

## **WEST DUNBARTONSHIRE COUNCIL**

### **Report by the Executive Director of Housing, Environmental and Economic Development**

**Tendering Committee: 17 December 2008**

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**Subject: Alexandria Shop Front Improvements, Phase 4**

#### **1. Purpose**

- 1.1 To advise the Committee of tenders received for works to carry out shop front improvements to a number of units on Main Street, Alexandria and to seek approval to accept the most economically advantageous tender.

#### **2. Background**

- 2.1 It was agreed at the Housing, Environment and Economic Development Committee of 7 November 2007 that an allocation of £132,000 should be made to continue a programme of shop front improvements in Alexandria town centre.
- 2.2 Four companies were invited to submit tenders based upon the Bills of Quantities produced by the project Quantity Surveyor. Tenders were received from all four companies on Monday 17 November 2008.

#### **3. Main Issues**

- 3.1 The contract involves the improvement of eight shop fronts in Alexandria town centre, continuing work identified in the Town Centre Action Plan.

#### **4 Personnel Issues**

- 4.1 CDM Regulations compliance is being undertaken by CDM Scotland Ltd. who were appointed to act as CDM Coordinator for the Council.

#### **5 Financial Implications**

- 5.1 The budget allocated to this project within the Alexandria, Heart of the Vale, capital budget is £132,000 (including professional fees).

## **6 Risk Analysis**

- 6.1** All risks have been fully considered in the contract documentation and appropriate measures will be incorporated in the construction phase health and safety plan for the project in accordance with the CDM Regulations 2007.

## **7 Conclusions**

- 7.1** The works included in this project will continue to improve the physical environment of the town centre, supporting local businesses, and continue the implementation of works identified in the Alexandria, Heart of the Vale, Town Centre Action Plan.

## **8 Recommendations**

- 8.1** **The Committee is invited to approve the awarding of the contract to John Duff Joiners to the amount of £123,030 as the most economically advantageous tender.**

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**Elaine Melrose**

**Executive Director of Housing, Environment & Economic Development**

**Date 10 December 2008**

**Person to Contact :** Jamie McCracken  
Projects Officer, Forward Planning & Regeneration  
Tel : 01389 737215  
E-mail : jamie.mccracken@west-dunbarton.gov.uk

**Appendices :** None

**Background Papers :** None

**Wards Affected :** 2