

# WEST DUNBARTONSHIRE COUNCIL

## Report by Joint Secretaries to the LNCT

### Local Negotiating Committee for Teachers: 26 June 2012

---

#### **SUBJECT : “35 Hour working week Agreement for 2012-2013”**

#### **1. Purpose**

- 1.1 This report seeks agreement from the Committee that paper shown in Appendix 1 to this report be the guidelines issued to schools and other establishments to assist them in reaching agreement on their collegiate calendar and the use of the 35 hrs in the working week.

#### **2. Background**

- 2.1 As part of the Agreement “A teaching profession for the 21<sup>st</sup> century” commonly referred to as “The McCrone agreement “ Each Council established a Local Negotiating Committee for Teachers (LNCT)

The LNCT issues guidelines to schools and other establishments each session to assist schools and other establishments in reaching agreement on their individual 35 hr week agreement and collegiate calendar

- 2.2 Schools and other establishments have reported that this advice is of great assistance in enabling them to reach agreement.

#### **3. Main Issues**

- 3.1 It is extremely important that schools and other establishments reach agreement on the use of the 35 hrs in the working week for teachers. This enables the school to plan the work of the next session to enable parents meetings and other important dates to be communicated in good time to staff and parents.
- 3.2 Each school /establishment will have an appropriate mechanism with the school where agreement can be reached on the collegiate calendar and the 35 hr working week.
- 3.3 It is expected that the implementation of Curriculum for Excellence will have a significant impact on the 35 hr working week for schools and other establishments.
- 3.4 This agreement may have to be revisited depending on the outcome of the McCormac review into the 21<sup>st</sup> Century agreement. It is however anticipated that any changes coming from this review will come into force in August 2013.

**3.5** Negotiations regarding the proposals in the McCormac review are taking place at the SNCT. The outcome of these negotiations will be reported to the LNCT as soon as SNCT advice is received.

#### **4. People Implications**

**4.1** It is important that the teaching staff in schools and establishments are involved in the process of reaching agreement in a collegiate way.

#### **5. Financial Implications**

**5.1** The financial implications will be in allowing staff to attend meetings of the negotiating committee within the establishment. These meetings normally take place in collegiate time, however if agreement is not reached then meetings may have to be arranged within the school day.

#### **6. Risk Analysis**

**6.1** If the recommendation in section 9 are not agreed then schools will not have the guidelines issued to enable these establishments to reach agreement.

#### **7. Equalities Impact**

**7.1** No issues were identified in the screening for an equality impact of this report.

#### **8. Strategic Assessment**

**8.1** This contributes to the Council's strategic priority for Fit for Purpose Services.

#### **9. Conclusions and Recommendations**

**9.1** The Guidelines as shown in Appendix 1 to this report have been issued to schools in draft form to allow negotiations to take place in school.

**9.2** The report recommends that the "35 –Hour Working week – Guidelines for schools" as shown in Appendix 1 to this report be agreed by the LNCT

**9.3** If there are amendments to the guidelines. The amended guidelines will be issued to schools.

---

Laura Mason, Head of Service

---

Stewart Paterson, Teachers' Convenor

---

**Person to Contact:**

Laura Mason, Head of Service  
Department of Educational Services,  
Garshake Road, Dumbarton,  
G82 3PU.

Tel. 01389 737306

e-mail [laura.mason@west-dunbarton.gov.uk](mailto:laura.mason@west-dunbarton.gov.uk)

Stewart Paterson, Teachers' Convenor,  
Unit 4 Leven Valley Enterprise Centre  
St Michaels Way, Dumbarton,  
G82 5BN.

Tel 07812034389

e-mail [westdunbartonshire@eis.org.uk](mailto:westdunbartonshire@eis.org.uk)

**Appendices**

Appendix 1: 35 –Hour working week Guidelines to  
schools session 2012-13

**Wards Affected**

All Wards