

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

PERIOD END DATE

31 January 2022

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
1 Valuation Joint Board - Requisition of ICT Equipment						
Project Life Financials	3	0	0%	3	0	0%
Current Year Financials	3	0	0%	0	(3)	-100%
Project Description	Requisition ICT Equipment.					
Project Manager	David Thomson					
Chief Officer	David Thomson					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Project has been delayed due to resources being directed to more prioritised work. This has affected the forecast end date and works therefore are rescheduled to 2022/23. It is hoped that the budget can be utilised with final budget spend forecast in 2022/23.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Requisition re ICT Equipment.						
2 Payment Card Industry Data Security Standard (PCIDSS)						
Project Life Financials	30	0	0%	30	0	0%
Current Year Financials	30	0	0%	0	(30)	-100%
Project Description	Module would ensure that WDC were compliant with the current requirements of PCIDSS for card payments without the need for numerous costly workarounds					
Project Manager	Karen Shannon					
Chief Officer	Laurence Slavin					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Budget rephased to 2022-23 as version upgrade of the Council's cash receipting system is required beforehand and is currently underway.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Upgraded version with PCI compliant telephone payment system.						
3 Enhancements to Cash Receipting System						
Project Life Financials	40	0	0%	40	0	0%
Current Year Financials	40	0	0%	2	(38)	-95%
Project Description	To enhance the cash receipting system in the way payments are made and allocated to back office by increasing the level of security that is required for online payments made by customers					
Project Manager	Karen Shannon					
Chief Officer	Laurence Slavin					
Project Lifecycle	Planned End Date	30-Sep-23	Forecast End Date	30-Sep-23		
Main Issues / Reason for Variance						
Budget rephased to 2022-23 as this is a number of mini projects and the first part is the version upgrade which is actively progressing. After this upgrade we can move onto other enhancements which are anticipated to finish in September 2023.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Enhancements to the cash receipting system including PCI compliant telephone payment system.						

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4 Agresso development						
Project Life Financials	30	0	1%	30	0	0%
Current Year Financials	30	0	0%	25	(4)	-15%
Project Description	The purpose of this project is to carry out an upgrade of the Agresso Finance System which was last upgraded in 2015. The requirement to upgrade is to maintain a level of support available from Unit 4 who have advised that support for older versions of the system is being reduced.					
Project Manager	Adrian Gray					
Chief Officer	Laurence Slavin					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Jul-22		
Main Issues / Reason for Variance						
Delays in completion of required data cleansing prior to the upgrade have caused the start of the upgrade to be deemed to close to the financial year end to risk disruption to preparation of the draft final accounts. The upgrade will be delayed until the Summer when the draft accounts have been completed.						
Mitigating Action						
None possible at this time.						
Anticipated Outcome						
Development of Agresso system later than originally anticipated but within original budget.						
5 Legal Case Management System						
Project Life Financials	33	0	0%	33	0	0%
Current Year Financials	33	0	0%	0	(33)	-100%
Project Description	Legal Case Management System					
Project Manager	Alan Douglas					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Budget has been rephased from 2020/21. The project could not proceed as originally planned as Officers are required to access the office and hardware the system will run on and COVID-19 restrictions have prevented this. The project will have to go back out to tender following the upgrade to Microsoft 365. The project will not be completed in this financial year.						
Mitigating Action						
Legal to discuss impact of Microsoft 365 with ICT.						
Anticipated Outcome						
Project to be completed in 2022/23 assuming return to office and with the support of ICT.						
6 Transformation of Infrastructure Libraries and Museums						
Project Life Financials	421	143	34%	421	0	0%
Current Year Financials	278	0	0%	78	(200)	-72%
Project Description	To improve performance and efficiency of Council's Libraries and Cultural Services.					
Project Manager	David Main					
Chief Officer	Amanda Graham					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Chief Officer requested carry forward following completion schedule updates for Alexandria and Dalmuir Libraries improvement works. An allocation of funds for furniture at Alexandria Library will now be carried into 22/23, and for Dalmuir Library into 23/24. Furniture replacement for Dumbarton, Duntocher, Faifley and Parkhall Libraries is anticipated to still complete in 21/22.						
Mitigating Action						
Carry forward of funds to 22/23 and 23/24.						
Anticipated Outcome						
Project carried forward to align with Asset Management programme.						

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7	Heritage Capital Fund						
	Project Life Financials	4,000	387	10%	4,000	0	0%
	Current Year Financials	2,537	75	3%	824	(1,713)	-68%
	Project Description	Heritage Capital Fund.					
	Project Manager	Sarah Christie					
	Chief Officer	Amanda Graham					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date		31-Mar-23	
	Main Issues / Reason for Variance						
	The original projected spend has been affected by internal and external delays due to the Covid 19 recovery, a reduction in the scope of the Clydebank Town Hall project, a change in the delivery date for the Clydebank Museum at Clydebank Library during the contract award stage, while the new Dalmuir Library and Gallery had to be rescheduled for approval in August 2021/22. Officers are now making progress to get projects back on track, projects will still be delivered in full, and a review of optimism bias will be undertaken in the projections for 2022/23.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Project to be delivered on budget and within revised timescale.						

8	Glencairn House						
	Project Life Financials	5,050	41	1%	5,050	0	0%
	Current Year Financials	110	41	37%	65	(45)	-41%
	Project Description	Re-development of Glencairn House in Dumbarton High St to a purpose built library and museum.					
	Project Manager	Michelle Lynn/ Sarah Christie					
	Chief Officer	Amanda Graham					
	Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date		31-Mar-24	
	Main Issues / Reason for Variance						
	The Business Case for the Glencairn House project was outlined in a report to the IRED committee on 21 August 2019. The report sought and received approval to proceed with the project. Architects have been appointed and the initial development stage has now been completed. Planning submission has been targeted for Spring 2022 with a practical completion date of December 2023 and financial completion by December 2024 due to retentions. Levelling Up Funding has been confirmed and will be reported separately under a different budget line.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Re-development of Glencairn House in Dumbarton High Street to a purpose built library and museum, within budget albeit later than originally anticipated.						

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9 Alexandria Community Centre Sports Hall re-flooring						
Project Life Financials	40	0	0%	40	0	0%
Current Year Financials	40	0	0%	0	(40)	-100%
Project Description	Alexandria Community Centre Sports Hall re-flooring					
Project Manager	John Anderson					
Chief Officer	Amanda Graham					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
This project was rephased from 2020/21 as The Alexandria Community Centre Sports Hall was being utilised as COVID-19 vaccine centre so works were unable to be carried out in 2020/21. It is anticipated the centre will continue to be used as a vaccine centre and the work will be postponed until next financial year.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
New floor fitted in Alexandria Community Sports Hall.						
10 ICT Modernisation						
Project Life Financials	903	98	11%	903	0	0%
Current Year Financials	903	98	11%	500	(403)	-45%
Project Description	This budget is to facilitate ICT infrastructure and modernise working practices.					
Project Manager	Patricia Kerr					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
£0.100m spent and further £0.186m committed in device orders to date for mobile phones laptops and PCs. Took delivery of over 100 laptops in December 2021 which had been delayed due to supply chain issues. Awaiting update on Chromebook supply and device models and escalated to Procurement Scotland as we already have a back log of orders and supply chain delivery delays. HSCP £0.413m allocation is expected to be rephased to 2022 for the wider system review project for case management. To date the service improvements have been Covid-related and will be charged accordingly leaving approximately £0.100m available for device orders.						
Mitigating Action						
Continue to escalate and meet framework suppliers to confirm delivery lead times. Investigate other procurement routes as well as adjust the project scope to replace where stock allows.						
Anticipated Outcome						
Two thirds of Budget spent with some of the HSCP allocation for the wider system review project for case management being rephased. Supply chain delays may impact delivery of existing committed budget.						

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11 Internet of Things Asset Tracking						
Project Life Financials	60	43	72%	60	0	0%
Current Year Financials	53	36	68%	36	(17)	-32%
Project Description	Asset Tracking.					
Project Manager	Patricia Kerr					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project continues to progress but recent delay advised due to supply chain for some of the hardware components.						
Mitigating Action						
Carry remaining budget to FY 22-23.						
Anticipated Outcome						
Project complete. Delayed but on budget.						
12 ICT Security & DR						
Project Life Financials	1,120	67	6%	1,120	0	0%
Current Year Financials	1,120	67	6%	620	(500)	-45%
Project Description	The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the disaster recovery capabilities of WDC.					
Project Manager	Brian Miller/ Patricia Kerr					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Jul-22	Forecast End Date	31-Jul-22		
Main Issues / Reason for Variance						
Switch replacement (£0.514m) order raised and deliveries started and liaising with supplier re partial invoicing. SAN replacement (£0.330m) tender due to be published February therefore this budget will carry to 2022-23. Project scope change being considered linked to 365 cloud back up requirements. As with the switch replacement, global supply shortages are being indicated and it may slip into next financial year. Bandwidth improvement projects continue on time and within budget.						
Mitigating Action						
Monitor supply chain. Continue tendering processes. Seek to carry budget in 22/23 as supply chain issues continue						
Anticipated Outcome						
Continue to anticipate the majority of budget being committed but not spent.						
13 365 Implementation						
Project Life Financials	250	141	56%	250	0	0%
Current Year Financials	169	111	65%	126	(43)	-26%
Project Description	Project services to delivery Microsoft 365 Implementation including 3rd party supplier, training, technical consultancy etc.					
Project Manager	Dorota Piotrowicz/ Patricia Kerr					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	30-Jun-22	Forecast End Date	30-Jun-22		
Main Issues / Reason for Variance						
Budget is committed and suppliers actively working on the project. Project scope changes have been costed and additional budget has been added to Capital plan refresh for consideration. Some aspects of the project have been reduced. Full budget spend anticipated but may be delayed due to resource changes.						
Mitigating Action						
Consider accelerating aspects of the project if suppliers can provide resource. Otherwise carry some budget into 2022/23.						
Anticipated Outcome						
Budget spent but potentially delayed.						

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14	Education Software Licensing Refresh						
	Project Life Financials	270	2	1%	270	0	0%
	Current Year Financials	58	0	0%	0	(58)	-100%
	Project Description	End of Life Software Upgrades for Education.					
	Project Manager	James Gallacher/ Patricia Kerr					
	Chief Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-29	Forecast End Date	31-Mar-29		
	Main Issues / Reason for Variance						
	To date no Education-specific software has been identified during the annual network security penetration test. Budget to be carried to 2022-23						
	Mitigating Action						
	Liaise with schools re planned changes for future years to identify software needed to deliver the curriculum.						
	Anticipated Outcome						
	No budget spend this financial year as any replacement software needs to be tested and constraints of replacing software during an academic year.						