

### TENDERING COMMITTEE

At a Meeting of the Tendering Committee held by video conference on Wednesday, 11 November 2020 at 9.15 a.m.

**Present:** Provost William Hendrie and Councillors Gail Casey, Ian Dickson, Diane Docherty, Jim Finn and Lawrence O'Neill.

**Attending:** Angela Wilson, Strategic Director – Transformation and Public Service Reform; Annabel Travers, Procurement Manager; David Aitken and Derek McLean, Business Partners – Strategic Procurement; and Scott Kelly, Committee Officer.

**Apology:** An apology for absence was intimated on behalf of Councillor Marie McNair.

**Councillor Jim Finn in the Chair**

#### CHAIR'S REMARKS

Before commencing with the business of the meeting, Councillor Finn, Chair, requested that the Committee observe two minutes of silence in recognition of Armistice Day.

#### DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

#### MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 21 October 2020 were submitted and approved as a correct record.

#### OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

## **CONTRACT AUTHORISATION REPORT – PROVISION OF BANKING SERVICES**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Provision of Banking Services.

After discussion and having heard Mr McLean, Business Partner – Strategic Procurement, and the Strategic Director in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council, the award of the contract for the Provision of Banking Services for the Council and West Dunbartonshire Leisure Trust to Clydesdale Bank PLC; and
- (2) to note: (i) that the contract shall be for a maximum period of three years with the option to extend for a further two 12 month extensions and at a value of £62,915, excluding VAT, over three years and a value of £104,859, excluding VAT, over five years; and (ii) that the estimated commencement date of the contract was 1 April 2021.

## **CONTRACT AUTHORISATION REPORT – SUBCONTRACTORS FOR BUILDING SERVICES**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contracts for the Installation of Kitchens, Bathrooms and Showers and Supply and Installation of UPVC Windows and Doors.

After discussion and having heard Mr Aitken, Business Partner – Strategic Procurement, in further explanation of the report and in answer to a Member's questions, the Committee agreed:-

- (1) (i) to authorise the award of the contract for the Installation of Kitchens, Bathrooms and Showers to Everwarm Ltd; (ii) to note that the contract shall be for a period of up to eight months to 31 July 2021, with the option to extend further for a period of up to eight months to 31 March 2022; and (iii) to note that the estimated value over 16 months was £1,380,000, excluding VAT, and that the estimated commencement date was 1 December 2020; and
- (2) (i) to authorise the award of the contract for the Supply and Installation of UPVC Windows and Doors to Sidey Solutions Ltd; (ii) to note that the contract shall be for a period of up to eight months to 31 July 2021, with the option to extend further for a period of up to eight months to 31 March 2022; and (iii) to note that the total estimated value over 16 months was £1,500,000, excluding VAT, and that the estimated commencement date was 1 December 2020.

The meeting closed at 9.30 a.m.