

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held by Video Conferencing on Wednesday, 19 August 2020 at 9.30 a.m.

Present: Councillors Gail Casey, Ian Dickson, Diane Docherty, Jim Finn, Lawrence O'Neill and Brian Walker.

Attending: Angela Wilson, Strategic Director – Transformation and Public Service Reform; Annabel Travers, Procurement Manager; David Aitken and Derek McLean, Business Partners – Strategic Procurement; and Scott Kelly, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Councillor Marie McNair.

Councillor Jim Finn in the Chair

CHAIR'S REMARKS

Councillor Finn, Chair, welcomed everyone to the meeting which was being held remotely, in terms of Section 43 of the Local Government in Scotland Act 2003.

Accordingly, the Chair advised that a process/procedure had been developed for the meeting (a copy of which had previously been circulated to Members). Thereafter, the Committee agreed to note the procedure in place for the conduct of the meeting and the meeting then continued by video conferencing.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 11 March 2020 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – SUPPLY OF NATURAL GAS AND THE SUPPLY OF ELECTRICITY FOR THE DISTRICT HEATING NETWORK

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contracts for the Supply of Natural Gas and the Supply of Electricity for the District Heating Network.

After discussion and having heard Mr Aitken, Business Partner – Strategic Procurement, and the Procurement Manager in further explanation of the report and in answer to Members' questions, the Committee agreed to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council:-

- (a) the award of the contract for the Supply of Natural Gas for the District Heating Network to Total Gas and Power Ltd, it being noted: (i) that the contract shall be for a period of up to 12 months with the option to extend for a further period of up to 12 months; (ii) that the total estimated value of this contract was £431, excluding VAT, for 12 months and £2,514, excluding VAT, for 24 months; and (iii) that the estimated commencement date of the contract was 1 September 2020; and
- (b) the award of the contract for the Supply of Electricity for the District Heating Network to EDF Energy Customers Ltd, it being noted: (i) that the contract shall be for a period of up to 12 months with the option to extend for a further period of up to 12 months; (ii) that the total estimated value of the contract was £246,000, excluding VAT, and £888,000, excluding VAT, for 24 months; and (iii) that the estimated commencement date of the contract was 1 September 2020.

CONTRACTS AWARDED

A report was submitted by the Strategic Director – Transformation and Public Service Reform advising of contracts awarded in line with agreed delegations.

After discussion and having heard Mr McLean, Business Partner – Strategic Procurement, in further explanation of the report and in answer to a Member's questions, the Committee agreed to note those contracts awarded in line with agreed delegations as outlined in the Appendix to these Minutes.

The meeting closed at 9.50 a.m.

Appendix

Contract Title	Supplier Awarded	Start Date	End Date (prior to extension option)	End Date (inc. extension option)	Total Value (prior to extension option)	Total Value (inc. extension option)	Fair Working Practices	Social Benefits
Replacement of School Audio Visual Equipment	Computa-center Ltd	27/03/20	26/03/21	-	£150,000	-	Pay all staff above the Real Living Wage (minimum of £9.30 per hour)	-
Robotic Process Automation Software Licenses	UiPath SRL, Romania	31/03/20	30/03/22	30/03/23	£137,720	£275,440	Pay all staff above the National Living Wage (minimum of £7.38 per hour)	-
Robotic Process Automation Implementation Consultancy	VKY Intelligent Automation Limited, Glasgow	31/03/20	30/03/22	-	£70,000	-	Pay all staff above the Real Living Wage (minimum of £9.30 per hour)	Donation to a local sports community group. The details have still to be determined.
ICT Purchase of Annual Microsoft 365 Licenses for Education	Insight Direct (UK) Ltd	01/07/20	30/06/21	-	£89,040	-	Pay all staff above the Real Living Wage (minimum of £9.30 per hour)	-

Provision of Light Commercial Vehicles and Associated Servers: Lot 2 – Crew Cab Tippers & Tail Lift (x10)	Parks Motor Group (Peugeot Motor Company Ltd); Hamilton	01/08/20	31/07/25 (Inclusive of 5 year warranty)	-	£302,446 (off road) £305,646 (on road)		Pay above the UK National Living Wage (minimum of £7.38 per hour)	Recruitment of local temporary person(s) who are unemployed. The details have still to be determined.
Provision of Light Commercial Vehicles and Associated Services: Lot 2 - Crew Cab Tippers including Jib Crane (x2)	Parks Motor Group (Peugeot Motor Company Ltd); Hamilton	01/08/20	31/07/25 (Inclusive of 5 year warranty)	-	£60,189 (off road) £60,549 (on road)	-	Pay above the UK National Living Wage (minimum of £7.38 per hour)	1x local person for work experience for a week.