

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Officer – Supply, Distribution and Property

Tendering Committee: 2 June 2021

Subject: Delegated Authority to Approve Contracts / Framework Agreement Awards During Summer Recess

1. Purpose

1.1 The purpose of this report is to advise the Tendering Committee of proposals to approve the award of contracts / framework agreement detailed in Appendix 1 during the summer recess.

2. Recommendations

2.1 It is recommended that the Tendering Committee:

- a) Grants delegated authority to the required Chief Officers to approve the award of contracts / framework agreement detailed in Appendix 1 during the summer recess; and
- b) Authorise the Chief Officer - Regulatory and Regeneration to conclude on behalf of West Dunbartonshire Council (the Council) and where required, West Dunbartonshire Health and Social Care Partnership (WD HSCP), the award of the contracts / framework agreement detailed in Appendix 1; and
- c) Notes that a report detailing the outcome will be submitted to the next appropriate Tendering Committee for noting, in accordance with Standing Orders 35(b) iv.

3. Background

3.1 These procurement exercises are being conducted in accordance with national procurement regulations, the Council's Standing Orders and Financial Regulations.

4. Main Issues

4.1 The contracts / framework agreement are detailed in Appendix 1.

4.2 The report detailing the outcome that shall be submitted to the next appropriate Tendering Committee, will also detail:

- Provider;
- Contract Value (Pre Extension);
- Contract Value (Including Extension);
- Commitment to the real Living Wage; and
- Commitment to Social Benefits

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 Financial costs in respect of these contracts / framework agreement have been agreed at the various Committees outlined in Appendix 1.

6.2 These procurement exercises are being conducted in accordance with national procurement regulations, the Council's Standing Orders and Financial Regulations.

7. Risk Analysis

7.1 The implications of holding those contract / framework agreement awards until the Tendering Committee reconvenes, will delay the pipeline of projects and for taxi provision – the inability to transport pupils at the start of the new term.

7.2 The Corporate Procurement Unit will ensure that the successful providers have no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council and where appropriate, WD HSCP.

8. Equalities Impact Assessment (EIA)

8.1 An equalities screening was undertaken for this report to determine if there is an equalities impact. The results where there is no equalities impact.

9. Consultation

9.1 Service Leads, Finance Services, Legal Services and WD HSCP Finance Services have been consulted on the contents of this report.

10. Strategic Assessment

10.1 The contracts and the framework agreement contribute to the delivery of the Council's and WDHSCP strategic priorities:

Council:

- A Strong local economy and improved employment opportunities;
- Supported individuals, families and carers living independently and with dignity; and
- Efficient and effective frontline services that improve the everyday lives of residents

WDHSCP:

- Children and young people reflected in Getting It Right for Every Child;
- The safety and protection of the most vulnerable people within our care and within our wider communities; and
- Manage resources effectively, making best use of our integrated capacity

Name: Angela Wilson

Designation: Chief Officer – Supply, Distribution and Property

Date: 02 June 2021

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Appendices: Appendix 1: Approval Of Contracts / Framework Agreement Awards During Summer Recess

Background Papers: Contract Strategies

Wards Affected: All Council Wards

Appendix 1: Approval Of Contracts / Framework Agreement Awards During Summer Recess

Service	Contract Title	Procurement Procedure	Estimated Contract Value (Pre Extension)	Estimated Contract Value (Including Extension)	Contract Period (Pre Extension)	Contract Period (Including Extensions)	Budget	Award Criteria Ratios
Education Learning & Attainment (ELA) / WD HSCP	Provision of Corporate Taxis	Framework Agreement	£2,471,953	£2,471,953	4 years	4 years	<p>General Revenue budget approved at the Education Services Committee on 10 March 2021. The period of budget was for 4 years.</p> <p>General Revenue budget approved at the WD HSCP Audit Committee on 25 March 2021. The period of budget was for 1 year.</p>	Price / Quality ratio of 80% / 20%

Regulatory and Regeneration	Provision of Business Gateway Workshops & Expert Help Services	Contract with Open Procedure	£98,600	£147,900	2 years	3 years	General Revenue budget approved at the West Dunbartonshire Council on 22 March 2021. The period of budget was for 3 years.	Price / Quality ratio of 30% / 70%
Citizen, Culture and Facilities	Clydebank Museum Exhibition Design & Install	Contract with Open Procedure	£75,000	£75,000	9 months	9 months	General - Capital budget of £575,000 was approved at the Cultural Committee on 25 November 2019. The £75,000 is part of the budget for Professional Fees. The period of budget was for 1 year.	Price / Quality ratio of 60% / 40%
People and Technology	Provision of Citrix Netscaler Licenses	Mini competition utilising a Crown	£194,687	£194,687	1 year	1 year	General Revenue budget approved at the	Price / Quality ratio of 90% / 10%

		Commercial Services Framework Agreement					Corporate Services Committee on 17 February 2021. The period of budget was for 1 year.	
People and Technology	Provision of Server Maintenance	Direct Award utilising a Scottish Government Framework Agreement	£51,766	£51,766	1 year	1 year	General Revenue budget approved at the Corporate Services Committee on 17 February 2021. The period of budget was for 1 year.	Price / Quality ratio of 30% / 70%
Regulatory and Regeneration	Boiler Replacement at St Mary's Primary School	Contract with Open Procedure	£235,000	£235,000	4 Months	4 Months	Capital budget approved as Council on 4 March 2021. The Budget period was for one year.	Price / Quality Ratio of 70% / 30%