

Supplementary Agenda

Educational Services Committee

Date: Wednesday, 7 December 2016

Time: 17:00

Venue: Committee Room 3,
Council Offices, Garshake Road, Dumbarton

Contact: Scott Kelly, Committee Officer
Tel: 01389 737220 scott.kelly@west-dunbarton.gov.uk

Dear Member

Item to Follow

I refer to the agenda for the above Meeting of the Educational Services Committee which was issued on 25 November 2016 and now enclose for your attention a copy of the undernoted report which was not available for issue at that time.

Yours faithfully

JOYCE WHITE

Chief Executive

Undernote:-

Item to Follow

**13 EDUCATIONAL SERVICES BUDGETARY CONTROL REPORT TO
31 OCTOBER 2016 (PERIOD 7) 239 – 263**

Submit report by Chief Education Officer providing an update on the financial performance of Educational Services to 31 October 2016 (Period 7).

Distribution:

Councillor M. McGinty (Chair)
Councillor G. Black
Councillor G. Casey
Councillor W. Hendrie
Provost D. McAllister
Councillor D. McBride
Councillor J. McColl
Councillor J. Millar
Councillor J. Mooney (Vice Chair)
Councillor I. Murray
Councillor T. Rainey
Councillor M. Rooney
Councillor K. Ryall
Councillor H. Sorrell
Mrs B. Barnes
Ms L. Bonnar
Mr G. Corrigan
Mr G. Hill
Miss E. McBride
Miss S. Rennie
Ms J. Strang

All other Councillors for information

Strategic Director – Transformation & Public Service Reform
Chief Education Officer

Date of Issue: 30 November 2016

WEST DUNBARTONSHIRE COUNCIL

Report by the Chief Education Officer

Educational Services Committee: 7 December 2016

Subject: Educational Services Budgetary Control Report to 31 October 2016 (Period 7).

1. Purpose

1.1 The purpose of the report is to provide Committee with an update on the financial performance of Educational Services to 31 October 2016 (Period 7).

2. Recommendations

2.1 Committee is asked to note the contents of this report which shows:

(a) a projected full year favourable revenue variance of £0.205m (less than 1% of budget); and

(b) A projected full year favourable capital variance of £4.112m (15.8% of budget) of which £4.651m relates to project re-phasing and £0.539m to an in-year overspend.

3. Background

Revenue

3.1 At the meeting of West Dunbartonshire Council on 24th February 2016, Members agreed the revenue estimates for 2016/2017, including a total net Educational Services budget of £93.522m. Since then the following budget adjustments have taken place revising the budget to £91.824m.

Budget Agreed by Council 24th February 2016	£93.522m
Scottish Attainment Challenge	(£1.024m)
Central Administration Service	(£0.376m)
Recurring Savings	(£0.262m)
Cost of Current Level of Service (CCLS)	(£0.036m)
Revised Budget	£91.824m

Capital

- 3.2** At Council on 24 February 2016, Members agreed the updated 10 year General Services Capital Plan for 2016/17 to 2025/26. The next three years from 2016/17 to 2018/19 have been approved in detail with the remaining 7 years being indicative at this stage.

The total project life budget approved for projects that have either commenced or are due to commence in that period totaled £83.371m.

Since then the following budget adjustments have taken place revising the project life budget to £86.568m as detailed below.

Budget Agreed February 2016	£83.371m
Additional slippage carried forward from 2015/16	£3.247m
Virement of Balloch Library budget to Building Upgrades	(£0.050m)
Revised Budget	£86.568m

3. Main Issues

Revenue Budget

- 3.1** The current departmental budgetary position is summarised in Appendix 1, with detailed analysis by service in Appendix 2.
- 3.2** The overall projected full year variance is £0.205m favourable. Information and all individual variances of over £50,000 are detailed in Appendix 3.
- 3.3** Agreed savings and management adjustments for 2016/17 are monitored and of the total being monitored of £0.975m, it is anticipated that £0.191m will not be achieved (see Appendix 4). It should be noted that relevant variances due to this shortfall are included within the service information and variances identified within this report.

Capital

- 3.4** The current progress on the capital plan is shown in Appendices 5 to 7.
- 3.5** The overall Educational Services programme summary report at Appendix 5 provides both an analysis of the overall programme at each status and a summary budgetary control report.
- 3.6** The tables at the top detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green status for project life and the current year. It currently shows that for the project life overview 3 projects (23% of total projects) have spend to date of £4.978m (11% of total spend) and is at Red status; 4 projects (31% of total

projects) have spend to date of £24.076m (55% of total spend) are at Amber status, and 6 projects (46% of total projects) have spent to date of £14.389m (33% of total spend) and are at Green status. The corresponding figures for the current year are 3 Red projects (23% of total projects) with spend to date of £0.860m (8% of total spend), 4 Amber projects (31% of total projects) with spend to date of £4.103m (39% of total spend) and 6 Green projects (46% of total projects) with spend to date of £5.482m (52% of total spend) respectively.

- 3.7** In terms of budgetary control the tables at the bottom show that in the current year spend is anticipated to be lower than budget by £4.112m while the same data for the project life shows an anticipated overspend of £2.236m of which £0.005m is due to a current year overspend in chrome books for primary 7 pupils, £0.730m is due to the cost of purchasing the land for the new OLSP school from the HRA and £1.497m due to historical overspend re Bonhill/Goldenhill new build which is an ongoing project as the final payment has not yet made.
- 3.8** Appendices 6 and 7 detail a financial analysis of projects at red and amber status respectively with additional information on action being taken to minimise or mitigate slippage and/or overspends where possible.

4. People Implications

- 4.1** There are no direct people implications.

5. Financial and Procurement Implications

- 5.1** Other than the financial position noted above and within the appendices, there are no financial or procurement implications of the budgetary control report.

6. Risk Analysis

- 6.1** The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. Finance staff are in regular discussion with budget holders to ensure potential issues are identified as early as possible in order to mitigate this risk.

7. Equalities Impact Assessment (EIA)

- 7.1** The report is for noting and therefore, no Equalities Impact Assessment was completed for this report.

8. Consultation

- 8.1** The views of both Finance and Legal services have been requested on this report and they have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

9. Strategic Assessment

9.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

Laura Mason
Strategic Leader – Education, Learning and Attainment

Date: 14 November 2016

Person to Contact: Joe Reilly - Business Unit Finance Partner (Education), Garshake Road, Dumbarton, G82 3PU, telephone: 01389 737707, e-mail joe.reilly@west-dunbarton.gov.uk

Appendices: Appendix 1 - Revenue Budgetary Control 2016/2017
- Summary Report

Appendix 2 - Revenue Budgetary Control 2016/2017
- Service Reports

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Appendix 3 - Analysis of Revenue Variances over
£50,000

Appendix 4 - Monitoring of Management Adjustments &
Savings 2016/17

Appendix 5 - Capital Programme summary

Appendix 6 - Capital Projects at Red Status

Appendix 7 – Capital Projects at Amber Status

Background Papers: Ledger output – period 7

General Services Revenue Estimates 2016/17

General Services Capital Plan 2016/17 to 2018/19 -
Council 24 February 2016

Education Services Capital Plan - Analysis of Projects at
Green Status

Wards Affected: All

EDUCATION SUMMARY

MONTH END DATE

31 October 2016

PERIOD

PERIOD 7

Actual Outturn 2015/16	Departmental / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17	RAG Status	
£000	Departmental Summary	£000	£000	%	£000	£000	%	
26,780	Primary Schools	24,884	14,647	59%	24,917	33	0%	↓
24,171	Secondary Schools	24,011	14,103	59%	23,971	(39)	0%	↑
10,788	Special Schools	14,430	8,145	56%	14,693	263	2%	↓
695	Psychological Services	574	331	58%	574	(0)	0%	↑
540	Miscellaneous	528	0	0%	528	0	0%	→
7,454	Pre 5s	7,800	3,949	51%	7,408	(392)	-5%	↑
3,292	Libraries, Culture & Museums	3,181	1,776	56%	3,171	(10)	0%	↑
13,923	PPP	14,019	8,707	62%	14,085	67	0%	↓
109	Curriculum for Excellence	305	(3)	-1%	315	10	3%	↓
722	Central Admin	267	118	44%	242	(26)	-10%	→
381	Workforce CPD	378	180	48%	378	(0)	0%	→
681	Performance & Improvement	520	243	47%	419	(101)	-19%	→
1,677	Education Development	928	1,066	115%	919	(10)	-1%	→
91,212	Total Net Expenditure	91,824	53,263	58%	91,620	(205)	-0.22%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 October 2016

PERIOD

PERIOD 7

Actual Outturn 2015/16	Service Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17	RAG Status	
£000	All Services	£000	£000	%	£000	£000	%	
64,099	Employee	65,686	37,430	57%	65,069	(617)	-1%	↑
7,099	Property	6,967	4,812	69%	7,124	157	2%	↓
2,040	Transport and Plant	1,999	1,520	76%	2,083	84	4%	↓
3,024	Supplies, Services and Admin	2,664	1,082	41%	2,676	12	0%	↓
17,903	Payments to Other Bodies	18,116	9,694	54%	18,485	369	2%	↓
1,000	Other	1,164	667	57%	1,164	0	0%	→
95,165	Gross Expenditure	96,597	55,204	57%	96,602	5	0%	↓
(3,952)	Income	(4,772)	(1,942)	41%	(4,983)	(210)	4%	↑
91,212	Net Expenditure	91,824	53,263	58%	91,620	(205)	0%	↑
£000	Primary Schools	£000	£000	%	£000	£000	%	
23,121	Employee	21,594	12,355	57%	21,513	(82)	0%	↑
2,449	Property	2,444	1,594	65%	2,479	35	1%	↓
324	Transport and Plant	289	279	97%	321	32	11%	↓
1,093	Supplies, Services and Admin	760	363	48%	759	(1)	0%	↑
19	Payments to Other Bodies	19	1	7%	19	(0)	-1%	↑
291	Other	290	280	97%	290	0	0%	→
27,297	Gross Expenditure	25,396	14,872	59%	25,381	(15)	0%	↑
(517)	Income	(512)	(225)	44%	(464)	47	-9%	↓
26,780	Net Expenditure	24,884	14,647	59%	24,917	33	0%	↓
£000	Secondary Schools	£000	£000	%	£000	£000	%	
22,242	Employee	22,082	12,466	56%	21,866	(216)	-1%	↑
931	Property	871	589	68%	915	43	5%	↓
556	Transport and Plant	576	468	81%	576	0	0%	↓
752	Supplies, Services and Admin	614	258	42%	615	1	0%	↓
495	Payments to Other Bodies	482	449	93%	482	0	0%	↓
696	Other	862	375	44%	862	0	0%	→
25,674	Gross Expenditure	25,487	14,606	57%	25,315	(171)	-1%	↑
(1,503)	Income	(1,476)	(503)	34%	(1,344)	132	-9%	↓
24,171	Net Expenditure	24,011	14,103	59%	23,971	(39)	0%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 October 2016

PERIOD

PERIOD 7

Actual Outturn 2015/16	Service Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17		RAG Status
£000		£000	£000	%	£000	£000	%	
	Special Schools							
6,058	Employee	9,478	5,546	59%	9,397	(81)	-1%	↓
123	Property	93	76	83%	130	37	40%	↓
1,000	Transport and Plant	1,006	710	71%	1,043	38	4%	↓
145	Supplies, Services and Admin	173	50	29%	171	(2)	-1%	↑
3,828	Payments to Other Bodies	3,884	1,765	45%	4,196	312	8%	↓
12	Other	13	12	93%	13	0	0%	→
11,166	Gross Expenditure	14,646	8,158	56%	14,950	304	2%	↓
(378)	Income	(216)	(13)	6%	(256)	(41)	19%	↑
10,788	Net Expenditure	14,430	8,145	56%	14,693	263	2%	↓
	Psychological Services							
		£000	£000	%	£000	£000	%	
689	Employee	646	378	59%	651	6	1%	↓
0	Property	0	0	0%	0	0	0%	→
6	Transport and Plant	8	3	44%	8	0	0%	→
10	Supplies, Services and Admin	8	5	71%	8	1	11%	↓
0	Payments to Other Bodies	0	0	0%	0	0	0%	→
0	Other	0	0	0%	0	0	0%	→
705	Gross Expenditure	661	387	59%	667	6	1%	↓
(11)	Income	(87)	(56)	65%	(93)	(7)	8%	↑
695	Net Expenditure	574	331	58%	574	(0)	0%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

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PERIOD 7

Actual Outturn 2015/16	Service Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17		RAG Status
£000		£000	£000	%	£000	£000	%	
0	Employee	0	0	0%	0	0	0%	→
0	Property	0	0	0%	0	0	0%	→
0	Transport and Plant	0	0	0%	0	0	0%	→
(3)	Supplies, Services and Admin	0	0	0%	0	0	0%	→
821	Payments to Other Bodies	716	189	26%	716	1	0%	↓
0	Other	0	0	0%	0	0	0%	→
818	Gross Expenditure	716	189	26%	716	1	0%	↓
(278)	Income	(188)	(189)	100%	(189)	(1)	0%	↑
540	Net Expenditure	528	0	0%	528	0	0%	→
£000	Pre 5s	£000	£000	%	£000	£000	%	
6,338	Employee	6,417	3,362	52%	6,046	(371)	-6%	↑
252	Property	321	128	40%	317	(5)	-1%	↑
16	Transport and Plant	17	12	70%	19	2	13%	↓
209	Supplies, Services and Admin	284	113	40%	302	18	6%	↓
932	Payments to Other Bodies	1,047	464	44%	1,022	(25)	-2%	↑
0	Other	0	0	0%	0	0	0%	→
7,746	Gross Expenditure	8,087	4,080	50%	7,707	(381)	-5%	↑
(293)	Income	(287)	(131)	46%	(299)	(11)	4%	↑
7,454	Net Expenditure	7,800	3,949	51%	7,408	(392)	-5%	↑
£000	Libraries, Culture & Museums	£000	£000	%	£000	£000	%	
2,790	Employee	2,811	1,679	60%	2,817	6	0%	↓
266	Property	257	129	50%	260	3	1%	↓
67	Transport and Plant	42	19	45%	42	0	0%	→
470	Supplies, Services and Admin	378	220	58%	335	(43)	-11%	↑
99	Payments to Other Bodies	52	50	96%	65	13	25%	↓
0	Other	0	0	0%	0	0	0%	→
3,692	Gross Expenditure	3,540	2,097	59%	3,519	(21)	-1%	↑
(400)	Income	(359)	(321)	89%	(348)	11	-3%	↓
3,292	Net Expenditure	3,181	1,776	56%	3,171	(10)	0%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 October 2016

PERIOD

PERIOD 7

Actual Outturn 2015/16	Service Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17		RAG Status
£000		£000	£000	%	£000	£000	%	
0	Employee	0	0	0%	0	0	0%	→
2,817	Property	2,824	2,119	75%	2,894	70	2%	↓
0	Transport and Plant	0	0	0%	0	0	0%	→
0	Supplies, Services and Admin	0	0	0%	0	0	0%	→
11,312	Payments to Other Bodies	11,399	6,588	58%	11,396	(3)	0%	↑
0	Other	0	0	0%	0	0	0%	→
14,128	Gross Expenditure	14,223	8,707	61%	14,290	67	0%	↓
(205)	Income	(205)	0	0%	(205)	0	0%	→
13,923	Net Expenditure	14,019	8,707	62%	14,085	67	0%	↓
£000	Curriculum for Excellence	£000	£000	%	£000	£000	%	
0	Employee	56	0	0%	56	0	0%	→
0	Property	0	0	0%	0	0	0%	→
1	Transport and Plant	2	0	10%	2	0	0%	→
65	Supplies, Services and Admin	247	7	3%	258	10	4%	↓
44	Payments to Other Bodies	10	0	0%	10	0	0%	→
0	Other	0	0	0%	0	0	0%	→
110	Gross Expenditure	315	7	2%	325	10	3%	↓
(0)	Income	(10)	(10)	102%	(10)	(0)	2%	↑
109	Net Expenditure	305	(3)	-1%	315	10	3%	↓
£000	Central Admin	£000	£000	%	£000	£000	%	
644	Employee	191	72	38%	142	(49)	-26%	↑
218	Property	112	44	39%	122	10	9%	↓
18	Transport and Plant	10	0	2%	0	(10)	-98%	↑
47	Supplies, Services and Admin	38	37	97%	54	16	41%	↓
120	Payments to Other Bodies	70	37	53%	81	11	15%	↓
0	Other	0	0	0%	0	0	0%	→
1,047	Gross Expenditure	421	190	45%	399	(22)	-5%	↑
(325)	Income	(154)	(72)	46%	(157)	(3)	2%	↑
722	Net Expenditure	267	118	44%	242	(26)	-10%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

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PERIOD


PERIOD 7

Actual Outturn 2015/16	Service Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17		RAG Status
£000		£000	£000	%	£000	£000	%	
	Workforce CPD							
322	Employee	304	179	59%	308	4	1%	↓
0	Property	0	0	0%	0	0	0%	→
1	Transport and Plant	0	0	0%	0	0	0%	→
54	Supplies, Services and Admin	68	5	7%	69	1	1%	↓
6	Payments to Other Bodies	6	1	19%	6	0	0%	→
0	Other	0	0	0%	0	0	0%	→
383	Gross Expenditure	378	185	49%	383	5	1%	↓
(1)	Income	0	(5)	0%	(5)	(5)	0%	↑
381	Net Expenditure	378	180	48%	378	(0)	0%	↑
	Performance & Improvement							
572	Employee	408	200	49%	318	(90)	-22%	↑
0	Property	0	0	0%	0	0	0%	→
1	Transport and Plant	0	0	0%	2	2	0%	↓
5	Supplies, Services and Admin	46	2	5%	46	(0)	0%	↑
104	Payments to Other Bodies	66	53	81%	66	0	0%	→
0	Other	0	0	0%	0	0	0%	→
681	Gross Expenditure	520	256	49%	432	(88)	-17%	↑
0	Income	0	(13)	0%	(13)	(13)	0%	↑
681	Net Expenditure	520	243	47%	419	(101)	-19%	↑
	Education Development							
1,323	Employee	1,699	1,193	70%	1,955	256	15%	↓
44	Property	45	133	295%	7	(38)	-84%	↑
49	Transport and Plant	50	28	56%	70	20	40%	↓
179	Supplies, Services and Admin	49	21	44%	59	10	21%	↓
122	Payments to Other Bodies	365	96	26%	427	62	17%	↓
0	Other	0	0	0%	0	0	0%	→
1,718	Gross Expenditure	2,208	1,471	67%	2,518	310	14%	↓
(40)	Income	(1,279)	(405)	32%	(1,599)	(320)	25%	↑
1,677	Net Expenditure	928	1,066	115%	919	(10)	-1%	↑

Primary Schools (Laura Mason)	24,884	24,917	33	0%	↓
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	Employee Costs are currently showing a £0.082m favourable variance due to lower than anticipated cover costs. This favourable variance will be used to off-set adverse variances of £0.032m in transport costs and £0.35m in property costs due to higher than anticipated non-domestic rates charges. Due to a decrease in demand for school meals it is anticipated that there will be an adverse income variance of £0.043m.				
Mitigating Action	Officers will continue to monitor the budget and every effort will be made to minimise the adverse variance.				
Anticipated Outcome	The overspend is likely to continue for the remainder of the year. However it will partially be off-set against the favourable variance within employee costs.				

Secondary Schools (Laura Mason)	24,011	23,971	(39)	0%	↑
Service Description	This service area includes all Secondary Schools.				
Main Issues / Reason for Variance	Employee Costs are currently showing a £0.213m favourable variance due to vacancies and lower than anticipated cover costs. This favourable variance will be used to off-set adverse variances of £0.043m within property costs due to higher than anticipated non-domestic rates charges and £0.132m within income due to a decrease in demand for school lets and school meals.				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	The underspend within staffing is likely to continue for the remainder of the year.				

Special Schools (Chris Smith)	14,430	14,693	263	2%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	<p>Payments to Other Bodies is overspent due to an additional 7 children being placed within Residential and Daycare compared with the same period last year. Transport Costs are higher than anticipated due to the increase in Transport Fleet Costs. These services are demand-led and can fluctuate throughout the year. This overspend is partially offset by an underspend within staffing and additional income from Sale of Meals.</p>				
Mitigating Action	<p>The requirement for daycare and residential placements are demand-led services. However, the actual usage throughout the year will be reviewed regularly to identify where there is scope to reduce the number of placements.</p>				
Anticipated Outcome	<p>If current levels of demand continue then it is anticipated that these budgets will overspend .</p>				
Pre 5s (Chris Smith)	7,800	7,408	(392)	-5%	↑
Service Description	<p>This services area includes all Early Years establishments within West Dunbartonshire.</p>				
Main Issues / Reason for Variance	<p>There is an underspend in salaries due to a restructuring of the service and staffing levels being lower as nursery rolls are not yet at their maximum. There has been a decrease in the number of children being placed with childminders resulting in an anticipated underspend and some underspends in transport and property costs . It is also anticipated that there will be a favourable variance in income.</p>				
Mitigating Action	<p>Officers will continue to monitor the budget.</p>				
Anticipated Outcome	<p>Favourable variance within staffing; payments to other bodies and income is anticipated at year end</p>				

PPP (Laura Mason)	14,019	14,085	67	0%	
Service Description	This service area includes Vale of Leven, Clydebank High and St Peter the Apostle High Schools and St Eunan's Primary School. The costs charged to this service are Property costs and the Unitary charge.				
Main Issues / Reason for Variance	Adverse variances of £0.044m within Property Costs is due to higher than anticipated non-domestic rates charges and £0.023 adverse variance within Payments to Other Bodies is due to Malicious damage charges.				
Mitigating Action	Officers will continue to monitor the budget and every effort will be made to minimise the adverse variance (particularly that attributable to malicious/accidental damage).				
Anticipated Outcome	Adverse variance is anticipated at year end.				

Performance & Improvement (Andrew Brown)	520	419	(101)	-19%	↑
Service Description	This service covers the monitoring of policies and improvement on curriculum within Education				
Main Issues / Reason for Variance	This variance has arisen because of a vacancies and the transfer of some costs to the Scottish Attainment Challenge and to capital.				
Mitigating Action	No mitigating action required				
Anticipated Outcome	It is anticipated that this favourable variance against employee costs will continue				
Education Development	928	919	(10)	-1%	↑
Service Description	This service includes spend in areas such as technician service, 1+2 language programme, vocational programmes and raising attainment.				
Main Issues / Reason for Variance	The adverse variance within Employee Costs and Payments to Other Bodies have arisen because of additional Scottish Attainment Challenge expenditure. However this variance will be off-set by additional grant income.				
Mitigating Action	No mitigating action required.				
Anticipated Outcome	It is anticipated that grant income will off-set the additional expenditure.				

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF SAVINGS 2016/17

Efficiency reference		Efficiency Detail	Budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
2016/17	MA7	Reduction of stationery budgets	5,000	5,000	-	savings will be achieved
2016/17	MA32	Redesign of Service	432,119	412,119	20,000	This is currently underachieving as expected voluntary severances didn't materialise. Management are currently considering further options.
2016/17	S2S	oil to gas heating conversion	9,500	9,500	-	savings will be achieved following conversions
2016/17	S2S	solar panels	9,000	9,000	-	savings will be achieved following installations
2015/16	MA33	Review of staffing provision through removal of vacant posts and service rationalisation	77,000	77,000	-	savings achieved
2015/16	MA40	School Transport - Rationalise/re-organise various transport routes into more economic options	67,313	0	67,313	rationalisation remains ongoing - however capacity on local networks makes the deliverability of this saving highly problematic. Other options continue to be explored to assist in delivering this saving.
2015/16	MA42	Restructuring of Teaching Promoted Posts - Secondary schools	375,000	270,891	104,109	The total projected saving over two years (2015/16 and 2016/17) was £600k. In 2015/16 the target saving of £225k was exceeded by £50k. However, the year 2 target of £375k will not be fully achieved due to the resolution agreed in relation to the recent industrial action. Offsetting this in this financial year was the saving from 2 strike days.
TOTAL			974,932	783,510	191,422	

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

APPENDIX 5

MONTH END DATE 31 October 2015

PERIOD 7

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red Projects are forecast to be overspent and/or experience material delay to completion	3	23%	4,978	11%	3	23%	860	8%
Amber Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	4	31%	24,076	55%	4	31%	4,103	39%
Green Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	6	46%	14,389	33%	6	46%	5,482	52%
TOTAL EXPENDITURE	13	100%	43,443	100%	13	100%	10,446	100%

Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Re-Phasing £000	Over/ (Under) £000
Red Projects are forecast to be overspent and/or significant delay to completion	22,057	4,978	22,788	731	10,330	860	6,309	(4,021)	(4,551)	530
Amber Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	26,334	24,076	27,838	1,504	6,492	4,103	6,401	(91)	(100)	9
Green Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	38,177	14,389	38,178	1	9,280	5,482	9,280	0	0	0
TOTAL EXPENDITURE	86,568	43,443	88,804	2,236	26,102	10,446	21,990	(4,112)	(4,651)	539

WEST DUNBARTONSHIRE COUNCIL
 GENERAL SERVICES CAPITAL PROGRAMME
 ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

MONTH END DATE

31 October 2016

PERIOD

7

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

1 OLSP New Build (Craig Jardine)						
Project Life Financials	2,947	2,437	83%	3,677	730	25%
Current Year Financials	250	39	16%	780	530	212%
Project Description	Design and construction of new Secondary School in Bellsmyre, Dumbarton					
Project Lifecycle	Planned End Date		31-Dec-17	Forecast End Date		31-Dec-18
Opening Dates	Planned Opening Date		Oct-16	Forecast Opening Date		Oct-17
Main Issues / Reason for Variance						
Financial Close was achieved in March 2016 and site works have already commenced and are progressing well. Due to ESA10 delay, the majority of the associated works to the new high school such as the demolition of the existing school will not be carried out this financial year. All remaining works will be carried out during financial year 2017/18. In addition to the budgeted project costs the cost of the purchase of the land from the HRA has to be taken into account in this						
Mitigating Action						
Construction has started as Financial Close was achieved in March 2016 (after ESA10 issue was resolved) and is progressing well. Monthly Progress Meetings to take place to review progress on site and Project Boards taking place every month.						
Anticipated Outcome						
Project to be completed in October 2017 in line with new programme.						

2 Children and Young Persons (Laura Mason)						
Project Life Financials	2,646	1,273	48%	2,646	0	0%
Current Year Financials	1,989	616	31%	1,041	(948)	-48%
Project Description	New funding announced July 2014 re the implementation of the Children and Young Persons Bill in relation to 2,3 and 4 year olds looked after or under a kinship order and additional 2 year olds from households in receipt of certain out of work benefits					
Project Lifecycle	Planned End Date		31-Mar-16	Forecast End Date		31-Aug-18
Main Issues / Reason for Variance						
The budget will be used to support the expansion of Early Years provision and work is currently underway to identify appropriate developments that will enable the Council to fulfil it's requirement to expand the Early Years provision. A report on the Early Years Strategy was approved at Committee in August 2016. This budget has been allocated over 11 separate projects, 10 of which are proceeding to programme. A project to create ELCC classrooms in approximately 11 primaries is currently at the design stage and will proceed to tender for onsite works in June 2017.						
Mitigating Action						
Opportunity to mitigate is limited						
Anticipated Outcome						
Provision of improved early years services incorporating a change in delivery of services.						

WEST DUNBARTONSHIRE COUNCIL
 GENERAL SERVICES CAPITAL PROGRAMME
 ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

MONTH END DATE

31 October 2016

PERIOD

7

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

3 New Balloch Campus (Haldane PS, St Kessog's PS, Jamestown PS & EECC) (Craig Jardine)						
Project Life Financials	16,464	1,268	8%	16,464	0	0%
Current Year Financials	8,091	204	3%	4,488	(3,603)	-45%
Project Description	Construction of new primary school in Balloch to incorporate St Kessog's PS, Haldane PS and Jamestown PS and EE&CC)					
Project Lifecycle	Planned End Date	31-Aug-18	Forecast End Date	01-Feb-19		
Opening Dates	Planned Opening Date	01-Aug-17	Forecast Opening Date	01-Feb-18		
Main Issues / Reason for Variance						
Financial Close has been achieved and new forecast spend has been provided, taking into consideration the revised programme to accommodate the necessary works for the removal of the asbestos. Dark ground geotechnical surveys identified the presence of asbestos on the site resulting in a remediation strategy needing to be developed and further approval by WDC Planning and Environmental Health departments was also required. This has resulted in a circa 12 weeks delay.						
Mitigating Action						
The opportunity to mitigate is limited due to the presence of asbestos and the requirement to deal with it appropriately						
Anticipated Outcome						
Delivery of project slightly delayed and within revised budget						

TOTAL PROJECTS AT RED STATUS						
<u>Project Life Financials</u>						
Education	22,057	4,978	23%	22,788	731	3%
<u>Current Year Financials</u>						
Education	10,330	860	8%	6,309	(4,021)	-39%

MONTH END DATE

31 October 2016

PERIOD

7

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

1	Invest in Chromebooks for Schools (David Jones)					
Project Life Financials	250	256	102%	256	6	2%
Current Year Financials	250	256	102%	256	6	2%
Project Description	Chromebooks for Primary 7 Pupils					
Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date	31-Oct-16		
Main Issues / Reason for Variance						
Project complete						
Mitigating Action						
None available due to roll numbers						
Anticipated Outcome						
Every Primary 7 pupil in West Dunbartonshire will have access to a fit for purpose device that will facilitate increased digital learning. Chromebooks enhance pupils communication and collaboration opportunities. email, calendars, storage, 'Classroom' and video conferencing allow pupils to connect with others, and keep abreast of assignments. Chromebooks allow pupils to work together to complete group projects and reports. Work created on a chrome book can be accessed on any device with network connectivity, in school and at home.						

2	Schools Fund (Bonhill and Goldenhill New Build)					
Project Life Financials	14,597	16,005	110%	16,096	1,499	10%
Current Year Financials	88	0	0%	91	3	3%
Project Description	Outstanding retention monies to the new build of Bonhill PS					
Project Lifecycle	Planned End Date	15-Aug-11	Forecast End Date	30-Sep-16		
Main Issues / Reason for Variance						
The final retention payment has been agreed at £91k .						
Mitigating Action						
remedial works carried out and clerk of works monitoring leakage.						
Anticipated Outcome						
Payment to be released once work carried out satisfactorily						

MONTH END DATE

31 October 2016

PERIOD

7

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

3 Kilpatrick School New Build (Craig Jardine)						
Project Life Financials	10,487	7,766	74%	10,487	(0)	0%
Current Year Financials	5,654	3,823	68%	5,654	0	0%
Project Description	Design and build of construction of Additional Support Needs School					
Project Lifecycle	Planned End Date		31-Mar-18	Forecast End Date		30-Apr-18
Opening Dates	Planned Opening Date		19-Aug-16	Forecast Opening Date		30-Nov-16
Main Issues / Reason for Variance						
Contractor on-site from 27th July 2015. Works reported to be 3 weeks behind schedule with completion of build anticipated 11th November 2016 with demolition of old building anticipated April 2017. Previous reports indicated that the new building would be open in October, however the delay to the programme is now likely to mean that pupils will not move to the new school until 30th November 2016.						
Mitigating Action						
Contractor has re-programmed the project including an acceleration of the works with measures such as working weekends, extended hours of work week days. Project being monitored through the monthly project board.						
Anticipated Outcome						
Project completed slightly behind schedule in line with budget.						

MONTH END DATE

31 October 2016

PERIOD

7

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

4 Upgrade of Clydebank Library (Gill Graham)						
Project Life Financials	500	25	5%	500	0	0%
Current Year Financials	500	25	5%	400	(100)	-20%
Project Description	Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.					
Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date	30-Apr-18		
Main Issues / Reason for Variance						
Following a report to the Strategic Asset Management Group on 18th October 2016, the project has been incorporated into the regular reporting mechanism for the Council's capital projects in order to allow it to receive additional support from the Council's professional team and henceforward be progressed in the normal capital project manner. Following the completion of consultation with Libraries and Cultural stakeholders the revised plans were evaluated and it became evident that external refurbishment and necessary works to the fabric of the building would consume the majority of the available budget. A decision was therefore taken to split the project into two phases with Phase 1 aimed at refurbishing the structure of the building and extending lift access to the upper storey to improve accessibility. Planning permission for Phase 1 has been applied for and the tender documents are currently being prepared. Phase 1 is expected to complete by 31-Mar-17. Stage 2 to redesign, alter and fit-out the interior of the Library to provide a modern, flexible layout will cost an additional c. £500k and applications to external funding providers such as Heritage Lottery Fund, RCGF, Historic Environment Scotland are underway. Once satisfactory funding has been obtained the tender for internals will go out ASAP. The entire project is anticipated to be physically complete by 30th April 2018 with retention due thereafter.						
Mitigating Action						
Once it became evident that the budget was insufficient to complete the entire project to the required standard a decision was taken to split the project into two phases so as avoid delays in halting the deterioration and making the building weatherproof and improving accessibility.						
Anticipated Outcome						
Full refurbishment of library						

TOTAL PROJECTS AT AMBER STATUS						
<u>Project Life Financials</u>						
Education	26,334	24,076	91%	27,838	1,504	6%
<u>Current Year Financials</u>						
Education	6,492	4,103	0%	6,401	(91)	-1%