

# WEST DUNBARTONSHIRE COUNCIL

## Report by Chief Officer – Roads and Neighbourhood

### Special Infrastructure Regeneration and Economic Development Committee:

10 June 2021

---

**Subject: Delegated Authority, Contract Authorisation Report – Reception, Processing and Treatment of Glass**

#### **1. Purpose**

- 1.1** The purpose of this report is to seek the approval of the IRED Committee to authorise the Chief Officer – Roads and Neighbourhood to tender for the Reception, Processing and Treatment of Glass.

#### **2. Recommendations**

- 2.1** It is recommended that the Committee:
- a) Authorises the Chief Officer – Roads and Neighbourhood to undertake, on behalf of West Dunbartonshire Council (WDC), a tendering exercise for the Reception, Processing and Treatment of Glass; and
  - b) Notes that the contract for Reception, Processing and Treatment of Glass shall be for a period of three years with the option to extend for a further twelve months with an expected commencement date of the contract being 01 September 2021.

#### **3. Background**

- 3.1** The Council require a competent provider to carry out the collection, processing, treatment, reuse and recycling of mixed glass collected from bottle banks and commercial premises throughout West Dunbartonshire at various locations.
- 3.2** Reception, Processing and Treatment of Glass will support the Council to meet their statutory recycling targets outlined by the Scottish Government.
- 3.3** This contract will generate income for West Dunbartonshire Council.
- 3.4** This procurement will be conducted in accordance with the Council's Standing Orders and Financial Regulations and the *Public Contracts (Scotland) Regulations 2015* (below the EU threshold) for Services.

**3.5** A Contract Strategy document was also approved by the Procurement Business Partner - Place on 13 May 2021.

#### **4. Main Issues**

**4.1** The Contract Strategy identified that Scotland Excel's Dynamic Purchasing System for the Treatment and Disposal of Recyclable and Residual Waste, Lot 3 - Treatment of Glass (separate and/or mixed) is the preferred route to market.

**4.2** It is recommended that a tendering exercise is carried out to identify the most economically advantageous tenderer. The contract shall be for a period of three years plus potential further 12 month extension, .

#### **5. People Implications**

**5.1** There are no people implications.

#### **6. Financial and Procurement Implications**

**6.1** This procurement aims to generate an income stream for the Council that currently isn't in place, as such there are no financial implications from a successful procurement outcome other than a new income stream, which would assist the Council's financial position going forward.

**6.2** This procurement exercise will be conducted in accordance with the agreed contract strategy produced by the Corporate Procurement Unit in close consultation with Waste Service officers and the provisions of WDC's Contract Standing Orders, the Council's Financial Regulations and relevant procurement legislation.

#### **7. Risk Analysis**

**7.1** The tendering exercise will ensure the successful contractor has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Councils.

**7.2** Should the IRED Committee decide not to proceed as recommended then WDC will fail to meet our statutory obligation to manage and recycle waste and could result in reputational ramifications.

#### **8. Equalities Impact Assessment (EIA)**

**8.1** An equalities impact assessment screening was undertaken by Waste Services which determined no negative equalities impacts.

#### **9. Consultation**

**9.1** Finance Services, Legal Services and Waste Services have been consulted in relation to the content of this report

## **10. Strategic Assessment**

**10.1** The award of this contract for Reception, Processing and Treatment of Glass will ensure efficiency in the provision of this service:

“Efficient and effective frontline services that improve the everyday lives of residents”.

**Name: Gail McFarlane**

Designation: Chief Officer - Roads and Neighbourhood

Date: 02 June 2021

---

**Person to Contact:** Jenna McCrum  
Waste Strategy Project Lead  
Elm Road  
Dumbarton  
jenna.mccrum@west-dunbarton.gov.uk

**Appendices:** None

**Background Papers:** The Contract Strategy  
EIA Screening

**Wards Affected:** All Council Wards