy Section and various Housing Associations as part of a wider longer term plan.	Assist Cordale Housing Association with the submission and consideration of a planning application for residential units on the former Kippen Dairy site.	31-Mar-2012	No	Cordale are intending to submit a planning application within this financial year.	Pamela Clifford; Marnie Ritchie
H/ED/STRATEGY/20 Encourage the delivery of private sector housing at Queens Quay		<div style="border: 1px solid black; width: 80px; height: 20px; display: flex; align-items: center; justify-content: center;">50%</div>	31-Mar-2015	The site (excluding the East Yard area) requires substantial infrastructure works - services, remediation works to quay walls to prepare for new uses.	Engage with the site owners to explore options.	31-Dec-2011	Yes	Since May 2011, Council Officers and Clydebank Rebuilt have had various meetings with representatives for the owners, Clydeside Regeneration, to consider options for the site and a Proposal of Application Notice has now been submitted.	Pamela Clifford; Marnie Ritchie
					Explore delivery models for the site in conjunction with Clydebank Rebuilt and prepare a Briefing Note.	31-Mar-2012	No		
H/ED/STRATEGY/24 Establish West Dunbartonshire		<div style="border: 1px solid black; width: 80px; height: 20px; display: flex; align-items: center; justify-content: center;">100%</div>	31-Mar-2012	Housing Providers Forum established in March 2011 and will continue to meet on					John Kerr 2


Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
Housing Providers Forum				at least a quarterly basis.					
H/ED/STRATEG Y/25 In partnership with RSL's apply for funding through the Scottish Government's Innovation and Investment Fund.		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; color: white; display: flex; align-items: center; justify-content: center;">100%</div>	31-Mar-2012	In total 6 bids were submitted to the Innovation and Investment Fund in May 2011, (3x WDC (Council House Building). Cordale, Knowes and Clydebank HAs (Innovation Fund). The three WDC have been successful, however the bids made by Clydebank and Knowes HA were unsuccessful. The further bid involving Cordale HA is still be assessed.					John Kerr 2

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	4.5 Developing a modern business infrastructure

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/ED/STRATEG Y/21 Identify a need for new pedestrian signposts for		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; color: white; display: flex; align-items: center; justify-content: center;">50%</div>	30-Nov-2011	This project requires joint working with the Council's Greenspace Team which has an Access Officer and	Set up meeting with Access Officer and Roads	31-May-2011	Yes	An initial meeting has taken place with Roads.	Marnie Ritchie
					Identify areas where signage is lacking and liaise	30-Nov-2011	No	Consultation should assist with identifying	

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
key employment destinations				with the Roads Section. It is a fairly small scale project in terms of priority and so the timescale for completion has slipped, whilst other projects are being progressed.	with public transport bodies and key businesses.			current issues. If no issues are identified then the project will cease. If signs are required their no. cost and source of funding will be identified and works implemented.	


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	4.6 Maximising West Dunbartonshire's competitiveness as an investment location

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/ED/STRATEG Y/22 Develop proposals to improve Dumbarton Castle's links and setting and investigate funding opportunities		<input data-bbox="568 1050 772 1090" type="text" value="0%"/>	31-Mar-2013	This action is linked to an action within the Dumbarton Town Centre Improvement Plan.	Establish a Working Group to take forward this action.	30-Nov-2011	No	Relevant Council officer and representatives from Historic Scotland will be involved.	Marnie Ritchie
					Agree a list of actions to take forward.	31-Dec-2011	No		
					Identify any sources of funding required for actions.	31-Jan-2012	No		


Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
					Present progress to next available Dumbarton Town Centre Forum Meeting	31-Mar-2012	No		


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	5. Building stronger partnerships and new approaches to delivery

Icon	Name
	5.1 Community Planning Partnership

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
CED/11-15/CP/001 Oversee the development, monitoring and reporting of the SOA 2011 - 2014		<div style="border: 1px solid black; background-color: #e0e0e0; padding: 2px; display: inline-block;">80%</div>	31-Mar-2012	The SOA 2011/14 was approved by Council and was submitted to the Scottish Government in June 2011. Positive feedback received from the Scottish Government overall. Currently reviewing some minor elements of the SOA performance framework with the SOA Writers Groups as a result of the	Ensure full community involvement in drafting of new SOA 2011 - 2014	18-May-2011	Yes	Complete. Innovative and unique levels of community involvement through major consultation events before and after SOA was drafted and individual community residents contributing to the content and writing of SOA through member of 3 multi agency writers' groups.	Peter Barry
					Manage and lead completion of draft SOA and write key	18-May-2011	Yes	Complete.	

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
				feedback from the Scottish Government. The preparation of the final report on the 2009/11 SOA will commence over the next few weeks.	narrative sections				
					Get approval for draft SOA from CPP Strategic Board and Council	30-Jun-2011	Yes	completed	
					Review content of SOA subject to final comments from Council and CPP and submit to Scottish Government.	31-Jul-2011	Yes	SOA now submitted to Scottish Government, very positive feedback about form and content of document.	
					Ensure SOA annual progress report is submitted to Scottish Government.	31-Dec-2011	No	Work on annual report is underway, will meet timescale.	

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	5.2 Clyde Valley Community Planning Partnership (CVCPP)

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
H/ED/01/SP10-14 Develop an Economic Strategy for the CVCPP			31-Mar-2011	Strategy Development Workshop held on 19 Nov 2010. Draft strategy to be circulated to partners and comments received by 10 Dec 2010. Plan submitted for approval at leaders meeting 1st April 2011.	Formation of working group	01-Apr-2010	Yes	Working group formed and made up of a cross section of partners	Gillian Scholes
					Scope out existing economic development activity across the partnership	30-Jun-2010	Yes	Exercise completed.	
					Desk top review of all existing strategies and reports since 2008	31-Aug-2010	Yes	Completed.	
					Strategy Development Workshop programme for partners	30-Sep-2010	Yes	Workshop to discuss the development of the CVCPP Economic Development Strategy was held on 19 Nov 2010 for	

Action Code & Title	Status	Progress	Due Date	Comment	Milestone	Due Date	Done	Comment	Assigned To
								internal partners. Draft strategy to be circulated to partners and comments received by 10 Dec 2010.	
					Draft strategy circulated	31-Jan-2011	Yes	Draft strategy circulated to partners and will go to the CVCPP leaders meeting in February 2011.	
					Strategy going for approval to CVCPP. Meeting was moved to 1st April 2011	31-Mar-2011	Yes	CVCPP strategy approved at leaders meeting on 1 April 2011.	